

MINUTES OF: Public Health Advisory Committee Meeting
DATE: Thursday, April 19, 2018
TIME: 8:00am-9:15am
LOCATION: Health & Human Services Building, Public Health Center Room 1001



Members Present: Mary Baer, Citizen Member; Vicki Dallmann-Papke, HHS Board Liaison / ProHealth Care; Kerri Ackerman, Waukesha Sixteenth Street Community Health Center; Dr. Steven Andrews, Waukesha County Medical Society; Jessica Kadow, ProHealth Care Community Outreach Hispanic Health Resource Center;

Members Absent: Dr. Ross Clay, Citizen Member

Ex Officio Members Present: Ben Jones, Waukesha County Public Health Division, Manager / Health Officer; Trista Neary, Waukesha County Public Health Division, Administrative Specialist; Mary Smith, Aging & Disability Resource Center of Waukesha County, Manager

Ex Officio Members Absent: Mary Jo Hamman, Waukesha County Public Health Division, WIC Supervisor; Theresa Imp, Waukesha County Public Health Division, Family & Community Health Supervisor; Liz Laatsch, Waukesha County Public Health Division, CD Supervisor; Sarah Ward, Waukesha County Environmental Health Division, Manager

AGENDA	TOPICS	DISCUSSION	ACTION ITEMS	DATE DUE
Call to Order		Mary Baer called the meeting to order at 8:05am		
Approval of Minutes		MOTION: Kerri Ackerman moved, second by Jessica Kadow to approve the minutes from February 8, 2018. Motion carried 5-0. MOTION: Kerri Ackerman moved, second by Jessica Kadow to approve the minutes from March 8, 2018. Motion carried 5-0.		
Advisory Committee		Dr. Marshall Jennison resigned from in March, opening Chair position for the committee. JoAnn Weidmann resigned from committee in April. Dr. Clay has taken on a new full time position with increased demands limiting his availability to attend meetings. MOTION: Dr. Stevens moved to nominate Mary Baer as chair, second by Kerri Ackerman for nomination of chair. Motion carried 5-0. Mary Baer accepts position of committee chair for one year term. Mary Baer provides a brief overview of the Unmet Needs she presented to the HHS Board.		
Committee Reports	Health & Human Services Board	Vicki Dallmann-Papke has been named Health & Human Services Board Liaison for the committee. Vicki is the Vice President of Population Health Management & Employer Services with ProHealth Care.	Trista will forward Outlook invites to Vicki for all Advisory Committee meeting dates and update committee member list.	

	<p>Environmental Health Division – Sarah Ward</p>	<p>Ben reports that the County has an established multidisciplinary Hoarding Committee, consisting of individuals from Public Health, Environmental, Child and Adult Protective and Mental Health divisions, as well as the ADRC. Cases are involved due to the fine line between what is and what isn't considered acceptable living conditions.</p> <p>Bed bugs continues to be a growing issue for multi-unit homes / establishments and remains a concern for HHS staff that provide home visits and transportation for clients. Generic guidelines are being created for protection of staff.</p>		
	<p>Aging & Disability Resource Center – Mary Smith</p>	<p>New Marketing & Outreach Coordinator starting on April 23. Goal will be to outreach sites within the community and educate the community making individuals aware of the services available before they are needed.</p> <p>12 contracted positions have been approved by the board. Lutheran Social Services (LSS) was previously contracted to fill these positions.</p> <p>Next Aging Unit Plan will be 2019-2021. This is completed every three years and provides an environmental scan of the needs of the aging population in the community.</p>	<p>Mary will send out survey link to the committee.</p>	
<p>Public Health Division Reports</p>	<p>Health Officer / Acting Manager – Ben Jones</p>	<p>Ben Jones has been promoted to Public Health Manager, leaving one open management position. Opens opportunity to restructure based on true needs within the division. Ben states he would like to see someone fill this role overseeing general day to day operations of the division, while also filling the role of Deputy Health Officer. Ben will continue as primary Health Officer.</p> <p>Two new nurses started with Public Health this week. Division is focusing on a smooth onboarding process of new employees with a strong / structured approach for the first six to eight weeks.</p> <p>Lead Nurse positions in development to oversee each team. Limited term of one year, with possible extension of one year. Provides leadership opportunities to nurses.</p> <p>Open preparedness position, on call part time.</p> <p>CHIPP Update: Focusing on keeping the momentum moving consistently throughout the process. Action team deadline has been set for root cause and gap analysis. Best practices and work plans are due in June. Implementation and kick off will be in July.</p> <p>Public Health 3.0 is underway.</p> <p>PH 1.0 – Late 19th century into first half of 20th century. Development of prevention tools such as vaccinations and antibiotics.</p> <p>PH 2.0 – Second half of 20th century. Development of government standards for Public Health agency programs with larger focus on chronic disease.</p>		

		<p>PH 3.0 – Enhanced and broadened Public Health practice improving social determinants of health.</p> <p>Youth Risk Behavior Survey implementation in schools. Closed POD involvement with area businesses. ProHealth Care and GE are already closed POD trained employers within Waukesha County. Quad Graphics and Kohls have shown interest. Training Toolkit has been created and will be unveiled at June 5 exercise. Goal is to have all area hospitals and Kohls trained and ready for summer 2018, followed by other major employers and colleges in the community.</p> <p>No results have been received from recent audit.</p>	Ben will forward invitation to June 5 Closed POD exercise event.	
	Communicable Disease – Liz Laatsch	<p>Ben reports that the number of Influenza B cases being reported are low, but cases are still presenting.</p> <p>TB case load is complicated with one client in isolation since January.</p>		
	Family & Community Health – Theresa Imp	No Update		
	WIC – Mary Jo Hamman	No Update		
Walk-In Items	Advisory Committee Recruitment	<p>Kerri Ackermann recommends looking for committee recruitment from the Menomonee Falls and Lake areas. She will speak with Mary Reich from the Lake Area Free Clinic. Kerri will also recruit one of her nurses in July to be a secondary representation from Sixteenth Street.</p> <p>Ben states recruitment from various community sectors is an important factor. Jessica Kadow suggests the possible recruitment of a community / citizen member that has benefited from utilization of Public Health services.</p>		
	Kerri Ackermann – Sixteenth Street Community Health Center	<p>They have added one Internal Medicine physician to meet the needs of the aging population of the county.</p> <p>Acquired AODA / Mental Health grant for Vivitrol. Two trained providers for Suboxone treatment.</p> <p>Additional psychiatrist three times a week with addition of a child psychologist.</p>		
	Agenda Items for Next Meeting	<p>Review of By Laws at next meeting, May 10.</p> <p>VFC – Vaccines for Children Discussion</p>	Trista will send copy of current By Laws for review.	4/19/2018
Next Meeting		Thursday, May 10, 2018		
Adjournment		MOTION: Dr. Steven Andrews moved, second by Jessica Kadow to adjourn. Motion carried 5-0.		

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Minutes by: Trista Neary

Minutes Approved On: 5/10/18