



# Waukesha County Criminal Justice Collaborating Council (CJCC) Minutes

## Wednesday, May 25, 2022

### Team Members Present:

Hon. Jennifer Dorow, Chief Judge & CJCC Chair  
Hon. Maria Lazar, Juvenile Court Judge  
Clerk of Circuit Court Monica Paz  
Sheriff Eric Severson  
District Court Administrator Michael Neimon  
County Executive Paul Farrow  
SPD Regional Attorney Manager Jeremy Perri  
Citizen Member Jody Huelsman

County Board Chair Paul Decker (CJCC Vice Chair)  
Victim Witness Coordinator Jen Dunn  
Town of Brookfield Municipal Judge JoAnn Eiring  
WCS Associate Executive Director Sara Carpenter  
City of Waukesha Mayor Shawn Reilly  
DOC Regional Chief Vicki Seibel-Garvey  
HHS Director Elizabeth Aldred

### Team Members Absent:

UW-Extension Director Jerry Braatz  
DOC Community Corrections Field Supervisor Marla Bell

District Attorney Sue Opper  
City of Waukesha Police Chief Dan Thompson

### Others Present:

Justice Services Coordinator Rebecca Luczaj  
County Supervisor Joel Gaughan  
Citizen Bob Gibson  
Citizen Melissa Santiago (via Zoom)  
HHS Clinical Services Division Manager Kirk Yauchler  
Citizen Ralph Schultz

Senior Administrative Specialist Janelle McClain  
County Supervisor Larry Nelson  
Legislative Policy Advisor Alex Ignatowski  
Citizen Vicki Lupo  
Diversion Coordinator Shelby Maruszczak  
Inspector James Gumm

### Welcome

Chair Dorow called the meeting to order at 8:30 a.m. Attendees introduced themselves.

### Approve Minutes from March 23, 2022

Eiring stated that on Page 2, the minutes should read that 25% of the defendants scoring at Levels 2, 3, and 4 are being ordered to WCS for Pretrial Supervision. Dorow questioned whether this was accurate, and asked McClain to review the recording from the previous meeting. The minutes will then be presented at the next meeting for review and approval.

Dunn arrived at 8:33 a.m.

This agenda item has been tabled until the next meeting.

### Presentation: Marquette University Criminal Justice Data Analytics Practicum Final Project

Santiago distributed and shared a PowerPoint presentation titled, "Criminal Justice Collaborating Council; Pretrial Committee," which was the final project summary for her spring practicum placement with the CJCC.

### CJCC Grant Awards and Applications Update

#### *American Rescue Plan Act (ARPA) Application for Pretrial Supervision*

Luczaj reported that the Waukesha County Department of Administration has approved utilizing ARPA funds for a fulltime Pretrial Supervision Case Manager, allowing for a program capacity increase of approximately 60 defendants. The next step in the process is for the application to go through the June County Board ordinance cycle for approval.

**National Highway Traffic Safety Administration (NHTSA)/National Center for DWI Courts (NCDC) DWI Court Foundational Training Application**

Luczaj distributed and reviewed a document titled, "Application for the NHTSA/NCDC DWI Court Foundational Training."

Luczaj applied for this training opportunity in mid-March, and Waukesha County was recently informed that we were selected as 1 of 20 jurisdictions from across the United States for OWI Treatment Court staffing team training, which will be held August 15-18.

**Justice and Mental Health Collaboration Program (JMHC) Grant Extension Request**

This grant, which funds community crisis stabilization services, is set to expire on September 30, 2022. The federal Bureau of Justice Assistance has made some exceptions for additional extensions in the past, so Luczaj will be applying for another one-year extension. If Waukesha County is approved for an extension, the grant would help to offset some of the ARPA funds that were going to be used for crisis stabilization.

**Update on HHS' Proposal for Use of Opioid Settlement Funds**

Alfred stated that while a formal proposal has not been made yet, the department has been brainstorming what the funds could be used for. Waukesha County is not sure when the funds will be made available, but staff are hopeful it will be by the end of 2022/early 2023. Some ideas being considered include funding the CJCC Diversion program, offering Medication Assisted Treatment (MAT) at the jail, and expanding the embedded crisis worker project with law enforcement.

**Juvenile Court/Juvenile Summit Committee Update**

Lazar provided the following updates:

- Judge Lau will be rotating into Juvenile Court in August
- Forms and local rules are being revised
- The reunification picnic scheduled for June has been postponed until next year or indefinitely
- She has presided over approximately 125 adoptions since starting at Juvenile Court.

Huelsman left at 9:17 a.m.

**Courthouse Construction Project Update**

Dorow stated that stakeholders are now in the design phase (Step 2) of the renovation of the existing courthouse. Renovation will be occurring over the next 2-3 years and will include moving staff around.

**CJCC Committee Updates**

**Pretrial**

Dorow stated that the Pretrial Committee continues to discuss our use of the PSA and any issues that arise. The committee has also been receiving monthly updates on Santiago's project. The committee will be reducing its meeting frequency to every other month.

**Case Processing**

Neimon reported that the Case Processing Committee has a new State Public Defender representative, Steven Hughes. The committee continues to address ways to work through the backlog of cases caused by the pandemic.

Pretrial Conferencing has been extended through the end of the year. At a 66% disposition rate for non-victim criminal misdemeanor cases, the program has helped to free up resources to address the felony case backlog.

### ***Alternative Interventions***

Perri stated that the Alternative Interventions Committee has not met since the last CJCC meeting but will be meeting in June and continuing to discuss the Diversion program outcomes.

### ***Mental Health***

Aldred reported that the Mental Health Committee did not meet this month. The committee continues to address standing agenda items such as CIT Training and the embedded crisis worker at the Sheriff's Department.

The new Clinical Director, Dr. Darryl Kabins, starts today at the Mental Health Center.

### ***Victims' Rights***

Dunn stated that the Victims' Rights Committee has not met recently. Dunn and Bell will be reviewing the group's direction and membership.

### ***Announcements***

Severson announced that, due to difficulties recruiting and retaining Deputies, the Department has had to review how business is being done. While he has been supportive of the Huber program, it is no longer financially sustainable for the Sheriff's Department to continue to maintain the program.

The Huber inmates will be gradually moved into the main jail. At this time, the process is being handled on a case-by-case basis. Some inmates will begin transitioning as early as the next week or two.

Dorow added that a task force will be created to address the Huber facility closure, and they will then report out on the group's progress at future CJCC meetings.

Farrow stated that the County Board did approve a wage increase for law enforcement. While there are some major financial issues hitting the County, public safety remains the community's top priority, and therefore, the County's priority during the budget process.

Aldred left at 9:48 a.m.

Decker commented that he looks forward to the collaboration and appreciates having the County Board involved right from the beginning of the process.

### ***Public Comment***

There was no public comment.

### ***Adjourn***

Motion: Decker moved, second by Reilly, to adjourn the meeting at 9:53 a.m. Motion passed unanimously.