



**Waukesha County  
Criminal Justice Collaborating Council  
Evidence-Based Decision Making Victim Rights Workgroup Minutes  
Monday, February 19, 2018**

**Team Members Present:**

Hon. Michael Aprahamian	Marla Bell	Carla Fries
Jay Laufenberg	Monica Paz	

**Team Members Absent:**

Jen Dunn

**Also Present:**

Rebecca Luczaj	Janelle McClain	Kori Ashley
Sheila Sullivan	Rachel Sattler	

Bell called the meeting to order at 12:00 p.m. The meeting began with introductions between the members and guests present.

**Approve Minutes from January 22, 2018 Meeting**

Motion: Laufenberg moved, Fries second, to approve the minutes from January 22, 2018. Motion carried unanimously.

**Presentation: Legal Assistance to Crime Victims Pilot Project**

Sullivan gave a brief history on the project, funded through a federal grant from VOCA (Victims of Crime Act), which focuses on victims' rights in active criminal cases. The project is currently staffed with eight attorneys from Legal Action and Judicare, and offers their services at no cost. The primary focus is to represent victims at any stage in a criminal case, particularly focusing on privacy concerns, such as with mental or physical health records. They also provide civil legal representation for cases related to the criminal case. The group hopes to be funded for two years (2018-2019), but they know they are funded for 7.5 people at least through 2018. They have contacted District Attorney's Offices, Victim Assistance offices, the State Public Defenders, and judges. The grant started during the last quarter of 2017 to allow for start-up needs, and the first case was referred to them in December.

There are no financial eligibility requirements for the project. The eligibility requirements are:

- Victim of a crime where the expectation that a privacy issue will arise,
- Victim of a crime that occurred in Wisconsin, but do not have to be a resident of Wisconsin.

They will represent victims under 18 years old.

Sullivan distributed and reviewed a document titled "Legal Action of Wisconsin and Judicare: Legal Help for Victims and Survivors of Sexual Violence Project Referral." They can take referrals from anyone; however, the victim must give consent. Once the client is referred and the organization has been retained, they resume an attorney-client relationship and act on behalf of the client, not necessarily the referring agency.

The organization is capable of assisting victims with post-conviction motions, such as restitution cases and revocation proceedings with DOC, and aid them in utilizing the tools available to victims.

When the digital brochure is available, Sullivan will send it to McClain to distribute to the workgroup.

**Prioritize Workgroup Goals for 2018**

This agenda item was tabled until the next meeting. Bell and Dunn will review the workgroup goals prior to the next meeting.

**Other Items of Discussion**

Bell informed the workgroup that the restitution bill did not have enough co-sponsors, so it may be reintroduced later.

Paz distributed and reviewed the Criminal and Traffic Division Statistics for restitution hearings held/cancelled, as well as restitution ordered/collected/disbursed.

Paz stated that the Clerk of Court's Office is not certifying restitution to DOR as of yet, but it is an agenda item for the Clerks' conference next week, so she should have a further update at the next meeting.

Fries will be leaving the county, and her last day is March 16.

**Adjourn**

Motion: Aprahamian moved, second by Bell, to adjourn the meeting at 12:53 p.m. Motion passed unanimously.