

**MEETING MINUTES FOR THE SPECIAL SERVICES ADVISORY COMMITTEE (SSAC)
February 15, 2018**

MEMBERS PRESENT: Sara Barron, Kimberly Coronado, Wendy Heyn, Patrick Jauquet, Murreen Peyton, Saira Tahir.

MEMBERS ABSENT: Jennifer Bertram, Eden Christman, Amy Elfner, Emily Enockson, Lisa Fusco, Jason Gahan, Benhi Khabeb, Amy Shurte, Jennifer Siderits, Bonnie Siegel.

DEPARTMENT STAFF PRESENT: Megan Fishler, Tammy Kokan, Lisa Roberts, Vickie Smith, Casey Vullings,

GUESTS PRESENT: Kate Bathie, Nicole Boyington, Meg Steimle.

Vullings called the meeting to order at 12:08 p.m.

INTRODUCTIONS

Members introduced themselves and their roles (parent and professional).

APPROVAL OF MINUTES FROM NOVEMBER 16, 2017

Motion: Sara Barron moved, seconded by Patrick Jauquet, to approve the minutes of the November 16, 2017 meeting. Motion passed unanimously.

CHILD AND FAMILY SERVICES ADVISORY COMMITTEE (CAFSAC)

Roberts explained the SSAC is a subcommittee group of CAFSAC and reports updates regarding SSAC to CAFSAC. CAFSAC is comprised of community partners that work with children and families who have needs in our county. Each year CAFSAC reports a Needs Presentation to the County Board that highlights the most identified needs at this time for children and families in our community. The Board receives reports from departments and their managers about the highest needs and where they would like to allocate resources. The Board then reallocates resources when and where needed. If you are interested in attending a planning meeting to discuss your experiences working with the Department, the challenges of getting services within our community, and to discuss your life experiences you can contact Casey Vullings (cvullings@waukeshacounty.gov). The planning meetings are scheduled on March 1, March 7, and March 15, 2018. The Needs Presentation to the Board is on March 22, 2018 from 12:30-4:30 (time frame will be narrowed down to an approximate 1 hour presentation).

RESOURCES REVIEW

Resource Fairs:

- Sat. March 24, 9:15-2:00 p.m. - New Berlin Public Library, 15105 Library Ln., New Berlin
- Sat. April 21, 10:00-1:00 p.m. - St. Luke's Catholic Church, 18000 W. Greenfield, Ave., Brookfield
- **Southeast Regional Children's Center (SRCC):** 1-800-234-5437 or www.southeastregionalcenter.org

Steimle gave an overview of SRCC: They serve families who have children aged birth to 21 with special health needs or other disabilities. Many staff are parents who have experience with a child with special needs that help other families navigate and get connected to services within the county they live in. SRCC serves 8 counties in southeastern Wisconsin and partner with other groups throughout the state who can also be helpful to families. One of those partners are Parent to Parent of Wisconsin,

they are a partner matching program and match a parent who has had personal experience raising a special needs child and are able to assist and be available to a new parent with a special needs child. They partner via text, email, phone, etc. when needed. SSRC also hold special events and share other group's events. The SSRC have a conference on Thursday, September 27, 2018 at the Radisson Hotel in Wauwatosa called Care in the Community that will focus on mental health. The cost for the conference is \$25.00. Another partner, Family Voices of Wisconsin have an upcoming event in April that is Advocacy for Change Day.

- Smith advised that the Children with Special Needs unit have a project regarding Healthcheck Other. One of the unit's lead workers are assisting families, pharmacies and medical supply companies navigate and understand the Healthcheck Other process.
- Vullings reminded the committee that the contact for Compass Wisconsin Threshold is 414-345-6338. New brochures are also available if needed, and explained Compass Wisconsin Threshold are intake specialists and assist people with the initial intake process and the Katie Beckett program.
- Vullings reviewed the different brochures available, and the form to submit to the City of Waukesha Police Department for Children with Special Needs. The parent will complete the form which will then assist police in the event that they would need to respond to an emergency situation involving your special needs child and how to respond in that specific situation. The form is not sharable between police departments electronically, however Vullings suggested other departments would honor the hard copy form and would put the information into their system. Roberts also mentioned that the Department's 24/7 mental health crisis services may be able to track this type of service in their database. Smith also suggested contacting your local police department and asking to put similar information about your child and their special needs into a CAD Entry.
- Coronado shared a flyer for a study group need called, "Starting the Conversation: A group to eliminate the stigma of childhood mental health problems". The group will teach parents how to disclose their child's mental health disability in a way that does not hurt the child by putting their vulnerabilities out into the world. Parents with children 3-10 years old with mental health challenges are needed for this study group. If you are interested contact Kimberlee Coronado at 262-777-1141 or kleeecoronado@gmail.com

CLTS AND CCOP PROGRAM UPDATES

Vullings updated the committee on the CLTS Wait List. In October 2017 the County began elimination of the Wait List for funding as part of the initiative the governor has passed to eliminate the Wait List Statewide. At that time Waukesha County had identified 406 children on the Wait List. Because of this initiative the Children with Special Needs (CSN) unit has added 7 more staff persons to assist with the project, to date 184 children have been removed from the Wait List. There has been concern about service provider capacity such as ABA Therapy, daily living skills, behavioral treatment services, respite and mentoring providers. The CSN supervisors have been contacting providers to assist with current providers expanding their services and locating new providers.

The group discussed at length the issues and experiences related to providers and caregivers.

Vullings reported that there were 395 2018 CCOP Questionnaires sent out to families last December that were due back on January 31, 2018. Of those 395 questionnaires 145 have been returned and at this time 84 of those families have been assigned to receive Waiver funding.

SOCIAL MEDIA OUTREACH OPPORTUNITY

Fishler stated that she had discussed with Department personnel the possibility of a Facebook Group page specifically for families with children with special needs. She is looking to the committee for feedback regarding this idea. Fishler is hoping a group page would allow Waukesha County to share information, and also grow a support system for parents/caregivers with special needs children. The page would also provide the opportunity to share SSAC's mission statement about who we are, what we do, meeting dates/times, and sharing different providers and training opportunities.

There was discussion about the pros and cons of having a Facebook page and an open or closed group concept. Smith advised that there are 3 different options available at this time. There can be a general Waukesha County page, or have a general Children with Special Needs page that can disseminate information to parents and anyone can like it, follow it, and get information from it. Or, have an open group that means anyone can see the information within the open group. Or have a closed group and permission would be given to be in the group.

2018 GOAL/AGENDA ITEMS FOR NEXT MEETINGS/ADJOURN

Vullings referenced the November 2017 SSAC meeting where there had been discussion about school districts being an area of outreach for the committee that would offer information about children with special needs. Vullings reported that he had been invited to speak at the Hamilton School District's Parent Advisory Council to educate their district about the resources that are available and to discuss the different programs, and how to apply, etc. Vullings stated he would like to make these contacts with the school districts a continued goal moving forward in 2018. Schools can contact him directly for future meeting invites at cvullings@waukeshacounty.gov (262-548-7727).

Motion: Patrick Jauquet moved, second by Kimberly Coronado, to adjourn the meeting at 1:35 p.m.
Motion passed unanimously.

May 17, 2018

Approved

*Respectfully submitted,
Tammy Kokan
Administrative Specialist*