

Spring Brook Watershed Lake Management District Approved Meeting Minutes

Saturday 6 June 2020 at 10AM at the Kincaid Sims Residence at S63 W30961 Road X
Mukwonago, Wisconsin 53149

Order of Business:

Call to Order: Commissioners in attendance include Kincaid Sims, Hansen, Bell, Topzewski, and McNelly. Residents in attendance included Paul Gruber, Bryn Heimann and Glen Sims

Correspondence: Secretary McNelly reported that he completed several surveys on behalf of the lake district including: 1. A Dept. of Rev. Tax Levy Questionnaire, A Bitco Insurance questionnaire on Workers Compensation risk – number of employees and use of contractors, A Dept. of Rev. survey of any SBWLMD boundary changes – none, A US Dept. of Commerce survey of the population within SBWLMD and a liability insurance renewal question from Horton Insurance.

Additional correspondence was received from the Town of Waukesha asking if we wanted to participate in their cooperative plan – SBWLMD is outside their proposed boundary and Citizens Bank offering low interest credit cards and a 1099B showing interest earned in 2019.

Open Forum: Paul and Bryn introduced themselves and indicated they had recently moved onto the north end of the lake and were interested in who is in the lake management district and how is the tax levy determined. Commissioners explained that all the residents who own riparian lake frontage are included within the lake district and tax levy funding is based on assessed values of each property within the district.

Secretary's Report: Motion by Chair Kincaid Sims with a second by Commissioner Topzewski to approve the draft minutes for the 17 Feb. 2020 meeting as drafted. Motion unanimously approved.

Treasurer's Report:

- Review Treasurer's and tax levy receipts. Motion Topzewski and second by Commissioner Bell to approve treasurer's report dated 1 June 2020 as drafted. Motion was unanimously approved.
- Take action on bills. Horton Insurance provided a quote of \$1915 for liability insurance. This amount is the same as last year's liability policy. Commissioner Bell indicated he had shown our policy to another insurance agent and the input he received was that no significant cost savings were available through that agency.
- Discussion of investments of SBWLMD assets. Treasurer Hansen provided a brief update on interest earnings from the State of Wisconsin Investment Pool. In spite of the recent down turn of investments in the market, the pool has provided significantly better interest earnings for late 2019 and early 2020 than was available via certificate of deposit or bank interest rate. Treasurer Hansen will continue to monitor this account.

Watershed and lake information, dam maintenance and future needs discussion:

- Discussion and decision on the process for considering a July 4, 2020 SBWLMD sponsored fireworks..
Issues:
 1. 2020 budget does not include a line item for this type of expenditure.
 2. This item was not discussed at the 2019 Annual Meeting and would have to be approved at a special meeting or a future annual meeting (see Wisc. Stats. Chap 33 excerpts).
 3. Chapter 33.22 requires competitive bidding for any expenditures in excess of \$2500.
 4. Liability issues – Town of Mukwonago Fireworks Permit. Notification and acceptance of liability by our insurance carrier.

Commissioner Hansen indicated she received an estimate from Wolverine Fireworks that they could put on a 4th of July fireworks display for \$2000 – 5000 for a display of up to 20 minutes. Commissioner Hansen expressed the idea that this might be a way to get lake district residents and others together at a community sponsored event.

Kincaid Sims indicated since this was not a line item in the budget approved last year a special budget meeting would be required. Commissioner Topczewski indicated the Town has to approve any fireworks displays at a town board meeting.

A motion was made by Kincaid Sims with a second by Topczewski to table this agenda item until it can be presented at the SBWLMD annual meeting. Motion unanimously approved.

- Dam failure analysis and secondary spillway calculation (using FEMA data). McNelly reported that the draft FEMA study is out and he would contact Waukesha County to obtain the maps.
- Dam maintenance activities. Brent Zylka mowed the dam and did not find any substantial rodent burrow damage. Brian Psichulis has made regular inspections of the entire dike and dam and other than removing some branches from the spillway indicated that no blockages are apparent.
- Invasive species update for the Spring Brook watershed. No new observations.
- Water quality update and general lake conditions. Vegetation seems to be less abundant than other years.
- Options for macrophyte management for Willow Springs Lake. No action required at this time.
- Nuisance animal update. Brent Zylka reported that several beaver were removed from the inlet to Willow Springs Lake.
- Fish management update. McNelly reported that the voluntary winter creel survey angler report returns were less than the previous winter. Only five reports were completed by anglers using the town access. Brian Psichulis has continued collecting car counts on the access site. So trends of public use can be generated, but fish harvest data accuracy will be reduced due to low return on the survey forms.
- Commissioner Hansen reported that she has drafted a recreational use survey that can be completed by access users with their smart phones using a system called Survey Monkey. She will draft sign and with the link for the survey for the next meeting.
- Educational outreach/tour update. Due to the virus concerns no group activities have occurred.

2020 Annual Meeting Preparation:

- Select date – Commissioners proposed Saturday 22 August at 9AM at the Kincaid Sims residence.
- Draft budget proposal – Treasurer Hansen proposed we duplicate the 2020 budget for consideration at upcoming annual meeting.
- Establish audit committee – no selection – commissioners will reach out to citizens within the district.
- Identify guest speaker – Two options were discussed Tom Slawski to speak on the Spring and Willow Springs Lake Planning Report and a honey bee expert. Selection to be made at the next meeting
- Recruit commissioner nominees for 3 year term being completed by Sue Kincaid Sims. Kincaid Sims indicated a willingness to continue as a commissioner.

Legislative Update – Town/County/State: Nothing new reported

Discuss dates for future meetings: Next meeting Monday 15 June 2020 at 6PM at the Kincaid Sims residence to finalize annual meeting preparations.

Adjournment: Motion Kincaid Sims with second by Topczewski to adjourn at 7:30PM. Motion unanimously approved.