

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, April 13th, 2022 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Shawn McCauley, Abby Lorenz, Stephen Betzler
Excused Commissioners: Kurt Weis
Staff: Kurt Stanich, Aimee Scrima, Sarah McCalvy, Derek Dziengel, Maddie Glisson
Others: Jason Curran, Dawn Wolf-Webber

Public comment/correspondence.

Correspondence made by airport tenants expressing disappointment in City's decision to move the fireworks away from the airport to Lowell Park was presented and reviewed.

Approve or Modify Meeting Minutes from March 9th, 2022.

Meeting Minutes approved by Commissioner Betzler and second offered by Commissioner Lorenz. Motion approved unanimously.

Chairman's Report.

Chairman Crowley reports he ran unopposed for County Board Supervisor District 16 and will be entering his sixth term next week. Additionally, there will be six new county board members. Commissioner Crowley, Betzler and Lorenz suggests inviting new board members the airport to present operations overview prior to budget season.

Discussion and action on Hangar Land Lease Agreement between Waukesha County Airport and Kias, LLC for 592 Northview Road.

Motion to approve offered by Commissioner Betzler and second offered by Commissioner McCauley. Motion approved unanimously.

Discussion and action on Hangar Land Lease Agreement between C3 Aviation LLC and RFG LLC for 2317 Aviation Drive.

Motion to approve offered by Commissioner McCauley and second offered by Commissioner Lorenz. Motion approved unanimously.

Operations Report.

March 2022 Fuel Farm Flowage: Jet A fuel sales increased by 4.75% in March 2022 compared to March 2021. 100LL sales were down 5.75% from March last year. Total fuel sales were up 4.11%

Tower Operations: Total Traffic increased by 8.02% compared to March last year. General Aviation increased by 7.92%, Air Taxi increased by 9.16% and there were 24 military aircraft compared to 21 in February 2021.

Regional airports comparison for February 2022 shows Waukesha behind Kenosha and slightly ahead of Janesville for General Aviation operations.

Manager's Report.

Introduction of new airport employees Sarah McCalvy, Administrative Specialist, and Derek Dziengel, Grounds Maintenance. Maddie Glisson has been promoted to part-time Airfield Operations and Aimee Scrima promoted to Supervisor.

Updates on airport budget, snow removal, construction, and process improvements.

Project Updates: Parking lot construction delayed until August or September and ramp and perimeter project projected to start within the next month; awaiting final timeline. Capital Flight project is in final design. Master Plan and Bi-Annual Survey underway. Work also being done to petition the state for infrastructure bill funding to allocate additional funds for airport improvement.

Events: Food Truck Friday will remain in same location and Flight Into Known Ice Cream, a tenant social, is scheduled for May 13 in the terminal.

Future Commission Items.

Set date for new board members to visit the airport to discuss operations overview.
Results of Bi-Annual Survey to be discussed during June meeting.

Adjourn Meeting.

Motion to adjourn offered by Commissioner Lorenz and second offered by Chairman Crowley. Motion carried unanimously. Meeting adjourned at 8:55 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary
Waukesha County Airport Operations Commission