

Waukesha County Library Planning Committee (Act 150 Committee)
Meeting Minutes
Monday, August 30, 2021

Committee members present: Jim Batzko, Dave DeAngelis, Betsy Felix, Joel Gaughan, Bruce Gay, Laura Gest, Adele Loria, Robyn Ludtke, Howard Pringle, Edell Schaefer, Nancy Wilhelm. **Via Zoom:** Dale Noll, Stephanie Ramirez

Committee members absent:

Others present: Karol Kennedy (Bridges Library System Director), Mellanie Mercier (Bridges Library System Automation Coordinator/Assistant Director), Via Zoom: Betsy Bleck (Oconomowoc Public Library Director), Alex Klosterman (Waukesha County Senior Budget Analyst),

Call to Order: Chairman DeAngelis called the meeting to order at Pewaukee Public Library at 4:00 p.m.

Comments from the public: none

Meeting Minutes: A Ludtke/Schaefer motion to approve the minutes of the August 9, 2021 meeting as presented passed unanimously.

County Library Plan Vision, Mission Statement and Core Values – The changes recommended at the August 9, 2021 meeting were reviewed. After a small change to the mission statement, removing one word, a Schaefer/Wilhelm motion to approve the new vision, mission statement, and core values passed unanimously.

Finalize Key Strategic Issue #1: Excellence - The committee reviewed changes requested at the August 9 meeting. Some text was deleted or added for clarification. A Noll/Loria motion to approve this section with the proposed changes passed unanimously.

Review Key Strategic Issue #2: Type of Organization – Some language changes were recommended specifically related to statements about PLSR. This section will be amended based on these recommendations and will be finalized at the next meeting.

Review Key Strategic Issue #6: Library Establishment – A recommendation was made to strike language regarding the formation of a joint library in Pewaukee in 2005 based on the amount of time since this action. A Pringle/Wilhelm motion to approve this section with the proposed change passed unanimously.

Review Key Strategic Issue #7: Relationship with Others – Discussion mainly focused on circulation to Milwaukee County residents. About 27,000 items circulate to Milwaukee County residents each year. This is about 0.8% of the total circulation. Muskego and New Berlin account for about 50% of the circulation. Edell noted concern about the impact on libraries that do not loan to Milwaukee residents. Items from those libraries could be used to fill holds for Milwaukee residents. Bruce asked about the possibility of changes in loaning restrictions between Milwaukee and Waukesha Counties. This would

require a change in statutes. No change is anticipated between Menomonee Falls and Germantown. A meeting with library and system staff is held annually to discuss Menomonee Falls denial of services to residents of the Village of Germantown. A Schaefer/Ramirez motion to approve this section as is passed unanimously.

Preliminary Discussion of Key Strategic Issue #5: Standards – Karol provided an overview of the spreadsheet detailing the Library Service Effort Ratio (LSER) and quantitative and qualitative minimum to exempt standards data from 2018-2022. There was discussion about the Wisconsin Public Library Standards which were not available when the current Waukesha County minimum to exempt standards were put in place. Many questions were raised: Do we want county standards to match the state standards? Should libraries be given a certain number of years to reach a goal? Can we incentivize libraries to improve? Are there standards that should be added or deleted? A suggestion was made to consider adding a standard for library policies. The updated spreadsheet with state standards for each of the quantitative standards will be provided as well as a copy of the Wisconsin Public Library Standards document. This strategic issue will be on the September 20 agenda.

The next meeting will be Monday, September 20 at 4:00 PM.

At 5:13 p.m., a Gaughan/Gay motion to adjourn passed unanimously.

Mellanie Mercier, Recorder