

OPEN MEETING MINUTES

Waukesha County Health & Human Services Public Health Advisory Committee Thursday, February 13, 2020

Present Committee Members: Mary Baer, Ross Clay, Andy Dresang, Jessica Kadow, Betty Koepsel, Mary Reich (via phone)

Absent Committee Members: Kerri Ackerman, Steven Andrews, Vicki Dallmann-Papke

HHS Board Liaisons: None

HHS Staff Liaisons: Bridget Gnad, Theresa Imp, Benjamin Jones, Elizabeth Laatsch, Mary Smith

Guests: Ronda Baxter, Janelle McClain

Quorum = 5

I. Call to Order

Baer called the meeting to order at 8:12 a.m.

II. Review and Approval of Minutes

MOTION: Dresang moved, second by Kadow, to approve the minutes from January 9, 2020. Motion carried unanimously.

III. Business

Baxter shared background on how the open meeting and bylaw updates have evolved and explained the work group process to completing the updates. McClain shared the updated HHS Board bylaws and informed that each committee will be updating their bylaws to reflect the format used by the HHS Board. Elections will take place in June (will be July going forward) for chair, vice chair and renewal terms for members, which begin September 1. Baer requested that call-in presence be revisited as an acceptable form of attendance. Baxter will review with Corporation Counsel. McClain recommends a workgroup be established with the PHAC recorder, chair, HHS Liaison and one additional voting member to revise current bylaws into new format. Updated Bylaws are due to the HHS Board by May 1 for review and approval.

Baer updated on the planning progress of the 2020 Critical Community Needs Presentation, noting that the community need for Public Health is the first need to be identified. Funding for a data analytical position is the second need to be addressed. The ADRC Advisory Board will participate in a joint presentation with the Public Health Advisory Committee. Dresang will present Public Health needs.

IV. Agency Reports

Clay reported updates on Coronavirus, formally SARS CoV 2, or COVID-19. A brief general information presentation on medical marijuana was shared by Clay.

Smith left at 8:31 a.m.

Imp left at 8:58 a.m.

Gnad left at 9:08 a.m.

V. Committee Reports

A. Health & Human Services Board

No Update.

B. Environmental Health Division

No Update.

C. Aging & Disability Resource Center

No Update.

VI. Public Health Division Reports

A. Manager / Health Officer

140 Administrative Rule state review was postponed and will now be on April 1.

Strategic planning and budget are underway.

HHS Public Hearing is scheduled for Wednesday, April 1, at 7pm in the WIC waiting area.

B. Coordinator

Laatsch updated on recruitment and onboarding. CD PHN started on February 3. CHE started on February 5. There is an accepted offer for the PH Tech position, applicant is bilingual. Currently recruiting for additional CD PHN due to unexpected vacancy. With two PHNs out, the unexpected vacancy and the time needed to onboard the new PHN, the Division is essentially down 4 PHNs right now. Clinic times for travel and STD appointments have been revised to accommodate staffing changes. FCH team has been cross trained to assist with CD assignments. RFP process for new EMR has started, with hopes of completion by the end of June. Pilot of workforce development assessment has started with FCH team to identify gap areas for staff training and development opportunities.

C. Communicable Disease

Jones reported an update on TB, currently four active cases. Clients are at all four corners of the County, requiring nurses to travel 100+ miles each day for DOT. There are 88 hospitalized flu cases, ages 8-89 for Waukesha County. Dominant strain has shifted from Influenza B to A.

D. Family & Community Health

No Update

E. WIC

No Update

F. Preparedness

Prior to leaving, Gnadl shared that she attended the Health Emergency Preparedness Conference in January. Documentation for the annual operational readiness review is currently being updated. Mass clinic numbers for pandemic tier planning are due by June 30. New Berlin West HS, Waukesha South HS and Arrowhead HS have been determined the mass clinic sites for Waukesha County during the DNC. Red Cross will provide shelter training at New Berlin West HS.

VII. Agency Announcements and Updates

Dresang reported two new Froedtert hospitals will be opening in New Berlin and Pewaukee during the next 1 ½ - 2 years. Outpatient and primary care practices continue to grow, increasing the need for additional neighborhood hospital sites.

VIII. Other

IX. Public Comment
None

X. Adjournment

MOTION: Kadow moved, second by Clay, to adjourn at 9:33 a.m. Motion carried unanimously.

NEXT MEETING:

Thursday, March 12, 2020

8:00 a.m. to 9:30 a.m.

Meeting location: Health & Human Services Building
514 Riverview Avenue, Waukesha
Room 1001

Minutes respectfully submitted by Trista Neary.

Minutes Were Approved: Marcy Bern Date: 3/12/2020