

WOW Works Workforce Development Board



MINUTES

Date:	June 8, 2023
Location:	Moraine Park Technical College
Members Present:	Bonnie Baerwald, Nate Butt, Tom Dieckelman, Kilah Engelke, Lisa Geason-Bauer, John Heyer, Mike Hoffman, Tom Hostad, Bob Jessel, Matt Kirchner, Chase Kostichka, Sheree Larson, Al Luna, Amy May, Laneice McGee, Katie Pantzlaff, Dawn Schicker
Others Present:	Analiese Smith, Beth Norris, Terri Phillips, Alec Fischer

Ms. Schicker called the meeting to order at 8:04 am.

Introductions

Ms. Schicker welcomed new board members. Mr. Kostichka and Ms. Pantzlaff introduced themselves.

Consent Agenda

The following items were included in the consent agenda for consideration by the board:

- March 16, 2023 Meeting Minutes
- Executive Report
- Quarterly Financial Report

Mr. Heyer moved to approve the consent agenda as presented. Ms. Geason-Bauer seconded. The motion carried unanimously.

Update on One-Stop Job Centers

Ms. Norris provided an overview of the One-Stop Job Centers and One Stop Operators including an update of the regional One-Stop Operator and a highlight of events over the past 3 months including a focus on cultural competence training, job fairs, and the state-wide Winning with Wisconsin event.

Modifications to One-Stop Job Centers

Ms. Smith provided an overview of the One-Stop Job Centers in the WOW Region. Ms. Smith discussed the opportunities related to relocating the Waukesha comprehensive center to right-size space needs and be closer to I-94. Ms. Smith then discussed opportunities related to removing the comprehensive designation from the West Bend center to provide more flexibility to staff to meet the needs of customers. The board discussed the priorities of the system and the benefits of the proposed changes. Mr. Heyer moved to approve the plan as presented. Ms. Baerwald seconded. The motion passed unanimously.

Annual Budget

Ms. Smith provided an overview of the budget, noting that allocations are not yet final. Mr. Luna moved to approve as presented. Mr. Butt seconded. The motion passed unanimously.

Service Update

Ms. Schicker asked if there were any questions regarding current service delivery. No questions were raised.

Strategic Planning

- Ms. Phillips led the group in a strategic planning process.
 - Board Members reflected on strengths, opportunities, aspirations, and results.
 - Ms. Phillips provided an overview of key take-aways from the previous session.
 - Ms. Smith provided an overview of the previous strategic plan and the potential focus areas for the upcoming strategic plan.
 - Ms. Phillips gathered feedback from the board to refine the proposed 5 areas into 4 areas.
 - Ms. Phillips summarized next steps so the final plan and ad-hoc committees can be approved at the next board meeting in September.

Other Business

Ms. Smith touched on the upcoming Winning with Wisconsin's Workforce event and will follow up with event details.

The meeting adjourned at 10:03 am.

Respectfully submitted by:



Analiese Smith