

# AGENDA

## Waukesha County Human Resources Committee

Tuesday, June 16, 2020 – 1:00 p.m.

Administration Center – Room 130

Pledge of Allegiance  
Approve Minutes: N/A  
Executive Committee Report of May 18 and June 15  
Correspondence  
Public Comment  
Future Agenda Items  
Meeting Approvals  
Future Meeting Date: July 21  
Legislative Update

### **ITEM(S) FOR DISCUSSION AND CONSIDERATION**

1. Committee Welcome and Opening Remarks by Chair
2. Nomination and Election of Vice Chair and Secretary
3. Discuss Committee Duties and Responsibilities as Written in the County Code of Ordinances
4. Year-End Report on Workers Compensation Claims
5. Educational Presentation on the County Clerk's Office
6. Review and Accept the Annual Report of the County Clerk's Office
7. Annual Update on Grant/Sunset Positions
8. Annual Report on the Waukesha Employee Health and Wellness Center
9. Educational Presentation on Human Resources Office and Team
10. Annual Report on Employee Performance Evaluations and Awards
11. Status Report on the Hiring of Relatives of Current Employees
12. Review and Approve Changes to Classification Specification for Outpatient Services Administrator
13. Review and Approve Changes to Classification Specification for Park Foreman
14. **CLOSED SESSION:** The committee will go into closed session in accordance with Section 19.85 (1)(e) Wis. Stats. for the purpose of discussing collective bargaining issues for those employees covered under the Waukesha Deputy Sheriff Labor Union.

<b><u>Items</u></b>	<b><u>Appearances by:</u></b>	<b><u>Approx. Time</u></b>
4	Principal Risk Management Analyst Mark Jatczak	1:15 p.m.
5, 6	County Clerk Meg Wartman	1:25 p.m.
7	Budget Manager Bill Duckwitz	1:40 p.m.
8	Administration Director Andy Thelke	1:45 p.m.
8-14	Human Resources Manager Renee Gage & Staff	1:45 p.m.

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David D. Zimmermann, Chair