

Minutes of the Land Use, Parks and Environment (LUPE) Committee

Tuesday, February 18, 2020

Chair Zimmermann called the meeting to order at 8:30 a.m.

Present: Supervisors Dave Zimmermann, Keith Hammitt, Steve Whittow, Kathleen Cummings, Bill Mitchell, and Chuck Wood. **Absent:** Tom Schellinger.

Also Present: Legislative Policy Advisor Sarah Spaeth, Director of Administration Andy Thelke, Park System Managers Steve Brunner and Rebecca Mattano, Planning and Zoning Manager Jason Fruth, Parks & Land Use Director Dale Shaver, Business Manager Steve Trimborn, Accounting Services Manager Danielle Igielski, County Board Supervisor Ted Wysocki, Reporter Daryl Enriquez of *The Freeman*, Budget Manager Linda Witkowski, Budget Management Specialist Bill Duckwitz, and Citizens Nancy Gloe, Joey Wisniewski, and Michael Starich.

Approve Minutes – December 17, 2019

MOTION: Hammitt moved, second by Mitchell to approve the minutes of December 17. Motion carried 6-0.

Executive Committee Report – January 20, 2020 and February 17, 2020

Zimmermann said the Executive Committee, at their last two meetings, heard an overview of the Independent Business Association of Wisconsin, an update on the County's customer service program, committee reports by committee chairs, Chair Decker's report on the Joseph Project and multimodal transportation, the audit of the Waukesha Employee Health and Wellness Center, and approved two appointments to the Health and Human Services Board.

Public Comment

Gloe, President of the Waukesha County Environmental Action League, said she is trying to learn as much as possible about Wanaki Golf Course. She indicated her organization opposes loss of green space.

Future Agenda Items

- Follow-up on the Septic Plumbing Ordinance (Wood)

Future Meeting Dates

- March 17, 2020
- April 7, 2020

Educational Presentation on Enterprise Funds

Thelke presented a PowerPoint on enterprise funds of which the County has five: golf, ice, materials recycling facility, airport, and radio. He discussed policies the County uses to operate the funds as well as the purpose they serve.

To answer Zimmermann's question, Thelke said it is a policy decision as to whether or not use money from an enterprise fund or general fund dollars for capital improvements. Thelke said a

decision will have to be made this year on how to handle loans made to the ice arenas as principal payments on the loan were deferred until 2020. Mitchell said he would like the board to be part of the discussions and decisions early in the process so supervisors can help find solutions and not be caught off-guard by decisions.

Update on RFP to Lease Wanaki Golf Course

Brunner presented the timeline of the Wanaki Golf Course request for proposal (RFP) process. One proposal was submitted and the RFP committee determined the proposal was non-responsive because it required County funds to operate golf. An RFP was released last week to find a broker to sell the course. The budget amendment provided a deadline of March 31 to pursue a sale.

Discuss and Consider Ordinance 174-O-084 Approve Whispering Ridge Estates Homeowners Association, Inc. Easement To Construct, Operate, Repair And Maintain A Trail Connection To The Bugline Trail

Mattano discussed this ordinance which authorizes the Department of Parks and Land Use to grant an access easement to allow the Whispering Ridge Estates Homeowners Association to construct, operate, repair and maintain a six-foot wide asphalt trail connected to the Bugline Recreation Trail for the purpose of allowing public pedestrian and non-motorized vehicle access. Whispering Ridge's property shares a border with the Bugline Recreation Trail and will pay Waukesha County \$100 for easement compensation.

To answer Zimmermann's question, Mattano said the \$100 is really an administrative fee.

MOTION: Hammitt moved, second by Wood to approve Ordinance 174-O-084. Motion carried 6-0

Discuss and Consider Ordinance 174-O-087 Authorize The Department Of Parks And Land Use To Enter Into An Agreement And Accept Grant Funding From The Waukesha County Land Conservancy To Complete Habitat Restoration In The Middle Fox River Watershed And Modify The Department's 2020 Budget

Mattano discussed this ordinance which authorizes the Department of Parks and Land Use to accept grant funding to complete habitat restoration in the Middle Fox River Watershed. This ordinance also appropriates \$15,000 of personnel cost expenditure authority and increases the general government revenue budget by \$15,000. The National Fish and Wildlife Foundation awarded grant funds to the Waukesha County Land Conservancy which will pass along funding to Waukesha County to conduct restoration activities. The department plans to use this funding to pay for a natural land management intern (temporary extra help) to help carry out these activities. As part of the grant award, the department has pledged to provide \$10,503 in matching staffing, which is already included in the 2020 budget, and equipment usage toward these efforts. The grant award is through December 31, 2020. This ordinance pertains to a one-time grant and there is no direct tax levy impact.

MOTION: Mitchell moved, second by Cummings to approve Ordinance 174-O-087. Motion carried 6-0.

Discuss and Consider Ordinance 174-O-085 Amend The District Zoning Map Of The Town Of Waukesha Zoning Code By Conditionally Rezoning Certain Lands Located In Part Of The

NW ¼ Of Section 32, T6N, R19E, Town Of Waukesha, Waukesha County, Wisconsin, From The A-1 Agriculture District (Town) To The RE Residence Estate District (Town) (RZ55)

Fruth discussed this ordinance to rezone a 10-acre portion of an existing 20-acre parcel located at W269 S5550 River Road in the Town of Waukesha from the A-1 Agricultural District to the RE Residence Estate District. This ordinance was approved by the Waukesha Town Board on October 10, 2019. The matter was referred to and considered by the Waukesha County Park and Planning Commission which is recommending approval to the County Board.

MOTION: Cummings moved, second by Whittow to approve Ordinance 174-O-085. Motion carried 6-0.

Discuss and Consider Ordinance 174-O-086 Amend The District Zoning Map Of The Waukesha County Shoreland And Floodland Protection Ordinance And The Waukesha County Zoning Code For The Town Of Oconomowoc By Conditionally Rezoning Certain Lands Located In Part Of The W ½ Of The SW ¼ Of Section 24, T8N, R17E, Town Of Oconomowoc, Waukesha County, Wisconsin, From The A-T Agricultural Transition District To The R-2 Residential District (RZ48)

Fruth discussed this ordinance to rezone a 45-acre property located on County Trunk Highway K in the Town of Oconomowoc from the A-T Agricultural Transition District to the R-2 Residential District to accommodate a 32 lot single-family residential subdivision. This ordinance was approved by the Oconomowoc Town Board on December 16, 2019. The matter was referred to and considered by the Waukesha County Park and Planning Commission which is recommending approval to the County Board.

MOTION: Hammitt moved, second by Wood to approve Ordinance 174-O-086. Motion carried 6-0.

Legislative Update

Spaeth updated the committee on legislation from the Speaker's Task Force on Water Quality and legislation on the opiate lawsuit.

MOTION: Hammitt moved, second by Mitchell to adjourn at 10:10 a.m. Motion carried 6-0.

Respectfully submitted,

Steve Whittow

Steve Whittow
Secretary