

**MEETING MINUTES**  
**AIRPORT OPERATIONS COMMISSION MEETING**  
Wednesday November 11th, 2020 – 9:25 a.m.  
Waukesha County Airport  
Terminal Building Conference Room  
2525 Aviation Drive

**In Attendance.**

Commissioners: Mike Crowley, Kurt Weis, Shawn McCauley, Abby Lorenz  
Excused Commissioners: Steve Betzler  
Staff: Kurt Stanich, Maddie Glisson  
Others: Miles Green, Nick Read, Chris Stein, Andy Groth, Pete Halbauer

**Public comment/correspondence.**

None

**Approve or Modify Meeting Minutes from September 9<sup>th</sup>, 2020.**

Meeting Minutes approved by Commissioner McCauley and second offered by Commissioner Lorenz. Motion approved unanimously.

**Chairman's Report.**

Waukesha County Board unanimously approved 2021 budget with a reduction in taxes from \$1.82 to \$1.76 per \$1,000 of home value. Airport is continuing off tax levy for 2021.

**Discussion and action on Hangar Land Lease Amendment between Waukesha County and Spring City Jet Center LLC for 2451 Aviation Drive**

Amendment to increase rate for parcel B for snow removal. Effective Date December 1<sup>st</sup>, 2020. Motion to approve offered by Commissioner Lorenz and second offered by Commissioner Weiss. Motion approved unanimously.

**Discussion and action on Assignment and Assumption of Hangar Land Lease between Waukesha County and Richard F. Layo for 630 Northview Rd by Deauxboys, LLC.**

Motion to approve offered by Chairman Crowley and second offered by Commissioner Lorenz. Motion approved unanimously.

**Discussion and action on Hangar Tenant Lease between Miles Green and Marine Executive Hangars for Unit No. 4 of 678 Northview Rd.**

Motion to approve offered by Commissioner McCauley and second offered by Commissioner Weiss. Motion approved unanimously.

**Operations Report.**

**September Fuel Farm Flowage:** Jet A fuel sales decreased by 7.15% in September 2020 compared to September 2019. 100LL sales were up 6.25% from September last year.

Tower Operations: Total Traffic increased by 3.53% compared to September last year. General Aviation increased by 22.89%, Air Taxi decreased by 25.0% and there were 10 military aircraft compared to 8 in September 2019.

Regional airports comparison for January - August 2020 shows Waukesha ahead with Janesville and Waukegan trailing closely behind for General Aviation operations.

**October Fuel Farm Flowage:** Jet A fuel sales decreased by 28.06% in October 2020 compared to October 2019. 100LL sales were up 49.7% from October last year. Total fuel sales were down 17.69%

Tower Operations: Total Traffic increased by 12.84% compared to October last year. General Aviation increased by 13.44%, Air Taxi increased by 4.98% and there were 8 military aircraft compared to 10 in October 2019.

Regional airports comparison for January - September 2020 shows Waukesha ahead with Janesville and Waukegan trailing closely behind for General Aviation operations.

**Manager's Report.**

Brief report on Trump rally. Some cost incurred to Waukesha County and they are working on billing the Trump Campaign.

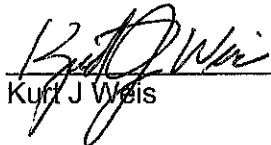
**Future Commission Items.**

Requested update on Capitol Flight's progress. Commission requested tour to tower when circumstances permit.

**Adjourn Meeting.**

Motion to adjourn offered by Commissioner McCauley and second offered by Commissioner Lorenz. Motion carried unanimously. Meeting adjourned at 10:15a.m.

Respectfully Submitted,



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Kurt J Weis

Secretary  
Waukesha County Airport Operations Commission