

## MEETING MINUTES

AIRPORT OPERATIONS COMMISSION MEETING  
JANUARY 9, 2018 – TUESDAY- 8:00 a.m.  
WAUKESHA COUNTY AIRPORT  
TERMINAL BUILDING CONFERENCE ROOM  
2525 AVIATION DRIVE

### In attendance-

Commissioners: Mike Crowley, Steve Betzler, Gary Glojek, Kurt Weis  
Staff: Kurt Stanich, Matt Grenoble  
Others: Nick Read, Tim Tyre, John Manner, John Palese

### Approve/modify meeting minutes of December 13, 2017.

Motion to table meeting minutes from December 13, 2017 by Commissioner Crowley.

### Public comment/correspondence.

None.

### Chairman's Report.

None.

### Presentation on Drone Activity in Waukesha Airspace.

Terra Vigilis completed a 30-day test on drone testing equipment at the northeast side of the airport. The next step is for the FAA to utilize the system and make recommendations as to which entities would receive the alerts of drone activity. The Waukesha Airport Operations Commission will take direction on Waukesha County Airport's involvement from the Airport Director.

### Presentation on the Great Lakes Air Museum.

Jon Helminiak presented on the Great Lakes Air Museum, a possible development at Waukesha County Airport offering a combined air museum and conference center.

### Operations Report.

Fuel Farm Flowage: Jet A fuel up 18% compared to last year this time. 100LL deliveries this month are down with no deliveries in December 2017. Overall, year-to-date fuel shows an increase of 14% from 2016.

Tower Operations: A decrease in general aviation and air taxi numbers this month compared to last year, approximately 8%. Year-to-date operations are down approximately 10% for 2017. General aviation comparison to other Wisconsin airports through November 2017 shows Waukesha behind Kenosha and Waukegan.

Airport Management is encouraged by recent interest in hangars in the airfield, and many lease renewals for 2018.

December had a few smaller snowfalls, which was met with only minor issues. The first ice event was handled well by snow removal crews and the airport remained open.

### Airport Managers Report.

The 2017 budget is favorable with higher than expected revenue and lower than expected expenses.

Aimee is preparing for maternity leave and the temporary job has been posted.

Progress has been made with the rewriting of the current Height Limitation Zoning Ordinance. Commissioners can expect a mid-year update for the Commission. This ordinance should also address many of the discussed drone issues.

The management of the Aircraft Maintenance Hangar will be transitioned to the County.

The South Ramp will be expanded and the terminal "islands" will be filled in, construction is anticipated to begin in May.

Fund balance transfer to pay for tower equipment upgrades.

Airport tenants can expect to receive the biennial tenant marketing survey in spring of 2018. Airport management will evaluate integrating questions about the potential use for the Great Lakes Air Museum.

Future Commission Agenda Items.

None.

Adjourn Meeting.

Motion to adjourn by Commissioner Glojek.

Second by Commissioner Weis. Motion carried.

Meeting adjourned at 9:45 a.m.

Next Meeting: February 14, 2018, 8:00 a.m.

Respectfully Submitted,



Kurt J Weis

Secretary

Waukesha County Airport Operations Commission – January 24, 2018