

# Waukesha County Board of Supervisors

## Minutes of the Public Works Committee Thursday, September 30, 2021

Chair Swan called the meeting to order at 8:30 a.m.

**Present:** Supervisors Dave Swan, Keith Hammitt, Jim Batzko, Christine Howard, Darlene Johnson, Chris Mommaerts, and Tom Schellinger.

**Also Present:** Legislative Policy Advisor Alex Ignatowski, Chief of Staff Sarah Spaeth, Waukesha Metro Transit Manager Brian Engelking, Director of Public Works Allison Bussler, Business Manager Rhiannon Cupkie, Engineering Services Manager Karen Braun, Wisconsin Coach Lines President Tom Dieckelman, Airport Manager Kurt Stanich, Highway Operations Manager Bob Rauchle, Fleet Manager Tom Zembruski, Facilities Manager Shane Waeghe, Budget Manager Bill Duckwitz, Budget Management Specialist Michelle Beasley, and Citizen John Heintz Taylor.

### **Approve Minutes of September 16, 2021**

MOTION: Hammitt, Schellinger to approve the minutes of September 16. Motion carried 7-0.

### **Next Meeting Date**

- October 14, 2021

### **Executive Committee Report of September 20, 2021**

Swan advised the Executive Committee, at their last meeting, reviewed the 2022-2026 Capital Projects Plan including two proposed amendments and approved an ordinance.

### **Discuss and Consider the 2022 Operating Budget for Transit Services**

Engelking, Bussler, and Cupkie discussed the proposed 2022 operating budget for Transit Services as outlined in the budget book including program highlights and ridership data. Both expenditures and revenues total \$983,361 – an increase of \$6,698 from the 2021 budget. The County tax levy shows a credit of \$867,700 – no change from 2021.

Swan questioned whether or not we need to change the 10 rides per revenue hour standard. Engelking indicated that this is something that they will continue to look at.

Johnson asked where the 10-fare ticket booklet can be bought.

### **Discuss and Consider the 2022 Operating Budget for the Public Works Department**

Bussler and staff discussed the proposed 2022 operating budget for the Public Works Department as outlined in the budget book including the financial summaries, major departmental strategic plan objectives, program highlights, and activities. Total all funds, revenues total \$23,878,061 – an increase of \$346,521 or 1.5% from the 2021 budget. The County tax levy totals \$11,550,197 – an increase of \$198,332 or 1.7%. Expenditures total \$34,827,094 – an increase of \$413,394 or 1.2%. The number of full-time equivalent positions increased 0.48 for a total of 142.14.

Johnson asked if there were any security issues regarding contracting out for housekeeping. Waeghe explained that there is a process for background checks and HIPAA training.

Swan stated that he values an emphasis on plowing over mowing in summer. Bussler indicated that a tight budget has forced hard decisions on staffing for mowing in summer.

Swan asked questions of Rauchle about different aspects of brine and brine application.

Schellinger asked Zembruski why our labor rates are so low. Zembruski explained that the rates are set with the intention to not overburden internal customers and stay competitive for external customers. Zembruski explained that a former employee left, started their own business, and stole a large customer from the County.

Schellinger asked Duckwitz if Administration intends to put all vehicle purchases into debt service. Duckwitz explained that they intend to start this process gradually.

MOTION: Howard moved, second by Batzko to approve the 2022 operating budget for the Public Works Department. Motion carried 7-0.

#### **Legislative Update**

Ignatowski gave an update on the state legislature.

MOTION: Hammitt moved, second by Johnson to adjourn at 10:47 a.m. Motion carried 7-0.

Respectfully submitted,

*James Batzko*

James Batzko  
Secretary