

Minutes of the Judiciary and Law Enforcement Committee

Friday, April 12, 2019

Chair Wolff called the meeting to order at 8:30 a.m.

Present: Supervisors Peter Wolff, Chuck Wood, Mike Crowley, Jim Batzko, Tim Dondlinger, Tyler Foti, and Jennifer Grant.

Also Present: Legislative Policy Advisor Sarah Spaeth, Principal Business Analyst John Gorski, Business Manager Lyndsay Johnson, Inspector Jim Gumm, Financial Analyst Josh Joost, Deputy Inspector Patrick Esser, and Budget Management Specialist Bill Duckwitz.

Approve Minutes of March 15, 2019

MOTION: Crowley moved, second by Wood to approve the minutes of March 15. Motion carried 7-0.

Executive Committee Report of March 26, 2019

Wolff said the Executive Committee approved one ordinance and three appointments and heard a report on the National Association of Counties (NACo) Legislative Conference.

Future Meeting Dates

- May 17, 2019
- June 14, 2019

Discuss and Consider Ordinance 174-O-014 Modify Capital Project 201615 Security System Recording And Display Equipment Replacement To Allocate Funds For System Design And Integration With Other Components Of The Security Electronics System

Gorski and Johnson discussed this ordinance which modifies the scope for capital project 201615 (Security System Recording and Display Equipment Replacement) to allow for two additional items: (1) additional consulting services to develop detailed system specifications to allow for a competitive purchasing process, estimated to cost \$75,000, and (2) an upgrade of the security electronics system that is used to control jail doors, estimated to cost \$80,000.

Staff indicated that these additional items will be funded within the existing project budget in 2019. There may be a request for additional funding in the 2020 budget, through the 2020-2024 capital planning process, after more accurate cost estimates from the detailed system specifications are available.

To answer Grant's question, Duckwitz said the County takes in roughly \$500,000-\$600,000 in Jail Assessment fees per year.

MOTION: Dondlinger moved, second by Batzko to approve Ordinance 174-O-014. Motion carried 7-0.

Discuss and Consider Ordinance 174-O-015 Authorize The Waukesha County Sheriff's Department To Contract With The Arrowhead School District To Provide School Resource Officer Services

Johnson and Gumm discussed this ordinance which authorizes the Sheriff’s Department to continue to provide school resource officer services to the Arrowhead School District under a cost reimbursement contract. The contract will require the County to provide one deputy to the school district on student contact days and requested teacher in-service days. The district does not currently hold summer school but the contract allows for a separate charge for summer school should the district request school resource officer coverage.

Staff indicated the contract term will be from July 1, 2019 through July 31, 2022. The 2019 departmental budget includes both expenditures and revenues for the 2019 contract and revenues and expenditures will be built into subsequent budgets for the term of the contract. The district will pay the County for the service provided in April, as it has provided in the past. Charges will be adjusted annually for an increasing cost share over the term of the contract for estimated average cost of a deputy and mileage as seen below.

| Arrowhead High School | | | | |
|---------------------------------------|----------------------------------|-----------------------|-----------------------|-----------------------|
| Description | Current Year (2018-2019) Charges | 2019-2020 School Year | 2020-2021 School Year | 2021-2022 School Year |
| Reimbursement Percentage | 70% | 75% | 80% | 82% |
| School Resource Officer Reimbursement | \$66,510 | \$72,680 | \$79,080 | \$82,790 |
| Mileage Expense Reimbursement | \$1,430 | \$1,460 | \$1,490 | \$1,520 |
| Total School Year Revenue | \$67,940 | \$74,140 | \$80,570 | \$84,310 |

MOTION: Wood moved, second by Crowley to approve Ordinance 174-O-015. Motion carried 7-0.

Discuss and Consider Ordinance 174-O-016 Authorize The Waukesha County Sheriff’s Department To Contract With The Sussex Hamilton School District To Provide School Resource Officer Services

Johnson and Gumm discussed this ordinance which authorizes the Sheriff’s Department to continue to provide school resource officer (SRO) services to the Sussex Hamilton School District under a cost reimbursement contract. The contract will require the County to provide one deputy to the district on student contact days and requested teacher in-service days. In addition, the contract allows for a separate charge for summer school should the district request school resource officer coverage.

Staff indicated the contract term will be from July 1, 2019 through July 31, 2022. The 2019 departmental budget includes both expenditures and revenues for the 2019 contract and revenues and expenditures will be built into subsequent budgets for the term of the contract. The district will pay the County for the service provided in April, as it has provided in the past. Charges will be adjusted annually for an increasing cost share over the term of the contract for the estimated average cost of a deputy and mileage as seen below.

| Sussex Hamilton High School | | | | |
|---------------------------------------|----------------------------------|-----------------------|-----------------------|-----------------------|
| Description | Current Year (2018-2019) Charges | 2019-2020 School Year | 2020-2021 School Year | 2021-2022 School Year |
| Reimbursement Percentage | 70% | 75% | 80% | 83.5% |
| School Resource Officer Reimbursement | \$66,510 | \$72,680 | \$79,080 | \$84,190 |
| Mileage Reimbursement | \$540 | \$550 | \$560 | \$570 |
| Total School Year Revenue | \$67,050 | \$73,230 | \$79,640 | \$84,760 |
| Summer School SRO | | \$4,100 | \$4,180 | \$4,260 |
| Summer School Mileage | | \$100 | \$100 | \$100 |
| Summer School Total | | \$4,200 | \$4,280 | \$4,360 |
| Total Revenue | \$67,050 | \$77,430 | \$83,920 | \$89,120 |

MOTION: Crowley moved, second by Batzko to approve Ordinance 174-O-016. Motion carried 7-0.

Discuss and Consider Ordinance 174-O-017 Authorize The Waukesha County Sheriff's Department To Contract With The Kettle Moraine School District To Provide School Resource Officer Services

Johnson said due to the referendum that did not pass, the school district is reassessing its contact for the school resource officer. The committee took no action at this time.

Discuss and Consider Ordinance 174-O-018 Expenditure Of Seized Funds Amend The 2019 Sheriff's Department Budget For Multiple Purchases

Gumm and Johnson were present to discuss this ordinance as outlined. Enrolled ordinance 141-41 (1986) authorized the Sheriff's Department to participate in a federal program, which transfers forfeited assets (seized funds) to those state and local agencies that contributed directly to the seizure of that property. Federal guidelines require that these seized funds must be used to enhance law enforcement activities, not to supplant existing adopted budget appropriations. According to the County's accounting records, the Department currently has a balance of undesignated seized funds available totaling \$218,100. The Department is requesting to use up to a maximum of \$40,300 of seized funds expenditure authority to purchase rifles (\$3,800), fitness room equipment (\$10,000), Menomonee Falls range improvements (\$2,500), AR-15 magazine loaders (\$1,500), and Lexipol software for public safety policy management (\$22,500).

Staff estimates the on-going operating and maintenance costs for equipment items will be minimal and will be the responsibility of the Department. On-going costs for Lexipol are anticipated to be shared between Risk Management, WMMIC, and the Sheriff's Department asset forfeiture account. This ordinance results in no additional direct tax levy impact in 2019.

To answer Crowley's question, Gumm said the Sheriff's Department is committed to a 360 degree wellness program that focuses on physical and emotional wellness. The fitness equipment is part of the initiative.

MOTION: Grant moved, second by Batzko to approve Ordinance 174-O-018. Motion carried 7-0.

Discuss and Consider Ordinance 174-O-019 Authorize The Waukesha County Sheriff's Department To Amend The 2015-2019 Police Services Contract With The City Of Pewaukee To Provide 1.00 FTE Deputy To The Metro Drug Enforcement Unit Funded By The City Of Pewaukee Beginning June 1, 2019 And Amend The 2019 Sheriff's Department Budget Accordingly

Gumm and Johnson discussed this ordinance which modifies the existing municipal police patrol services contract with the City of Pewaukee and creates one regular, full-time (1.00 FTE) deputy sheriff position (salary range \$53,435 - \$72,010) in the Department's Metro Drug Enforcement Unit to provide additional resources for case investigation and development for opioid investigations in the city. This position and related costs would be funded entirely by the city. The position would be authorized to begin on June 1, 2019 and the term of the existing contract ends on December 31, 2019. If the city chooses not to continue funding this position in future, the position will sunset.

Staff indicated this ordinance also modifies the 2019 departmental budget by increasing expenditure authority and municipal revenue charges by \$71,505 to cover the costs associated with this contract

amendment. It is expected that there will be an additional \$10,311 of municipal revenue from the city which is not included in this ordinance because it is for items already in the 2019 budget (e.g., staff time). The estimated full-year impact would be approximately \$140,000 and expenditures and offsetting revenues will be included in future budgets. Per the existing contract's April 1st deadline, the city has indicated they will be renewing the contract and are in discussion regarding service expansion options.

MOTION: Grant moved, second by Foti to approve Ordinance 174-O-019. Motion carried 7-0.

Legislative Update

Spaeth updated the committee on the state budget process and bills she is tracking related to biennial budgets and public health.

MOTION: Wood moved, second by Crowley to adjourn at 9:02 a.m. Motion carried 7-0.

Respectfully submitted,

Michael A. Crowley

Michael A. Crowley
Secretary