

**IN THE MATTER OF:  
SPECIAL ORDER RELATING TO THE SCHEDULING OF  
FAMILY DIVISION PROCEEDINGS**

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WHEREAS the World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide, and Wisconsin Governor Tony Evers and Waukesha County Executive Paul Farrow have declared a public health emergency; and

WHEREAS the Centers for Disease Control and other public health agencies have advised public and private entities to take precautions in order to reduce the spread of the virus; and

WHEREAS pursuant to Waukesha County Circuit Court Standing Order 20-SO-13 (67), the Waukesha County Judiciary has temporarily reduced the hours for the general public to physically access the Clerk of Circuit Court offices, Register in Probate offices, Juvenile Court, and Circuit Court to the hours of 10:00 am – 3:00 pm Monday through Friday; and

WHEREAS the Circuit Court Judges assigned to the Family Division have collaborated to balance legally required access to our courts and service to the public, while protecting the health and safety of the litigants, judges, court staff and security, attorneys, and other participants in court proceedings, and all other persons in the courthouse complex in order to fulfill our constitutional obligations; and

WHEREAS the Circuit Court Judges assigned to the Family Division have prioritized certain cases to be addressed with the limited time and resources available during the current situation;

NOW THEREFORE IT IS ORDERED that the following Family Division cases will have priority on the Court's calendars: (1) motions to enforce physical placement; (2) motions for relocation; (3) motions to modify child support; (4) petitions for restraining orders and injunctive relief under Wis. Stat. Ch. 813; and (5) any other motion, including but not limited to motions to modify custody or physical placement and orders to show cause re: contempt, when a party specifically identifies good cause and emergent circumstances requiring prompt court involvement. Subject to availability, the Court will also schedule stipulated divorce or legal separation hearings. Until further notice, all hearings will be conducted telephonically or by videoconference. Parties or their attorneys must provide the Clerk with the appropriate phone number to use for the hearing.

IT IS FURTHER ORDERED that effective the date of this Order and subject to further order of the Court, all scheduled first appearances, status conferences, pretrial hearings, and Court trials in the Family Division through and including **May 29, 2020**, are adjourned. No later than April 17, 2020, the parties in these adjourned cases must file a Joint Status Report. The petitioner is responsible for filing the Joint Status Report, unless a guardian ad litem (GAL) is appointed to the case, and in those cases, the GAL is responsible for filing the Joint Status Report. The parties must discuss between or among them and include in the Joint Status Report (1) the matters they have resolved, if any, (2) the matters currently in dispute, (3) a proposal regarding the future scheduling of the case (for example, "The parties have resolved all matters