

Waukesha County Board of Supervisors

Minutes of the Public Works Committee Thursday, May 12, 2022

Ignatowski called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Batzko, Darryl Enriquez, Joel Gaughan, Christine Howard, and Richard Morris. **Absent:** Keith Hammitt (Chair), and Darlene Johnson.

Also Present: Legislative Policy Advisor Alex Ignatowski, Chief of Staff Sarah Spaeth, Administrative Specialist Mary Pedersen, Senior Landscape Architect Nicki Jensen, Highway Operations Manager Bob Rauchle, Engineering Services Manager Karen Braun, Public Works Director Allison Bussler, Waukesha Metro Transit Manager Brian Engelking, Business Manager Rhiannon Cupkie, Wisconsin Coach Lines President Tom Dieckelman, Principal Transportation Planner Jennifer Sarnecki, and Budget Management Specialist Stephanie Hall.

Nomination and Election of Vice-Chair and Secretary

MOTION: Batzko moved, second by Howard to elect Morris as Vice Chair of the Public Works Committee. Motion carried 5-0.

Vice Chair Morris chaired the remainder of the meeting.

MOTION: Batzko moved, second by Enriquez to elect Howard as Secretary of the Public Works Committee. Motion carried 5-0.

Next Meeting Date

- June 16

Committee Duties and Responsibilities as Written in the County Code of Ordinances

Ignatowski discussed the duties and responsibilities of the Public Works Committee as written in the County Code of Ordinances.

Committee Welcome and Opening Remarks of the Chair

This item was not taken up.

Bid for 2022 Pavement Management Project - PLU22-02

Jensen said after reviewing the proposals and bid amounts, staff concur with the recommendation from Engineering Consultants, Ruckert & Mielke, Inc. to award the contract for Base Bid Areas 2-5 and 7 and Mandatory Alternates 1-4 to Wolf Paving in the amount of \$1,038,705.60. Jensen briefly discussed the bids and how the project was bid out. Sufficient funds are available for the Base Bid Areas and Mandatory Alternates in the Pavement Management Capital Project budget.

MOTION: Howard moved, second by Gaughan to approve the bid for the 2022 Pavement Management Project (PLU22-02). Motion carried 5-0.

Bid for the Naga-Waukeee Golf Course Roof Replacement Project - PLU22-03

Jensen said after reviewing the proposal forms and bid amounts, staff are recommending the contract be awarded to the lowest of three bids for the Base Bid to Midwest Roofing & Construction, LLC in the amount of \$54,900.00, based on the consultant's recommendation. Jensen briefly discussed the bids and the bidding process. Sufficient funds are available for the project in the Golf Course Infrastructure Project (Capital Project #202208) budget.

MOTION: Batzko moved, second by Howard to approve the bid for the Naga-Waukeee Golf Course Room Replacement Project (PLU22-03). Motion carried 5-0.

Bid for the Naga-Waukeee Golf Course Clubhouse HVAC Renovation Project - PLU22-04

Jensen said after reviewing the proposal forms and bid amounts, staff are recommending the contract be awarded to the lowest of two bids to Southport Engineered Systems, LLC in the amount of \$86,500.00. Jensen briefly discussed the bidding process. Sufficient funds are available for the project in the Golf Course Infrastructure Project (Capital Project #202208) budget.

MOTION: Howard moved, second by Gaughan to approve the bid for the Naga-Waukeee Golf Course Clubhouse HVAC Renovation Project (PLU22-04). Motion carried 5-0.

Resolution 177-R-001: Opposing Installation of Sidewalks Along the East Right of Way of CTH T (Grandview Blvd.)

Rauchle and Braun were present to discuss this item. Braun distributed a map of the subject area. Rauchle said the City of Waukesha is requesting that Waukesha County include the installation of sidewalks along the eastern side of CTH T (Grandview Boulevard) as part of its project to rehabilitate CTH T between Northview Road and I-94 (project #201805) in 2023. The current project scope does not include the construction of sidewalks along the eastern portion of the road. Braun said the city's request would add \$635,000 of costs to the project and require ongoing maintenance (e.g., repairs, snow removal). Rauchle said if the sidewalks were installed, a fence would need to be installed around the Communications Center, Highway Operations, and a retention pond which would be costly.

MOTION: Enriquez moved, second by Howard to approve Resolution 177-R-001. Motion carried 5-0.

5-Year Transit Development Plan

Sarnecki discussed the Waukesha Area Transit Development Plan in partnership with the Southeast Wisconsin Regional Planning Commission. Topics of discussion included the timeline for evaluating transit services for Waukesha County and the City of Waukesha, existing routes, proposed service changes and alternatives, ridership reductions due to COVID-19, and public outreach/input. Sarnecki said she will come back to discuss the recommendations after they conduct the public outreach this summer.

2021 Transit Summary

Engelking discussed the 2021 year-end transit report as outlined including total rides, revenue hours and miles, operating revenues, and operating investments and expenses for Route 1 Extension, Gold Line Extension, Route 79, Route 901/904/905, and Route 901 Paratransit. Bussler briefly discussed

proposed changes and service reductions and current partnerships. Engelking distributed 2022 information on average trips per day by route as requested by the committee at a previous meeting.

Transit Policy Regarding Service Levels

Bussler discussed this item as outlined in her handout and requested that temporary service level changes may be made at the discretion of the Waukesha County Public Works Director. Any temporary service level changes shall be communicated in writing to the Waukesha County Public Works Committee within 5 business days of implementation. Also, a public hearing to solicit and consider public comment shall be called by the Waukesha County Public Works Chair whenever there is a proposal for a fare increase or permanent major service change resulting in revenue vehicle hours changing by 20% or more per route per service day. Permanent route changes must be approved by the board through the budget process or by ordinance for mid-year changes. The notice of the public hearing shall be published in the County's official newspaper for legal notices a minimum of 15 days prior to the hearing date. The notice shall also be posted at the City of Waukesha Transit Center, appropriate provider/administrator websites and other places of interest to passengers, i.e. post at bus stops and on buses serving the affected route. The notice shall contain the date, time and location of the hearing and a complete description of the proposed change in fares or service. No objections were voiced by committee members.

Legislative Update

Ignatowski noted the legislature is not in session and he gave an update on supplemental crisis stabilization funding at the Joint Finance Committee.

MOTION: Batzko moved, second by Howard to adjourn at 10:27 a.m. Motion carried 5-0.

Respectfully submitted,

Christine M. Howard

Christine M. Howard
Secretary