

MEETING MINUTES
AIRPORT OPERATIONS COMMISSION MEETING

Wednesday June 10, 2020 – 8:00 a.m.
Waukesha County Airport
Terminal Building Conference Room
2525 Aviation Drive

In Attendance.

Commissioners: Mike Crowley, Steve Betzler, Kurt Weis, Abby Lorenz, Shawn McCauley
Staff: Kurt Stanich, Aimee Scrima, Maddie Glisson
Others: Tracy Shilobrit, Chris Stein, Mark Wesner, Julian Thomas

Public comment/correspondence.

Mark Wesner from Wesner Development/Snow Patrol had two questions regarding the 2020 Airport Tenant Survey and his request for open records.

Approve or Modify Meeting Minutes from May 7, 2020.

Meeting Minutes approved by Commissioner Lorenz and second offered by Vice Commissioner Betzler.

Chairman's Report.

None

Discussion and action on Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid by Waukesha County Board.

Motion to approve and move forward with resolution by Chairman Crowley and second offered by Commissioner Lorenz. Motion carried unanimously.

Presentation of 2020 Airport Tenant Survey Results

"This Survey was conducted by Meta4 Marketing & Communication, at the direction of Waukesha County Airport management. The intent of the survey was to provide data and feedback to help determine the relative strengths and weaknesses of the airport, its primary completion and opportunities for customer retention and future growth.

The Survey was sent to 426 individuals (compared to 618 in 2018) by email invitation and 169 or 40% completed it, compared to 158 or 26% in the 2018 survey. The completion rate well above the average (26%) for a target audience of this size." - Meta4 Marketing & Communications

Operations Report.

Fuel Farm Flowage: Jet A fuel sales decreased by 30.36% in May 2020 compared to May 2019 with 100LL decreasing 100.00%.

Tower Operations: Traffic decreased 11.36% Compared to May last year. General Aviation decreased by 7.02%, with Air Taxi also decreasing by 13.39%. Military decreased its numbers by 91.84% compared to May 2019.

Regional airports comparison for January - April 2020 shows Janesville and Kenosha ahead of Waukesha for General Aviation operations.

Manager's Report.

Waukesha County Airport welcomes new tower manager Andy Groth and graciously thanks Beau Seabourn for all his work and efforts.

Brief discussion on pending Waukesha County Airport's 85th anniversary celebration and Airtoberfest as well as improvements for Food Truck Friday. Capital Flight approximately set to build in spring of 2021. Also discussed, future of airport maintenance, operations and revenue budget.

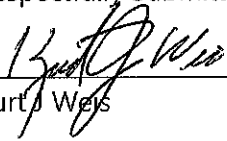
Future Commission Items.

Annual Report

Adjourn Meeting.

Motion to adjourn by Commissioner Lorenz and second offered by Commissioner McCauley. Motion carried unanimously. Meeting adjourned at 9:18 a.m.

Respectfully Submitted,



Kurt J. Weis

Secretary
Waukesha County Airport Operations Commission