

Minutes of the Human Resources Committee

Tuesday, July 18, 2017

Chair Nelson called the meeting to order at 1:00 p.m.

Present: Supervisors Larry Nelson, Jim Batzko, Mike Crowley, Tom Michalski, Bill Mitchell, and Jeremy Walz. **Absent:** Jennifer Grant.

Also Present: Chief of Staff Mark Mader, Corporation Counsel Erik Weidig, Principal Assistant Corporation Counsel Maureen Atwell, County Board Supervisor Ted Wysocki, Human Resources Manager Jim Richter, Principal Human Resources Analyst Terri Sgarlata, and Senior Human Resources Analysts Renee Gage and Teri Henning. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of May 16

MOTION: Walz moved, second by Michalski to approve the minutes of May 16. Motion carried 6-0.

Chair's Executive Committee Report of June 19 and July 17

Nelson said the Executive Committee, at their June 19 meeting, approved appointments, heard an overview of the 2017-2021 County Library Plan, discussed the County Board Strategic Plan, heard updates on the Regional Transit Leadership Council Executive Committee and Wisconsin Workforce Development Association Board, and heard standing committee reports. At the July 17 meeting, the committee heard updates on the Waukesha County Center for Growth (WCCG), Regional Transit Leadership Council Executive Committee, and Wisconsin Workforce Development Association Board; approved an ordinance, a resolution and two appointments; and heard standing committee reports.

Review Correspondence

Nelson distributed copies of Waukesha County Center for Growth's 2nd Quarter Scorecard and information on the Center's Collaborative Fund Development Project Charter, discussed at yesterday's Executive Committee meeting.

Schedule Next Meeting Date

August 15

Announcements

Nelson advised State senate republicans have announced a plan they are hoping will move state budget negotiations forward.

Ordinance 172-O-018: Accept Child Support Employment And Training Partnership Award And Modify The 2017 Corporation Counsel, Child Support Division Budget To Appropriate The Award

Weidig and Atwell discussed this ordinance as outlined which involves accepting a Child Support Employment and Training Partnership Award for \$27,000 from the State of Wisconsin Department of Child and Families Bureau of Child Support. The funds will be used for office improvements and special projects to benefit the Child Support Division and Children First Program.

Atwell explained the Children First Program connects unemployed noncustodial parents who have a child support obligation with employment services. An outside contractor has run this in-house program for many years. The contractor has a very high rate of success at helping these individuals obtain employment which then ensures child support payments. Because of this program, the County qualified, applied, and was ultimately awarded the funds.

Intergovernmental revenues and personnel costs will increase as follows: \$16,500 for temporary extra help, wages, and benefits for a file/cleaning scanning project; \$4,500 for security glass at the Child Support counter; \$2,500 for office furniture; and \$3,500 for Children First Program enhancements to identify non-custodial parents that need employment services. Any portion of the award not expended during 2017 will be reserved for appropriation in 2018 through either the annual carryover ordinance or the 2018 budget process. This ordinance has no direct impact on the 2017 tax levy.

MOTION: Batzko moved, second by Michalski to approve Ordinance 172-O-018. Motion carried 6-0.

Status Report on the Hiring of Relatives of Current Employees

Richter referred to the report titled "Relative Hire Report – June 2016 to June 2017" which included information on the requesting department, new hire position, relative's department, relative's position, relationship, and date of hire. Richter said Human Resources approval of relative hires is written in the County's policies and procedures to ensure equal opportunity. There are currently six full-time positions (five in the Sheriff's Department and one in Corporation Counsel) and eight temporary positions (seven in the Parks & Land Use Department and one in Circuit Court Services) who are relatives of current employees.

After a brief discussion, a consensus of the committee agreed this report should continue to be brought forward on an annual basis.

Closed Session

MOTION: Mitchell moved, second by Walz to go into closed session at 1:40 p.m. in accordance with Section 19.85 (1)(g) Wis. Stats. for the purpose of discussing collective bargaining issues for those employees covered under the Wisconsin Professional Police Association (WPPA) Union. Motion carried 6-0.

MOTION: Crowley moved, second by Mitchell to return to open session at 2:41 p.m. Motion carried 6-0.

MOTION: Michalski moved, second by Walz to adjourn at 2:41 p.m. Motion carried 6-0.

Respectfully submitted,

Jeremy Walz
Secretary