



**Waukesha County Criminal Justice Collaborating Council  
Victims' Rights Committee Minutes  
Monday, August 24, 2020**

**Team Members Present:**

Jen Dunn (Co-Chair)	Marla Bell (Co-Chair)	Hon. Maria Lazar
Monica Paz	Kendall Schultz	Hon. Brad Schimel
Elizabeth Lucas		

**Team Members Excused:**

Eryn Menden

**Also Present:**

Sue Oppen	Janelle McClain	Brittany Marin
Maura McMahon (proxy for Menden)		

Dunn called the meeting to order at 12:00 p.m.

**Approve Minutes from July 10, 2020 Meeting**

Motion: Bell moved, second by McMahon, to approve the minutes from July 10, 2020. Motion carried without a negative vote.

**Continue to Discuss Marsy's Law and Impact on Court Operations**

***Implementation of New Privacy Methods***

***Next Steps/Development of Additional Forms***

Dunn distributed documents titled "Victim/Witness Identification Key."

The new keys will be ready for utilization on Wednesday of this week.

**Discuss Current Use of Restitution Affidavit**

Aprahamian had provided a brief background on the restitution affidavit at the judges' meeting.

Attendees discussed keeping the notary on the form but stating that the form does not have to be notarized unless there is a dispute. All parties will be planning on having victims attend the hearings.

The judges have expressed an interest in continuing to use the affidavit.

Schimel arrived at 12:20 p.m.

The committee will readdress the form in six months.

Oppen stated that she will write the judges to ask them to change the local rule, no longer requiring the notary to be on the form for it to be utilized.

***Discuss DOC's Receipt of Restitution Affidavit***

Dunn distributed and reviewed a document titled "Confidential Crime Victim(s) Information."

If the “Confidential Crime Victim(s) Information” form is on file, the Clerk’s office can forward it over to the DOC.

Bell wanted to ensure that the form will clearly state how much money is due to whom.

**Announcements**

There were no announcements.

**Discuss Agenda Items for Next Meeting**

- Review local rule and discuss modification
- Sharing of information with DOC
- Internal updates on application of Marsy’s Law and update/feedback on key

**Public Comment**

There was no public comment.

**Adjourn**

Motion: Bell moved, second by Paz, to adjourn the meeting at 1:03 p.m.