

## MEETING MINUTES

### AIRPORT OPERATIONS COMMISSION MEETING

Wednesday, August 14, 2019 – 8:00 a.m.

Waukesha County Airport

Terminal Building Conference Room

2525 Aviation Drive

#### **In Attendance**

Commissioners: Mike Crowley, Abby Lorenz, Shawn McCauley, Steve Betzler

Excused: Kurt Weis

Staff: Kurt Stanich, Matt Grenoble, Aimee Scrima

Others: Nick Read, Mike Stein

#### **Approve/Modify Meeting minutes of July 10, 2019.**

Motion to approve the meeting minutes by Commission Lorenz. Second by Commissioner Betzler. Motion Carried.

#### **Public comment/correspondence**

Follow up with letter from Brigg's & Stratton. The Bureau of Aeronautics contacted airport management to complete the requested taxiway markings. Work has been finished.

#### **Chairman's Report**

The County Executive has reappointed Commissioner McCauley to the Airport Operations Commission; the County Board will confirm this appointment at the August County Board meeting.

#### **Operations Report.**

Fuel Farm Flowage: Jet A fuel is down about 12% compared to this month last year, and up 6% overall. A year-to-date analysis shows a slight increase of 1% of 100LL and an increase for Jet A deliveries, up 6% overall.

Tower Operations: July shows a decrease of about 1% in operations overall. General Aviation is up just shy of 1% and reflects a decrease in air taxi of about 2% compared to July 2018. Tower operations, year-to-date, shows an increase of 1% overall. A June 2019 comparison with similar airports.

Airport staff hosted the UW Waukesha Pre-College Tour in July, we took it to the Air Traffic Control Tower, Flight for Life, discussions with flight instructors and mechanics.

#### **Manager's Report.**

Meeting minute format will be aligned with other commissions and committees within the County.

The Runway Safety Area project is waiting on the Governor's office for approval before design can begin. County staff will follow up with the Bureau of Aeronautics and the FAA as well.

The County is going through a Master Plan process in 2020.

Waukesha County Airport is evaluating the next steps for the County owned T-Hangars.

2020 Budget for the Department of Public Works was presented to the County Executive; the airport presented budget with a zero tax levy budget. The largest variable expense is for snow removal.

Staff has been working with the City of Waukesha, the Waukesha Public Library, Waukesha County Museum, Waukesha Downtown Business Association to showcase the RISE ABOVE Traveling Exhibit educating the public on the Tuskegee Airman. The induction ceremony will be November 16 at the Eagle Hangar in Oshkosh.

**Future Commission Items**

None.

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**Adjourn Meeting**

Motion to adjourn by Commissioner Lorenz. Second by Commissioner Crowley. Motion carried unanimously. Meeting adjourned at 8:29 a.m.

Respectfully Submitted,



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Kurt J Weis

Secretary  
Waukesha County Airport Operations Commission