

Phantom Lakes Management District
March 24th, 2022, 6:00 pm Meeting Minutes
Virtual Meeting with Audio Call-in

APPROVED

- 1. Call to Order**
 - a. Meeting called to order by Chairman Joe Graczyk at 6:00 PM
- 2. Open Meeting Notice**
 - a. The meeting was noticed and posted according to law.
- 3. Roll Call**
 - a. Board Members Present: Joe Graczyk, Joe Kirchner, Adam Miller, Darlene Johnson, Jake Jagmin, Joanne Tlachac-Hehn, Dave Dubey. Also Present: Colleen Mutchler, Linda Goehre (Goehre Creative) and Vince Mosca (Hey & Assoc.)
- 4. Open Forum**
 - a. Discussion of ways to fundraise through parade or apparel, unsure on how to generate donations / more funding.
- 5. Announcements & Correspondence**
 - a. Community Insurance has increased coverage for cyber attacks, received emails and a letter on the subject.
 - b. Seeking location for September Annual Meeting on September 21st.
- 6. Secretary's Report**
 - a. Meeting minutes from 01-27-2022 reviewed with no changes. Secretary Jake Jagmin made a motion to approve 01-27-2022 meeting minutes. Representative Darlene Johnson seconds. Motion carries.
- 7. Treasurer's Report**
 - a. Treasurer's Report reviewed by Treasurer Miller with one change to typo on Equipment Money Market Account, entered as \$42,39.65 changed to \$42,309.65. Darlene Johnson makes a motion to approve Treasurer's report. Joe Graczyk seconds. Motion carries.
- 8. Harvester Report**
 - a. Harvester Manager Dawn Couillard absent
 - b. Seeking operators, Secretary Jake Jagmin makes a motion to offer 2022 operators \$15-\$20 per hour based on experience. Joanne Tlachac-Hehn seconds. Motion carries.
 - c. Need to check with Aquarius on the status of our older harvesters, hoping to have it in early for training.

9. Lake Plant Survey Update (NR107)

- a. PLEASE NOTE THAT THIS AGENDA ITEM WAS MOVED TO THE START OF THE MEETING TO ACCOMMODATE GUEST VINCE MOSCA*
- b.** Our grant request was turned down. The DNR did provide a scoring sheet with ratings and areas of improvement. Seeking professional assistance to have our next grant application approved.
- c.** Vince Mosca with Hey and Associates Inc. joins meeting. Hey and Associates Inc is the professional whose assistance we are seeking to have our next grant approved. Vince spoke of his previous history of going through this process and getting a grant approved. We will need to have a survey completed on both lakes to acquire more data. Vince Mosca will have an outline of proposed steps to take on acquiring data with a price quote that the PLMD board can vote on at the April meeting.
- d.** Joanne Tlachac-Hehn encouraged the board to seek more information about Chapter NR107 – Aquatic Plant Management Legislature. Some changes have been presented that would increase lake management districts costs and fees when applying for an Aquatic Plant Management permit.

10. New Harvester and Trailer Acquisition Update

- a.** Our second installment has been paid to Inland Lake Harvesters. Still waiting on the grant check from the DNR.
- b.** The new harvester is moving ahead of schedule. Waiting on specifics for the truck hitch and trailer. Measurements have been taken, may need to be a custom or retrofitted.

11. Badger State Outboard Association Races May 21 & 22

- a.** Race has been approved by local government bodies. We will be creating a post to publish on our website.

12. Payroll and Employment Services for Harvesters

- a.** Seeking a service to take care of payroll and employment services. This subject will be worked on and discussed with more detail at the April meeting.
- b.** WCTC Career Center is something we may pursue to fill the role of harvesters this summer.

13. Fireworks 2022

- a.** PLMD chooses 5 Star Fireworks for our display this year. Fireworks set to take place on July 3rd out of Phantom Glen Park. Motion made by Secretary Jake Jagmin to move forward with the bid of \$7500 to 5 Star Fireworks display, seconded by President Joe Graczyk. Motion carries. Representative Darlene Johnson abstains.
- b.** Rain date purposed, Saturday July 9th. Secretary Jake Jagmin makes a motion to approve the rain date, Joanne Tlachac-Hehn seconds. Motion carries. Representative Darlene Johnson abstains.

- c. Down payments is required to secure the firework vendor, Jake Jagmin makes a motion to issue a check of \$2,000 for down payment, Treasurer Adam Miller seconds. Motion carries. President Joe Graczyk to sign and submit contract. Representative Darlene Johnson abstains.
- d. An inquiry needs to be made to the Village of Mukwonago on how to receive the \$2,500 allocation.

14. Website Redesign

- a. *PLEASE NOTE THAT THIS AGENDA ITEM WAS MOVED TO THE START OF THE MEETING TO ACCOMMODATE GUEST LINDA GOEHRE*
- b. Board welcomes Linda Goehre of Goehre Creative to discuss a website redesign. Linda redesigned Okauchee Lakes new page and reached out when she saw our agenda posted.
- c. Our website currently has an 'E' rating and is not as secure as it should be.
- d. Goehre Creative quoted a preliminary price to overhaul our site. An extra cost would be incurred to offer increased security monthly.
- e. Further discussions with Linda are to be had prior to a vote to proceed. We are also seeking more quotes and information.
- f. Overall our website is seeking an update and refresh.

15. Next Meeting

- a. Thursday April 28th, 2022, at 6pm. Virtual and call in.

16. Adjournment

- a. Dave Dubey made a motion to adjourn at 7:48pm. Seconded by Representative Darlene Johnson. Motion carried