

**OPEN MEETING MINUTES**  
**Waukesha County Human Services Center**  
**Mental Health Advisory Committee (MHAC)**  
**March 18, 2019**

**Present MHAC Committee:** Linda Cole, Jessica Grzybowski (via phone), Shannon Hammer, Mary Madden, Maura McMahon, Helen Prozeller, Kelly Simms, Shannon Stydahar

**Absent MHAC Committee:** Terry Findley, Cathy Friend, Amy Machgan

**HHS Board Liaisons:** Tim Whitmore

**HHS Staff Liaisons:** Brad Haas, Joan Sternweis

**Guests:** Danielle Birdeau, Mireya Garcia, Kurt Roskopf

**1. Call to Order**

Co-Chair Madden called the meeting to order at 1:36 p.m. Introductions were exchanged among the committee members and guests.

McMahon arrived at 1:37 p.m.

Simms arrived at 1:39 p.m.

**2. Review and Approval of Minutes**

Motion: McMahon moved, second by Cole, to approve the Mental Health Advisory Committee minutes of February 18, 2019. Whitmore abstained. Motion passed.

**3. Unmet/Prioritized Needs – Open Discussion**

Madden summarized the discussion from the last MHAC meeting. Based on the presentation schedule for the Unmet Needs meeting on Thursday, it appears that each committee is reporting separately. Christine Howard had informed Madden that the Public Health and Aging and Disability Resource Center (ADRC) Advisory Committees are going ahead with the joint presentation. The Substance Use Advisory Committee (SUAC) voted against the proposal put forth by the Public Health Advisory Committee. The Child and Family Services (CAFSAC) stated that they would support the two requests offered by the Public Health Advisory Committee, provided that they were reworded slightly; however, the Public Health Advisory Committee turned down the wording changes.

Sternweis advised that the committee does not need to take new motions, but rather, simply state that the committee supports their partners, and then begin their own presentation.

The four joint (with the SUAC) presentation topics are:

1. To continue, and expand, the ability to provide quality and timely services, including the unique needs of people with co-occurring mental illness and substance use disorders
  - a. LGBTQA population

- b. Child and family mental health services
- c. Young adult mental health services
2. Contracted agencies
3. Crisis stabilization services
4. Peer support

The committee determined that they would have one prioritized need that is solely from the MHAC:

1. Zero Suicide/Suicide Prevention Initiative

Future agendas will feature "unmet needs" as a standing agenda item so that the committee can gather ideas and information throughout the year for the annual presentation.

#### 4. Reports

##### a. HHS Board Liaison Report – Tim Whitmore

No report.

##### b. HHS Staff Liaison Report – Brad Haas/Joan Sternweis

Haas stated that he was at the statewide CSP national meeting on Friday. Some of the other counties were discussing issues they have with support in their community. Haas commended Waukesha County to have places and organizations like Friendships, Clubhouse, and NAMI.

Sternweis, McClain, Ronda Baxter, and Waukesha County Corporation Counsel attorney Rob Mueller have been working on a project regarding open meetings. CST and CCS will have to be treated as open meetings moving forward, which entails publicly posting agendas on the County Clerk's webpage. Sternweis stated that the rollout of the project's results will include education for the chairs of all of the advisory committees, meeting with the HHS Board Chairperson Larry Nelson, and meeting with the advisory committees' HHS Staff Liaisons.

The Women's Health and Recovery Project (WHARP) Initiative will be concluded on May 1. There has been substantial funding from the state to take on this project, allowing for two consultants and six different workgroups. Waukesha County is producing the model to be used for the state.

The HHS prescribers are now in the beginning stages of using electronic medical records.

Mueller will be changing responsibilities for Corporation Counsel. He will no longer be working with the Chapter 51 cases. As of April 1, Chris Morgan will be handling those cases.

##### c. Comprehensive Community Services (CCS) Coordinating Committee – Kelly Simms

The CCS met prior to today's MHAC meeting. Hammer is the new chair, and Madden will co-chair for a few meetings until a new co-chair is selected. Lauren Clark from HIL is the new secretary. Hammer will now hold the voting member seat at MHAC for the CCS Committee; and Lauren Clark will hold the voting member seat at MHAC for HIL, as Vandermale has retired.

Joint MHAC/CCS meetings will now be relocated back to the Mental Health Center in hopes of increasing CCS attendance.

**d. Coordinated Services Team (CST) – Kelly Simms**

The kick-off event for CST was on February 27, and there was a great turnout. Simms saw a lot of interest in how things can be changed to have more attention and focus brought to CST.

The statewide meeting for CST was in Madison last week, and Simms was able to obtain many ideas from other counties that could be utilized in Waukesha County.

**e. Peer Specialist Committee of Waukesha County – Cathy Friend**

Cole stated that the second planning meeting for the committee will be next week. They will be discussing if the committee will move forward, and if so, how the committee will do so.

**f. Community Health Improvement Planning Process (CHIPP) Report – Mary Madden**

No report.

**g. Suicide Prevention Initiative – Mary Madden**

Madden reported that tomorrow will be the first meeting of 2019, and will be held at the Treiber Auditorium at Waukesha Memorial Hospital from 9-11am. Attendees will be screening the film, HOAN ALONE, with the filmmaker.

The speakers have been secured for the Suicide Prevention Conference, being held at the Richard T. Anderson Center at WCTC on June 10. There will be 50 registrations available at no cost to youth and young adults for the morning session.

**5. Ongoing Business / Community Initiatives**

No report.

**6. Agency Updates / Announcements**

Upcoming trainings include:

- Prevent Suicide Wisconsin, May 2-3
- Wisconsin Association of Treatment Court Professionals, May 8-10

**7. New Business**

No report.

**8. Other**

No report.

**9. Public Comment**

No report.

**10. Adjourn**

Motion: Cole moved, second by Simms, to adjourn the meeting at 3:03 p.m. Motion passed unanimously.

Minutes respectfully submitted by Janelle McClain.

Minutes Were Approved: Rinda Cole Date: 4-15-19