

OPEN MEETING MINUTES

Waukesha County Health and Human Services Department ADRC Advisory Board December 2, 2021

Present Board Members: Carla Friedrich
Joel Gaughan
Sandra Heberling, Secretary
Betty Koepsel
Judith Tharman
Phyllis Wesolowski, Chair
Sandy Wolff, Vice Chair

Absent Board Members: Marj Kozlowski

HHS Board Liaison: Mary Baer (Present)

HHS Staff Liaisons: Mary Smith (Present)
Lisa Bittman (Present)
Sally DuPont (Present)

Call to Order

The meeting was called to order at 9:30 a.m. by Chair Wesolowski.

Review and Approval of Minutes from November 4, 2021 Meeting

Chair Wesolowski called for approval of the minutes from November 4, 2021. Vice Chair Wolff moved to approve the minutes; Judith Tharman seconded the motion. All in attendance approved. Motion carried.

Approval of 2022 Wisconsin Department of Transportation Specialized Transportation Application

Mike Glasgow, ADRC Nutrition and Transportation Supervisor, gave a specialized transportation and 85.21 grant summary:

- New for 2022:
 - If approved, starting in April 2022, Rideline can be used for medical appointments a maximum of 15 miles into counties that border Waukesha County.
 - The Thursday shuttle from Menomonee Falls to Brookfield Square Mall has been discontinued.
- Specialized Transportation Projects:
 - Rideline
 - Shared Fare Taxi
 - ERAs volunteer driver program
 - Operating Assistance
 - Group Trips
 - Shuttle – Menomonee Falls
 - \$1 Rides for Senior Dining
- Chair Wesolowski called for approval of the 2022 Wisconsin Department of Transportation Specialized Transportation Application. Vice Chair Wolff moved to approve the plan; Betty Koepsel seconded the motion. All in attendance approved. Motion carried.

2022 ADRC County Budget

Mary Smith went over highlights of the 2022 ADRC county budget.

ADRC Manager Report – Mary Smith

- A contract with a Transportation consultant has been executed to conduct an internal, operational review of the ADRC Specialized Transportation program.
- The ADRC has received word from the State that the 2019-21 Aging Unit Plan is in compliance with state requirements.
- The ADRC is partnering with the United Community Center in Milwaukee to develop a regional consortium for dementia care for the Latino population.

ADRC Coordinator Report – Lisa Bittman

- Staffing Update:
 - The following staff have been hired:
 - Part-time Caregiver Specialist
 - 4 full-time Resource Center Specialists
- Revision and computerization of the annual consumer satisfaction surveys has been completed.
- The ADRC is partnering with ProHealth Care and agency partners to pilot a program so EMS personnel can fill out a form on an app that will auto send a referral to the ADRC.
- The ADRC is in collaboration with the Clinical Services Division to conduct competency evaluations for the ADRC.
- Health and Human Services is in the process of moving all of their records to electronic records.
- Job classification studies are due to be done on many ADRC positions.

Health and Human Services Board Report – Mary Baer

- The ADRC Advisory Board officers have been approved by the Health and Human Services Board.
- Public Health is working to become a Level 3 health department.

Health and Human Services Committee Report – Joel Gaughan

- The HHS Committee did not meet during November.
- The County Board passed the Operating budget and approved the new supervisory districts.

Agency Announcements and Updates

- There will be a direct mailer done jointly by the ADRC and Public Health to remind people to get their COVID booster shots.
- The ADRC needs 15 Home Delivered Meals drivers.

Public Comment

None

Adjourn

Chair Wesolowski called for a motion to adjourn the meeting at 11:03 a.m. Betty Koepsel moved to adjourn; Carla Friedrich seconded the motion. All in attendance approved. Motion carried.

Minutes respectfully submitted by Sally DuPont.

Approved: Sandra Heberling Date: 3-3-2022

