

Minutes of the Finance Committee

Wednesday, October 14, 2020

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Heinrich (via phone), Duane Paulson, Tom Michalski, Tyler Foti, Joel Gaughan, and Larry Nelson. Ted Wysocki arrived at 8:35 a.m.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Judiciary Committee Chair Peter Wolff, Sheriff Eric Severson, Inspector Jim Gumm, Business Manager Josh Joost, Jail Administrator Mike Giese, Business Manager Josh Joost, Correctional Facility Manager Tracy Lewandowski, Financial Analyst Cathy Kienast, Chief of Staff Shawn Lundie, Office Services Coordinator Kristin Bendlin, County Clerk Meg Wartman, Deputy County Clerk Kelly Yaeger, Corporation Counsel Erik Weidig, Principal Assistant Corporation Counsel Kim Haines, County Board Supervisor Darlene Johnson, and Senior Financial Analysts Clara Daniels, Alex Klosterman, and Stephanie Kirby.

Next Meeting Dates

- October 21
- October 26

Wysocki arrived at 8:35 a.m.

Discuss and Consider the 2021 Operating Budget for the Sheriff's Department

Severson, Gumm, and Joost, were present to discuss the proposed 2021 operating budget for the Sheriff's Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$43,990,894 – an increase of \$844,802 or 2.1%. The County tax levy totals \$30,131,481 – an increase of \$600,000 or 2.0%. The number of FTE positions decreased 1.65 for a total of 375.28. No major concerns were voiced.

MOTION: Nelson moved, second by Foti tentatively approve the 2021 budget for the Sheriff's Department. Motion carried 7-0.

Discuss and Consider 2021 Operating Budgets for the Following Departments:

County Executive

Lundie and Bendlin discussed the proposed 2021 budget for the County Executive's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Revenues and expenditures (all tax levy) total \$621,865 – an increase of \$20,000 or 3.3% from the adopted 2020 budget. The total number of FTE positions remains unchanged at 4.65. No major concerns were voiced.

MOTION: Gaughan moved, second by Wysocki to tentatively approve the 2021 operating budget for the County Executive's Office. Motion carried 7-0.

County Clerk

Wartman and Yaeger discussed the proposed 2021 budget for the County Clerk's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives,

program highlights, and activity data. Both revenues and expenditures total \$604,510 – a decrease of \$93,345 or 13.4% from the adopted 2020 budget. The County tax levy totals \$343,810 – an increase of \$10,000 or 3.0%. The total number of full-time equivalent (FTE) positions decreased 0.40 for a total of 5.00. No major concerns were voiced.

MOTION: Wysocki moved, second by Gaughan to tentatively approve the 2021 operating budget for the County Clerk's Office. Motion carried 7-0.

County Board

Spaeth discussed the proposed 2021 budget for the County Board Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activity data. Revenues and expenditures (all tax levy) total \$1,040,000 – a decrease of \$23,000 or 2.2% from the adopted 2020 budget. The total number of FTE positions remains unchanged at 4.89. No major concerns were voiced.

MOTION: Michalski moved, second by Nelson to tentatively approve the 2021 operating budget for the County Board Office. Motion carried 7-0.

Corporation Counsel

Weidig and Haines discussed the proposed 2021 budget for the Corporation Counsel's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, and program highlights and activity data. Total all funds, revenues total \$3,066,609 – an increase of \$109,726 or 3.7% from the adopted 2020 budget. The County tax levy totals \$1,290,247 – an increase of \$10,000 or 0.8%. Expenditures total \$4,356,856 – an increase of \$119,726 or 2.8%. The total number of FTE positions increased 0.08 for a total of 0.08. No major concerns were voiced.

MOTION: Michalski moved, second by Wysocki to tentatively approve the 2021 operating budget for the Corporation Counsel's Office. Motion carried 7-0.

Discuss and Consider Issues Presented at the October 14 Finance Committee Public Hearing

No public comment was given.

State Legislative Update

Ignatowski updated the committee on various lawsuits pending related to the Governor's emergency orders.

MOTION: Foti moved, second by Gaughan to adjourn at 11:06 a.m. Motion carried 7-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary