

## **Minutes of the Judiciary and Law Enforcement Committee**

**Friday, September 28, 2018**

Chair Wolff called the meeting to order at 8:30 a.m.

**Present:** Supervisors Peter Wolff, Chuck Wood, Mike Crowley, Jim Batzko, Tim Dondlinger, Tyler Foti, and Jennifer Grant.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Chief of Staff Mark Mader, County Board Chair Paul Decker, District Attorney Sue Opper, Office Services Coordinator Dani Danielski, Emergency Preparedness Director Gary Bell, Operations and Training Manager Sherri Stigler, Senior Financial Analyst Rob Dunn, Radio Systems Manager Chris Petterson, Medical Examiner Dr. Lynda Biedrzycki, Office Services Coordinator Nicole Bauer, Sheriff Eric Severson, Business Manager Lyndsay Johnson, Inspector James Gumm, Senior Correctional Facility Manager Angela Wollenhaupt, WPPA Union President Tim Whitstone, Clerk of Courts Gina Colletti, Judge Jennifer Dorow, Business Manager Bob Snow, Circuit Court Division Coordinator Wendy Muelling, County Board Supervisor Larry Nelson, Chief of Staff Shawn Lundie, Principal Business Analyst John Gorski, Budget Manager Linda Witkowski, and Senior Financial Analysts Steven Trimborn, Mark Yatchak, and Clara Daniels.

### **Approve Minutes of September 14, 2018**

MOTION: Crowley moved, second by Dondlinger to approve the minutes of September 14. Motion carried 7-0.

### **Executive Committee Report of September 17, 2018**

Wolff advised the Executive Committee approved the 2019-2023 Capital Projects Plan, one ordinance, and two appointments.

### **Future Agenda Items**

- EDBM
- Safety/Efficiency and Operational Study of the Main Jail

### **Future Meeting Date**

- October 12, 2018

### **Discuss and Consider the 2019 Operating Budget for the District Attorney's Office**

Opper discussed the 2019 proposed operating budget for the District Attorney's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$2,827,149 – an increase of \$108,703 or 4.0% from the 2018 adopted budget. The County tax levy totals \$1,906,337 – an increase of \$50,000 or 2.7%. The number of full-time equivalent (FTE) positions remain unchanged at 32.05. No major concerns were voiced. This budget will be considered at a future meeting.

**Discuss and Consider the 2019 Operating Budget for the Department of Emergency Preparedness**

Bell, Dunn, Stigler, and Petterson discussed the proposed 2019 operating budget the Department of Emergency Preparedness as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Revenues total \$2,722,017 – a decrease of \$72,944 or 2.6% from the 2018 adopted budget. The County tax levy totals \$6,092,294 – an increase of \$165,000 or 2.8%. Expenditures total \$8,504,442 – an increase of \$88,691 or 1.1%. The number of FTE positions decreased 0.03 for a total of 68.83. No major concerns were voiced. This budget will be considered at a future meeting.

**Discuss and Consider the 2019 Operating Budget for the Medical Examiner’s Office**

Biedrzycki discussed the proposed 2019 operating budget for the Medical Examiner’s Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$2,441,346 – an increase of \$156,581 or 6.9% from the 2018 adopted budget. The County tax levy totals \$1,035,610 – an increase of \$30,000 or 3.0%. The number of FTE positions increased 0.36 for a total of 17.11. No major concerns were voiced.

MOTION: Dondlinger moved, second by Wood to approve the 2019 budget for the Medical Examiner’s Office. Motion carried 7-0.

**Discuss and Consider the 2019 Operating Budget for the Sheriff’s Department**

Severson, Gumm, and Johnson discussed the 2019 operating budget for the Sheriff’s Department. Johnson gave a PowerPoint presentation that covered topics including cost-to-continue, ongoing operations, inmate medical costs, utilization of fund balance, and the use of asset forfeiture dollars.

To answer Wood’s question, Witkowski said using asset forfeiture funds for drug “buy money” is listed on the U.S. Department of Justice’s guidelines as a permissible use. She went on to explain the funds would not be seen as supplanting existing funds, which is not permitted, because the Sheriff’s levy is increasing in 2019.

Two memos were distributed to the committee. One dated 9/24/18 from the Sheriff outlining their areas of concern with the 2019 budget and the second from the County Executive dated 9/27/18 in response to the Sheriff’s memo.

With the regards to the 2019 budget, both revenues and expenditures total \$42,345,893 – an increase of \$1,486,933 or 3.6% from the adopted 2018 budget. The County tax levy totals \$28,981,481 – an increase of \$415,000 or 1.5%. The number of FTE positions increased 6.59 for a total of 378.99. This budget will be considered at a future meeting.

The committee recessed at 12:06 p.m. and reconvened at 1:13 p.m.

**Discuss and Consider the 2019 Operating Budget for the Clerk of Courts Office**

Colletti, Snow, Dorow, and Muelling discussed the 2019 operating budget for the Clerk of Courts Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total

\$9,435,213 – an increase of \$251,800 or 2.7% from the 2018 adopted budget. The County tax levy totals \$5,400,813 – an increase of \$140,000 or 2.7%. The number of FTE positions increased .30 for a total of 85.71. No major concerns were voiced. This budget will be considered at a future meeting.

MOTION: Crowley moved, second by Dondlinger to adjourn at 2:21 p.m. Motion carried 7-0.

Respectfully submitted,

*Michal A. Crowley*

Michael A. Crowley  
Secretary