



**Waukesha County
Criminal Justice Collaborating Council (CJCC) Minutes
Wednesday, September 26, 2018**

Team Members Present:

Hon. Jennifer Dorow, Chief Judge & Chair
WCS Administrator of Court Services Daniela Imig
DOC Community Corrections Field Supervisor Marla Bell
DOC Regional Chief Sally Tess
SPD Regional Attorney Manager Sam Benedict
Clerk of Circuit Court Gina Colletti

District Attorney Sue Opper
County Board Chair Paul Decker
County Executive Paul Farrow
City of Waukesha Mayor Shawn Reilly
UW-Extension Director Jerry Braatz

Team Members Absent:

Menomonee Falls Police Chief Anna Ruzinski
Citizen Member Jody Huelsman
Town of Brookfield Municipal Judge JoAnn Eiring
Sheriff Eric Severson

HHS Director Antwayne Robertson
Victim Witness Coordinator Jen Dunn
District Court Administrator Michael Neimon

Others Present:

County Supervisor Larry Nelson
Sr. Administrative Specialist Janelle McClain
Citizen Member Bob Gibson
WCTC Associate Dean of Adult Basic Education Linda Gordy

WCS Program Director Mary Wittwer
CJCC Coordinator Rebecca Luczaj
Citizen Member Kurt Roskopf

Welcome

Dorow called the meeting to order at 8:39 a.m.

Approve Minutes from May 23, 2018

Motion: Reilly moved, second by Farrow, to approve the minutes from May 23, 2018. Motion carried unanimously.

Presentation: July 2016 – June 2018 Jail ABE/GED Program Outcomes

Gordy distributed and reviewed a document titled "Jail Report 2016-17 and 17-18."

Initially, WCTC staff thought that the decreasing GED completion numbers were because of the new test and people assuming the new test was more difficult; however, the statistics show that the number of people without high school diplomas is actually decreasing.

WCTC now offers a wider variety of classes at the jail. Two programs have recently been started: Commercial Driver's License Permit (CDLP) Program and Food Service Sanitation. Gordy is also looking at bringing in blueprint reading as a prep for the Welding program at WCTC. In response to a question about the sustainability of the classes, Gordy stated that the classes are sustainable with current funding from Waukesha County, WCTC, and a federal grant.

The committee members commended having these programs available, but agreed that more programs should be offered for women. Gordy responded that WCTC is looking to add one or two more programs, as well as looking for grants to bring in additional equipment for the students.

Update on Courthouse Remodel Project

Dorow reported that the 4-story, 8-courtroom tower is in Phase 1 of the 5-year project.

A new central holding facility will be built as part of the tower. Central holding by G-49 will be demolished, and 2 secure courtrooms will be lost. The County Board Room (C350) will be remodeled to be a secure courtroom. Room C360 is a secure courtroom, but there is not a restroom in the jury room, so the jury would have to be placed elsewhere.

Farrow stated that they continue to be cautiously optimistic as the bids come in; 80% of the bids have come in on target or lower than budgeted. Gilbane will be the general contractor and is slated to break ground in early 2019. The main goal is to bring the building up to today's standards for the public and staff. This project is the biggest undertaking that Waukesha County has ever done, costing approximately \$100 million. The tower will be completed in 2021, there will be a pause in 2022, and then the project is scheduled to be finished in 2025.

Dorow commended all of the parties involved with planning and implementation of the project.

Update on Addition of Anti-Human Trafficking Ad Hoc Committee

Dorow stated that the Executive Committee met on September 10 and approved the formation of an Anti-Human Trafficking Ad Hoc Committee. The committee will determine the scope of the problem in Waukesha County as it relates to the courts, and determine if being part of the County's Anti-Human Trafficking Task Force is within the scope of the CJCC.

Update on Bureau of Justice Assistance (BJA) "FY 2018 Comprehensive Opioid Abuse Site-Based Program" Grant Application

Luczaj distributed and reviewed a document titled "BJA Diversion Grant Application Overview; June 2018." The grant would allow Waukesha County to focus on low and moderate risk defendants with opiate use disorders through utilizing pre-charge diversion or post-charge deferred prosecution agreements. A planning phase has been built in for October-December 2018. A Diversion Coordinator, housed in the DA's Office, would be conducting the initial screening – not only for participants of this grant program, but also for Act 33 and Drug Treatment Court (DTC). A WCS case manager would be added at the Day Report Center to monitor defendants on diversion, and UW-Milwaukee Associate Professor Tom LeBel would be the evaluator for the project.

Luczaj is awaiting official word of the grant award, which will occur by the end of the month; however, she is confident that the County has a strong chance of winning the award. If/when Waukesha County receives the grant award, she will email the group.

Review and Discuss 2019 CJCC Budget Draft

Luczaj distributed and reviewed a document titled "2019 CJCC Budget." The decrease in Charges for Services revenue is due to fewer program fees being collected from the Day Report Center. The increase in operating expenses is due to an upgraded Correct Care Solutions position in the jail, as well as to align 2019 WCS contract rates with their 2018 bid for services.

CJCC Committee Updates

Pretrial

Dorow stated that the Arnold Foundation's MOU has been signed by the County Executive for the PSA. The next hurdle is gaining access to the National Crime Information Center (NCIC), which the pretrial screeners will need to access in order to complete thorough criminal background checks on all defendants. Waukesha County appears to be the farthest ahead in terms of being ready to implement the PSA.

Luczaj applied for a technical assistance grant with the WI DOJ and other EBDM counties from the National Institute of Corrections (NIC) that would be used for the PSA implementation.

As progress is made towards going live with the PSA, the meeting frequency of the committee will likely need to increase.

Benedict left at 9:32 a.m.

Case Processing

Opper reported that the group continues to monitor the pretrial conferences. The frequency of the successful and efficient program has been increased to two times per month. The committee has seen high case clearance rates, and expects to see continued cost savings. Participation has been lower with the private bar, but there is some improvement. The State Public Defender (SPD) has been supportive of the program since the beginning.

Alternative Interventions

Imig stated that the Act 33 Deferred Prosecution Agreement (DPA) referrals have been steady, and the Day Report Center is now at capacity. If the County receives the new Diversion grant, the committee will serve in an oversight capacity for project implementation.

WCS has seen a major increase in electronic monitoring (GPS) orders from judges, and they are hoping to continue to expand the program.

Committee members viewed the new Drug Court testimonial video (<https://youtu.be/4ETB-KwzSeU>), produced by Imig and her husband.

Farrow left at 9:50 a.m.

Mental Health

Luczaj reported that the committee has been focusing on the quarterly meetings with the emergency room providers, and have been changing the locations of the meetings to be held at the participating hospitals. At the quarterly meeting on October 17, Laurie Kohler from the ADRC will present on Chapter 55.

Victims' Rights

Bell commented that the committee is continuing to work on restitution. There have been issues with CCAP prioritizing restitution payments. The DOC is looking to transfer the collection of restitution to the DOR; however, Act 355 states that the account has to be considered delinquent prior to being sent to the DOR, so a statutory change will most likely be needed. The DOC has hired a new Victim Services Director, Chrissy Preston, who will be voted onto the committee at the next meeting.

The committee implemented a new Restitution Affidavit process for victims, piloted by Judge Aprahamian, which is in the process of being introduced to all of the judges.

The committee is also addressing the need to have a restitution summary sent to the DOC with pertinent information in a prompt and efficient manner; however, the issue is that victim information is then made publicly available and would not be allowed to be sealed.

Adjourn

The meeting adjourned at 10:02 a.m.