

Waukesha County Board of Supervisors

**Minutes of the Executive Committee
Monday, November 8, 2021**

Chair Decker called the meeting to order at 8:30 a.m.

Present: Supervisors Paul Decker, Jim Heinrich, Dave Swan, Tim Dondlinger, Bill Mitchell, and Dave Zimmermann. Peter Wolff arrived at 8:39 a.m. and left at 9:25 a.m.

Also Present: Chief of Staff Sarah Spaeth, Legislative Policy Advisor Alex Ignatowski, Administrative Specialist Mary Pedersen, Engineer Services Manager Karen Braun, Land Information System Supervisor Jim Landwehr, Land Information System Analyst Kim Meinert, County Clerk Meg Wartman, and Information Systems Manager Lance Spranger.

Discuss and Consider Ordinance 176-O-083 Modify The 2022-2026 Capital Plan And 2021 Capital Project Budget To Increase Land Acquisition Expenditures For Capital Project #201502 CTH O, I-94 To USH 18

Braun discussed this ordinance which modifies the 2022-2026 Capital Plan and 2021 Capital Project budget to increase expenditure authority by \$444,000 and increase general government revenue by \$444,000 for land acquisition expenses for the CTH O, I-94 to USH 18 rehabilitation project (#201502). Land acquisition funding through the Surface Transportation Program (STP) requires the county to pay 100% of the costs for land acquisition upfront and later be reimbursed by the Wisconsin Department of Transportation (WisDOT) for the eligible 80% STP funding after land acquisition is completed. The county's current budget for land acquisition of \$111,000 assumed that the county would only have to directly pay for the 20% share of land acquisition costs, similar to how design and construction is accounted for with STP, and omitted the additional 80% of expenditure authority needed (\$444,000). Because the county is required to pay 100% of the costs upfront, an additional \$444,000 in expenditure authority is needed to cover the federal/state share of the costs. The \$444,000 will be reimbursed by WisDOT, resulting in no net increase to the county's share of the costs. There is no tax levy impact associated with this ordinance.

MOTION: Swan moved, second by Zimmermann to approve Ordinance 176-O-083. Motion carried 6-0.

Discuss and Consider Ordinance 176-O-084 Modify The 2022-2026 Capital Plan And 2021 Capital Project Budget To Increase Land Acquisition Expenditures For Capital Project #201610 CTH O, CTH I To CTH ES

Braun discussed this ordinance, similar to the ordinance above, which modifies the 2022-2026 capital plan and 2021 capital project budget to increase expenditure authority by \$760,000 and increase general government revenue by \$760,000 for land acquisition expenses for the CTH O, CTH I to CTH ES rehabilitation project (#201610). Land acquisition funding through the Surface Transportation Program (STP) requires the county to pay 100% of the costs for land acquisition upfront and later be reimbursed by the Wisconsin Department of Transportation (WisDOT) for the eligible 80% STP funding after land acquisition is completed. The county's current budget for land acquisition of

\$190,000 assumed that the county would only have to directly pay for the 20% share of land acquisition costs, similar to how design and construction is accounted for with STP, and omitted the additional 80% of expenditure authority needed (\$760,000). Because the county is required to pay 100% of the costs upfront, an additional \$760,000 in expenditure authority is needed to cover the federal/state share of the costs. The \$760,000 will be reimbursed by WisDOT, resulting in no net increase to the county's share of the costs. There is no tax levy impact associated with this ordinance.

MOTION: Dondlinger moved, second by Heinrich to approve Ordinance 176-O-084. Motion carried 6-0.

Presentation by Land Information System Division on the Final County Board District Map

Landwehr and Meinert were present to discuss this item. Landwehr discussed the six changes that were made to the tentative County Board District map involving the Village of Vernon, Town of Genesee, Town of Merton, Village of Waukesha, and City of Oconomowoc. However, the overall plan deviation remains at 5.72%.

Wolff arrived at 8:39 a.m.

Public Comment on Final County Board District Map

Spaeth indicated there was no public comment.

Discuss and Consider Ordinance 176-O-077 Amend Waukesha County Code To Repeal And Recreate Section 4-6 Regarding Establishing And Creating Supervisory Districts In Waukesha County

This ordinance will amend the Waukesha County Code of Ordinances in Section 4-6 regarding Establishing and Creating Supervisory Districts in Waukesha County. The final supervisory district plan enacted by the county board will take effect following its enactment and the filing of a certified copy of the plan with the Secretary of State and will first apply to the election of supervisors at the next spring election following the effective date that immediately precedes the expiration of the terms of office of supervisors in the county.

Spaeth advised of an error in the ordinance and said Ward 11 in the Town of Merton was inadvertently omitted.

MOTION: Heinrich moved, second by Dondlinger to amend the ordinance as stated above. Motion carried 7-0.

MOTION: Heinrich moved, second by Swan to approve Ordinance 176-O-077 as amended. Motion carried 7-0.

Discussion on iPads

Spaeth said IT has iPads available for County Board use at no cost. Spranger discussed this further and how files could be disseminated/accessed using iPads. Spaeth said iPads could save paper costs and would save US mailing costs because we would no longer US mail paperwork to supervisors. However, supervisors could still receive hard copies in their in-office mailboxes if they chose. iPads would also be used to record votes at the County Board level but would not be necessary in the event

someone did not have their iPad. Answering Swan's question, Spranger said the free iPads are a short-term promotion and he did not know what the replacement costs would be. This issue was discussed in length and a consensus of the committee supported County issued iPads for County Board Supervisors.

Wolff left the meeting at 9:25 a.m. and said he was in favor of joint meetings (see below).

Discussion on Joint Budget Meetings

Spaeth discussed the benefits of having joint committee meetings during the October budget process. Heinrich had concerns that joint meetings will be longer because there will be more people asking questions and he did not want budget discussions cut short. A consensus of the committee supported the idea of joint committee meetings in October.

Approve Minutes of October 26, 2021

MOTION: Mitchell moved, second by Zimmermann to approve the minutes of October 26. Motion carried 6-0.

Next Meeting Date

- December 13, 2021

Standing Committee Reports

Committee chairs gave reports on their respective committee meetings.

Legislative Update

Ignatowski gave an update on redistricting and the election audit at the state level and the federal infrastructure bill.

Announcements

Decker said Kathleen Cummings resigned from the County Board effective Sunday, November 7.

MOTION: Zimmermann moved, second by Dondlinger to adjourn at 10:02 a.m. Motion carried 6-0.

Respectfully submitted,

Peter M. Wolff

Peter M. Wolff
Secretary