

## **Minutes of the Public Works Committee**

**Thursday, May 16, 2019**

Chair Swan called the meeting to order at 8:30 a.m.

**Present:** Supervisors Dave Swan, Keith Hammitt, Darlene Johnson, Jennifer Grant, Richard Morris, and Steve Whittow. **Absent:** Tom Schellinger.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Landscape Architect Stephen Soidlarz, Facilities Manager Javier Ramos, Airport Manager Kurt Stanich, Highway Operations Manager Bob Rauchle, Senior Engineering Technician Jason Mayer, Budget Management Specialist Bill Duckwitz, Senior Financial Analyst Rhiannon Cupkie, and Patrol Superintendents Richard Gillis and Hans Guderyon.

### **Approve Minutes – February 26, 2019**

MOTION: Hammitt moved, second by Johnson to approve the minutes of February 26. Motion carried 6-0.

### **Executive Committee Report – April 15, 2019**

Swan indicated the Executive Committee, at their last meeting, heard an update on the Waukesha County Center for Growth, discussed the legal advertising contract, and approved three appointments including Andy Thelke as the succeeding Director of Administration, the Waukesha County Internal Audit Work Plan for 2019-2021, scope for the proposed Secure Courtroom Construction audit, and an ordinance modifying Capital Project 201615.

### **Future Meeting Dates**

- June 13, 2019
- July 11, 2019

### **Advisory Committee Reports**

Morris stated the contract for the rail crossing at the bypass has released for bid.

### **Discuss and Consider Bid PLU19-04 2019 University of Wisconsin-Waukesha Site Infrastructure Improvements**

Siodlarz said after reviewing the proposal forms and bid amounts, their consultant, Baxter and Woodman, Inc., recommend award of the contract to Payne & Dolan, Inc. in the lump sum amount of \$306,970.00. Based on information submitted on the proposal form, Payne & Dolan, Inc. has stated that they can complete the work within the County's schedule, has completed the non-collusion affidavit, and has demonstrated sufficient qualifications and responsibility for this project. Sufficient funds for this contract are available in the 2019-20 Capital Project budget. Four contractors submitted bids for consideration.

MOTION: Grant moved, second by Hammitt to approve Bid PLU19-04 2019 University of Wisconsin-Waukesha Site Infrastructure Improvements. Motion carried 6-0.

**Discuss and Consider Bid DPW 201910 North Parking Lot WC Courthouse North Parking Lot Cabling Infrastructure**

Ramos said after reviewing the proposal forms and bid amounts, staff recommend award of the contract to CableCom LLC in the lump sum amount of \$65,930.00 comprised of the base bid plus alternates N/A. Based on information submitted on the proposal form, CableCom LLC has stated that they can complete the work within the County's schedule, completed the non-collusion affidavit, and demonstrated sufficient qualification and responsibility for this project. Three contractors submitted bids for consideration.

MOTION: Grant moved, second by Johnson to approve Bid DPW 201910 North Parking Lot WC Courthouse North Parking Lot Cabling Infrastructure. Motion carried 6-0.

**Discuss and Consider Ordinance 174-O-026 Laying Out, Relocation And Improvement Of The Intersection Of County Trunk Highway O And County Trunk Highway I - Revision Number 1, Waukesha County Project I.D. 2782-03-06**

Mayer discussed this ordinance which authorizes the First Revision for the laying out, relocation and improvement of the intersection of CTH O and CTH I in the City of New Berlin. The County will acquire these rights-of-way and other interests as shown on the Plat of Right of Way required for this project.

MOTION: Hammitt moved, second by Johnson to approve Ordinance 174-O-026. Motion carried 6-0.

**2018 Airport Report**

Stanich discussed the 2018 Annual Report of the Waukesha County Airport as outlined which included information on activities, highlights, development, unmanned aircraft systems, wildlife, and financials/budget.

To answer Swan's question, Stanich said the goal is to be off of tax levy by 2021.

MOTION: Morris moved, second by Johnson to accept the 2018 Airport Report. Motion carried 6-0.

**Discuss and Consider Ordinance 174-O-031 Approve Lease With WisDOT For Woodburn Road Salt Storage Facility**

Rauchle discussed this ordinance as outlined which authorizes the execution of a lease agreement with the Wisconsin Department of Transportation (WisDOT) for a salt storage facility located on County property near the Highway Operations Building and two existing salt storage facilities. The term of the agreement will be 40 years with a renewal option for an additional 10 years. The lease will specify that the County will own the facility once it is constructed. WisDOT will be permitted to store salt there rent free in exchange for allowing the County to use 10% of the space for its salt storage.

The County Board approved funding for the County's share of the construction of a new salt storage facility and the installation of a replacement brinemaker in the 2018 capital budget. Staff expect the brinemaker replacement portion of this project to be completed later in the year and for both portions to be within the approved \$323,700 budget for the County's share of costs.

The County will be responsible for maintenance and other ongoing operating expenses (e.g., utilities). Staff estimate that ongoing operating expenses, at least initially with a new facility, will be less than \$3,000 per year. WisDOT will partially fund these operating expenses through the state's Highway Maintenance County reimbursement process, similar to how it funds for the two existing salt storage facilities.

MOTION: Grant moved, second by Morris to approve Ordinance 174-O-031. Motion carried 6-0.

**Tour and Overview of Highway Operations**

Rauchle gave an overview the Highway Operations Division and led the committee on a tour of the facility.

MOTION: Johnson moved, second by Morris to adjourn at 10:09 a.m. Motion carried 6-0.

Respectfully submitted,

*Darlene M. Johnson*

Darlene M. Johnson  
Secretary