

Spring Brook Watershed Lake Management District Draft Minutes
Mukwonago Town Hall
W320 S8315 Beulah Road
Monday 23 January, 2023 at 6:30PM

6:30 PM Call Meeting to Order: All commissioners with the exception of Chairman Guy, who had an out of town work engagement were present. Residents in attendance included Chris Champaigne and Kathryn Bell. Commissioner McNelly made a motion to appoint Commissioner Topczewski to serve as interim chair. Motion second by Commissioner Bell and unanimously approved. Chair Topczewski called the meeting to order at 6:32PM.

Open Forum: No input from the floor

Correspondence: Secretary McNelly reported the receipt and completion of a Department of Commerce survey of SBWLMD assets and debts. McNelly completed and returned the survey by the deadline.

Secretary's Report:

- Review and approve the Secretary's draft minutes for the 3 November, 2022 meeting. Motion by Commissioner Bell and second by Commissioner Pritzlaff to approved draft minutes for 3 Nov. as submitted. Motion unanimously approved.

Treasurer's Report:

- Review Treasurer's report and tax levy receipts. Motion by McNelly to approved the 31 Dec 22 Treasurer's report which was attached to the agenda. Motion was second by Topczewski and unanimously approve. Total SBWLMD financial assets are \$35148.04, which includes \$285.05 interest earning since the 3 Nov, 2022 meeting. Interim Chair Topczewski made a motion to approve the treasurer's report as drafted. McNelly second the motion which was unanimously approved.
- Review interest earning options for SBWLMD assets. Treasurer Pritzlaff reported several alternatives for investment of SBWLMD assets. He found a CD that would yield 3.7 percent, however the Local Government Investment Pool paid 4.05 percent this in the last cycle and because we will be paying bills for the dam maintenance in spring 2023 and need access to these assets decided not to change our investment strategy at this time.
- Take action on bills. No bills were received.

Watershed and lake information, dam maintenance and future needs discussion:

- Update on Municipal Dam Grant activities:
 1. Easements with Waukesha County Greenway and Pritzlaff – take action. McNelly and Ad Hoc Chair Kathryn Bell presented the draft Pritzlaff – SBWLMD maintenance easement. Commissioner McNelly made a motion to have that easement recorded and to pay the \$30 recording fee. Commission Topczewski discussed the issue of simplicity of the legal description and after reviewing felt it would meet SBWLMD access requirements for maintenance and second the motion. The motion was unanimously approved and commission McNelly was directed to register the Pritzlaff – SBWLMD maintenance easement with Waukesha County. The Waukesha County – SBWLMD maintenance easement being recorded and will be forwarded to the Department of Natural Resources when completed.
 2. Bids for work segments – trash rack, brush control, rip rap of rodent holes – take action.

Commissioners were encouraged to submit any potential bidders to Secretary McNelly who would share the approved scope of work and seek final bids by the next meeting.

3. Work schedule for approved activities – approve draft scope of work and tentative schedule to submit to the DNR. DNR engineer Michelle Hase requested several modifications (reseeding disturbed areas and no deposit of brush in the wetlands) to the scope of work. Secretary McNelly adopted those modifications. Motion by Topczewski to have Secretary McNelly send out the approved scope of work to those potential bidders. Commission Bell second the motion which was unanimously approved.

- Water quality update and general lake conditions. Commissioners noted a lower number of ice anglers present this winter and speculated that the lower than normal ice thickness might result in an early ice out and short winter ice fishing season.
- Town Access condition –options for repairs Commission Topczewski indicated that town officials were concerned that any pier installation might not meet the Americans With Disabilities standards and chose not to address the issue.
- Discuss options and develop a plan to perform water quality data collection. No actions taken.
- Nuisance animal update and invasive species observations and management. Several commissioners independently inspected the dike for rodent burrows from the early clear ice cover in late December 2022. No burrows seen.
- Fish management update and winter ice fishing and recreation survey update. No updates from DNR. Observations of pan fish catch sizes seems somewhat larger than previous years.

Legislative Update – Town/County/State: Nothing reported.

Select dates for future meetings: Next meeting tentatively set for 13 March, 2023.

Adjournment: Motion Topczewski second by Bell to adjourn. Motion approved unanimously. Meeting adjourned at 7:42PM.