

Minutes of the Finance Committee

Friday, October 18, 2019

Chair Heinrich called the meeting to order at 8:15 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Tom Michalski, Tyler Foti, Richard Morris, and Ted Wysocki. Michalski left the meeting at 9:10 a.m. and Morris left at 10:20 a.m. Dondlinger arrived at 12:30 p.m.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, County Board Supervisor Darlene Johnson, Judiciary Committee Chair Peter Wolff, District Attorney Sue Opper, Medical Examiner Dr. Lynda Biedrzycki, Emergency Preparedness Director Gary Bell, Senior Correctional Facility Manager Angela Wollenhaupt, Sheriff Eric Severson, Public Works Committee Chair Dave Swan, Public Works Director Allison Bussler, Waukesha Metro Transit Manager Brian Engelking, Coach USA Regional Director Michael Pjevach as Wisconsin Coachlines Representative, Senior Financial Analyst Rhiannon Cupkie, Human Resources Manager Renee Gage, Senior Human Resources Analyst Natalie Durr, Reporter Darryl Enriquez of *The Freeman*, Office Services Coordinator Julie Moelter, Victim Witness Program Coordinator Jen Dunn, Office Services Coordinator Nicole Bauer, Deputy Medical Examiner Cristina Figueroa-Soto, Business Manager Josh Joost, Inspector Jim Gumm, Jail Administrator Mike Giese, Deputy Inspector Patrick Esser, Airport Manager Kurt Stanich, Highway Operations Manager Bob Rauchle, Fleet Manager Tom Zembruski, Facilities Manager Shane Waeghe, Engineering Services Manager Carolyn Gellings, Budget Management Specialist Bill Duckwitz, Budget Manager Linda Witkowski, Financial Analyst Michelle Czech, and Senior Financial Analysts Rob Dunn, Steve Trimborn, Clara Daniels, and Stephanie Kirby.

Schedule Next Meeting Date(s)

- October 21 & November 6

Discuss and Consider 2020 Operating Budgets for the following Departments:

District Attorney

Opper, J. Dunn, and Moelter discussed the proposed 2020 operating budget for the District Attorney's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$3,046,981 – an increase of \$141,225 or 4.9% from the 2019 budget. The County tax levy totals \$1,956,337 – an increase of \$50,000 or 2.6%. The number of full-time equivalent (FTE) positions will increase 0.48 for a total of 33.53.

MOTION: Wysocki moved, second by Morris to tentatively approve the 2020 budget for the District Attorney's Office. Motion carried 6-0.

Michalski left the meeting at 9:10 a.m.

Medical Examiner

Biedrzycki, Figueroa-Soto, and Bauer discussed the proposed 2020 operating budget for the Medical Examiner's Office as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and

expenditures total \$2,094,730 – a decrease of \$346,616 or 14.2% from the 2019 adopted budget. The County tax levy totals \$1,060,610 – an increase of \$25,000 or 2.4%. The number of full-time equivalent (FTE) positions decreased 1.83 for a total of 15.28. The end of the contract with Walworth County resulted in budget changes from the prior year. No major concerns were voiced.

MOTION: Paulson moved, second by Morris to tentatively approve the 2020 budget for the Medical Examiner's Office. Motion carried 5-0.

Emergency Preparedness

Bell, Dunn, and Czeck discussed the proposed 2020 operating budget for the Emergency Preparedness Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Revenues total \$2,626,486 – a decrease of 95,531 or 3.5% from the 2019 budget. The County tax levy totals \$6,417,294 – an increase of \$325,000 or 5.3%. Expenditures total \$8,724,893 – an increase of \$220,451 or 2.6%. The number of FTE positions will decrease .56 for a total of 68.27.

Morris left the meeting at 10:20 a.m.

MOTION: Paulson moved, second by Foti to tentatively approve the 2020 budget for the Emergency Preparedness Department. Motion carried 4-0.

Sheriff

Severson, Gumm, and Joost discussed the 2020 operating budget for the Sheriff's Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Both revenues and expenditures total \$43,106,092 – an increase of \$760,199 or 1.8% from the adopted 2019 budget. The County tax levy totals \$29,531,481 – an increase of \$550,000 or 1.9%. The number of FTE positions decreased 2.05 for a total of 376.93. No major concerns were voiced.

MOTION: Wysocki moved, second by Paulson to tentatively approve the 2020 budget for the Sheriff's Department. Motion carried 4-0.

The committee recessed at 11:22 a.m. and reconvened at 12:30 p.m. Dondlinger arrived at 12:30 p.m.

Ordinance 174-O-059: Approve Termination Of Waukesha County Transit Route 906, Effective December 1, 2019

Bussler, Engelking and Cupkie were present to discuss this ordinance to approve the termination of a contract providing transit service for route 906, which provides weekday commuter service between the village of Mukwonago, the village of Big Bend, the city of New Berlin, and downtown Milwaukee. The contract would cease on December 1, 2019 with the last day of actual service on November 29, 2019.

The 2020 County Executive Proposed Budget assumes the discontinuation of route 906. Ridership on this route has declined for several years while operating investment per ride has increased. By discontinuing route 906, the County is able to prioritize higher-utilized routes while maintaining the County's support at \$867,700 (in the 2020 proposed budget). It was noted that this route cost \$10,000 to \$15,000 per month in County tax levy during 2019.

Johnson provided public comment on this issue indicating riders needed more time to find alternative transportation. She encouraged defeating the ordinance.

MOTION: Dondlinger moved, second by Foti to approve Ordinance 174-O-059. Motion carried 4-1. Wysocki voted no.

Discuss and Consider the 2020 Operating Budget for the Public Works Department

Bussler and staff discussed the proposed 2020 operating budget for the Public Works Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. All funds department-wide, revenues total \$22,950,672 – an increase of \$1,011,772 or 4.6%. The County tax levy totals \$11,261,865 – an increase of \$12,437 or 0.1%. Expenditures total \$33,880,537 – an increase of \$923,120 or 2.8%. The number of full-time equivalent positions decreased 0.08 for a total of 143.77.

Wysocki expressed his concerns regarding the discontinuation of route 906.

MOTION: Paulson moved, second by Foti to tentatively approve the 2020 budget for the Public Works Department. Motion carried 5-0.

Ordinance 174-O-065: Approve 2020 Position Changes Through Creation, Abolishment, Reclassification and Title Change

Gage, Durr, and Daniels were present to discuss this ordinance as outlined. Staff discussed the proposed 15.50 full-time equivalent (FTE) positions and 13.50 FTE abolished positions for a net increase of two positions. Ten reclassifications and one title change are also being proposed. The total estimated net tax levy impact of this ordinance is \$294,800.

Gage referred to amended Table 1 of the ordinance which involves the creation of one sunset regular FTE Clinical Therapist position. Health & Human Services is adding the position due to the receipt of a grant obtained by Justice Services Coordinator Rebecca Luczaj. The goal of the grant is to implement community crisis stabilization services for individuals with mental illness or co-occurring disorders to decrease the prevalence of these individuals in the jail. The Clinical Therapist will develop and participate in the sub-award review and selection process to implement crisis stabilization services (contracted), provide direct supervision of the crisis stabilization workers, conduct assessments and crisis planning, provide clinical consultation and therapeutic brief intervention, and track data associated with the project to gauge success on required outcome measures. Anticipated start date as early as March 1, 2020 with an expiration date of September 30, 2021.

MOTION: Paulson moved, second by Dondlinger to approve Ordinance 174-O-065. Motion carried 5-0.

MOTION: Dondlinger moved, second by Foti to adjourn at 3:50 p.m. Motion carried 5-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary