

**MINUTES OF THE SHERIFF'S CIVIL SERVICE COMMISSION MEETING  
TUESDAY, JUNE 8, 2010 AT 3:00 PM, WAUKESHA COUNTY ADMINISTRATION CENTER RM G55**

**Members Present:** W. Chapman – Chairman, R. Putney, H. Schmidt, and R. Schultz

**Members Absent:** J. Rodell

**Also Present:** S. Marks – Inspector, E. Severson – Deputy Inspector, S. Radmer – Sr. Human Resources Analyst, and V. Ramos, Clerk Typist III.

Meeting called to order at 3:23 p.m. by Chairman Chapman. H. Schmidt arrived at 3:38 p.m.

**Approve Minutes of August 13, 2009**

**Motion:** Schultz moved, second by Putney, to approve the minutes of 06/16/2009. **Motion carried 3 – 0.**

**Request a Detective Examination**

Radmer reviewed the detective recruitment schedule presented before the Commission. Radmer indicated the exam would follow past detective exam practices. The detective exam will consist of a written and oral exam. Candidate's final score will be a composite of 50% written exam and 50% oral examination. The suggested passing point for the detective would be 70% in order to be put on the eligibility list. Chapman inquired about who would apply. Marks responded that they feel they have a lot of deputies interested in the position.

**Motion:** Chapman moved, second by Schultz to approve detective outline and have the Human Resources Division conduct a Detective Exam. **Motion carried 3-0**

**Motion:** Schultz moved, second by Putney to set the composite written and oral passing point for the exam to 70%. **Motion carried 3-0**

**Request a Lieutenant Examination**

Radmer reviewed the lieutenant schedule presented before the Commission. Chapman inquired if this exam was needed due to the merge with Pewaukee. Marks indicated that information to be correct. Radmer suggested the 70% passing score based on the composite of the 50% written and 50% oral exams. Marks indicated they will have a good number of applicants for this position.

**Motion:** Schmidt moved, second by Putney to approve lieutenant outline and to have the Human Resources Division conduct a Lieutenant Exam. **Motion carried 4-0**

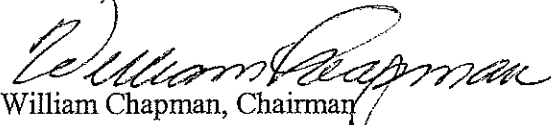
**Motion:** Schultz moved, second by Putney to set the composite written and oral passing point for the exam to 70%. **Motion carried 4-0**

**Any other Business that May Come Before the Commission**

None

**Motion to adjourn:** Schultz moved, second by Putney, to adjourn the meeting at 3:51 p.m. **Motion carried 4 – 0.**

Respectfully submitted,

  
William Chapman, Chairman