

## **DRAFT**

### **Minutes of the Waukesha County Criminal Justice Collaborating Council Monday, June 29, 2009**

The meeting was called to order at 8:34 a.m.

**Present:**

Judge Mac Davis (Chair)	Dan Trawicki	Karl Held	Dan Vrakas
Jim Dwyer	Larry Nelson	Peter Schuler	John LaTour <i>(substituting for Chief Paul Geiszler)</i>
Sam Benedict	Kathy Madden	Brad Schimel	Marcia Jante

**Also Present:**

Rebecca Luczaj	Clara Daniels	Rob Henken	Vanessa Allen
Betty Groenewold			

**Approve Minutes of March 25, 2009 Meeting**

MOTION: Schimel moved, Dwyer second, to approve the minutes of March 25, 2009. Motion carried 11-0.

**Discuss and Consider Confirmation of Joanne Huelsman to Fill Citizen Member Vacancy on Criminal Justice Collaborating Council**

Nelson arrived at 8:33 am

Davis said the CJCC Executive Committee met earlier today and unanimously approved Huelsman's membership to the CJCC.

MOTION: Dwyer moved, Schuler second, to confirm Joanne Huelsman as the citizen member of the Criminal Justice Collaborating Council. Motion carried 12-0.

**Summary of CJCC Strategic Planning Process**

Davis said everyone at the meeting today attended the strategic planning process on May 18. Davis distributed copies of the facilitator's (Jan Wilbert) summary which will guide the CJCC into the future. This is not the final plan but subject to the council's continued work. The CJCC Executive Committee reviewed the strategic plan and came to consensus that this type of planning should occur every three years with periodic reviews throughout the year.

Dwyer said he has been involved in all of the CJCC strategic planning sessions since its inception and found this one to be the most successful. Davis and Luczaj worked very hard putting the program together and getting people to attend. The process was a huge success.

Nelson said he was impressed with the number of people who attended the planning session who are not directly involved with the CJCC. How do we keep them involved with the CJCC? Both the facilitator and process were good. Due to budget and political changes, three years seems like a long time between plan reviews. Was a two-year period considered? Will all of the attendees be invited back for the annual reviews? Dwyer said the group would go through the full day strategic planning exercise every three years with shortened, three hour follow-ups annually. It is difficult to get people to commit an entire day away from the office. The larger group would be involved in the mini planning sessions.

Benedict said he felt the process was heavy on the procedural part with not as much work done on the substance of issues. It would be useful to drill down further in coming years looking at new programs and issues.

Schuler said we could invite people to join a working CJCC committee to keep them involved. Some committees could use additional members.

Held said he appreciates all the work that was done. It was a productive session. The number of people who attended from outside the core CJCC group was great.

The committee will consider the CJCC Strategic plan at the next meeting.

### **Review of 2010 CJCC Budget Projections**

Schuler and Luczaj reviewed a handout titled CJCC 2010 Fiscal and Programming Recommendations from June 4, 2009. The Programs and Alternatives Committee reviewed the CJCC programs and recommends a 2% increase for the following programs: Intoxicated Driver Intervention, Pretrial Screening, Pretrial Supervision, Operating After Revocation, Alcohol Treatment Court, Adult Community Service Options, Community Transition, Jail ABE, Jail AODA Education and Day Report Center. A 2% increase for these programs would not result in a change of services with WCS. Increases of less than 2% would cause concentrated reductions in staffing in the OWI Program. Funding needs to be found within the ATC budget to pay for program evaluation which was previously covered by grant funding that ended May 31, 2009.

The Jail ABE Program is the only program that is short of their budget target (by \$27K). The funding shortage exists to operate the ABE Program for 2010 at the same level as prior years due to the loss of the Adult Education and Family Literacy Act for Institutionalized Individuals grant funds which was not refunded in 2008. WCTC is currently working to find funds to restore this grant funding from a variety of sources. The funding shortfall represents a serious loss of programming if not restored.

The Programs and Alternatives Committee recommends a 0% increase for 2010 for the Facilitated Employment Program for Offenders. The WOW Workforce Development Board submitted a 2010 appropriations request to Senator Kohl's office to sustain and expand this program to include a vocational training component for the amount of \$483,417.

Luczaj said Purchasing recently informed her that CJCC contracts for the Pretrial Screening, Pretrial Supervision, OAR, ATC and Day Report Center Programs need to go out for bid this year. Purchasing would like this done through one RFP which will go out in July and awarded in October.

Dwyer asked what is the backup plan if the CJCC does not get this amount of funding. Luczaj said we will be ok. WCS is pretty confident they will get the amounts requested. Programs won't be impacted if the amounts vary slightly plus the projections for ATC fees were very conservative. Schuler said when asked what they would do if the budgets for these programs did not increase, WCS indicated that cuts would be made to the Intoxicated Driver's Program because it is the only program with multiple staffing.

Held left the room.

**MOTION:** Benedict moved, Nelson second, to approve the CJCC 2010 budget proposal and forward it to the County Executive and County Board.

Nelson said these programs are important because they save money in the long run. Elimination of programs would result in increased costs elsewhere.

Vrakas abstained from the vote.

Motion carried 11-0.

## **CJCC Committee Reports**

Education & Public Relations Committee Jante said the committee recently added two new members, who were referred by Mayor Nelson, and now has 11 committee members. The committee is working to develop a brochure, CJCC logo and endorsement policy and hopes to be finished with these tasks in four to six weeks. The committee decided to wait until after the strategic planning results were received before developing goals and strategies.

Programs & Alternatives Committee Schuler said the Programs and Alternatives committee met monthly for two to three hours since March to review CJCC programming. At the last meeting the committee had a presentation on Vipassana meditation courses which have been held in North American correctional facilities since 1997 with measurable success in lower recidivism rates and improving inmate behaviors and coping skills. Vipassana is a non-sectarian technique of mental training and ethical conduct. This systematic process of self-observation leads to increased awareness, self-control and inner balance. As a result, Vipassana meditation can actually change how inmates make decisions, reduce recidivism, positively impact alcohol and other drug addictions and psycho-social metrics. Vipassana has been presented in ten-day courses at federal, state and county facilities by experienced, volunteer teachers and course assistants and is completely free of charge except for operational costs. The benefits of Vipassana are immediate, observable and significant, but require a serious commitment by both the inmate and the institution.

Dwyer said regarding funding for CJCC programs, has there been discussion on looking for funding to sustain the current programs or to develop new programs? Schuler said the latest focus has been on establishing fees. Luczaj has been searching for grants but the funding environment in the last 18 months has been terrible. Dwyer asked if we have reached out to the business community? Schuler said we need to change the focus of our programs a bit. Success with people in the justice center will come through the job training avenue. The Facilitated Employment Program for Offenders had to lower its expected average wages due to the economy. The Jail ABE Program is a building block for other programs. It pays to look for new ideas.

Jante said most funding sources aren't interested in maintaining programs but rather looking for new or pilot programs. The federal government has extended the funding life of programs to three, five or ten years and programs need to show how they will sustain themselves after funding ends.

### **Informational Update**

SAMHSA Grant Submission – Luczaj said the SAMHSA Grant application was submitted on May 8<sup>th</sup>. If received, the grant will run from October 1, 2009 through September 20, 2012, target fourth offense OWI offenders and serve 150 participants over a three year period. Components of the grant include: case management, outpatient treatment, wraparound services (transportation and supportive services), evaluation and staff training. Luczaj expects to hear award news by the end of August.

Benedict asked do we have the judicial resources to run the program if we get the SAMHSA Grant? Luczaj said she talked to Judges Kiefer, Davis and Foster about capacity of the court. She also consulted with Matt Hiller while writing the proposal and a plan was worked out so the volume and flow of the program will not

be affected. She ran the numbers and found Waukesha County has plenty of fourth time OWI offenders who could benefit from the program. It should be easy to identify 50 to run through the program every year.

Luczaj said last week she received news that the CJCC will receive an \$18K Byrne Grant to work with the Public Policy Forum. She needs to find out when the funds will be received so the formal relationship with the Public Policy Forum can begin.

**Reconvening Data Workgroup**

Luczaj said several data entry and coding issues were discovered when numbers were pulled for the SAMHSA Grant. The issues were brought to the CJCC Executive Committee where they requested the Data Workgroup be reformed. Diane Kelsner will chair the committee, which will incorporate staff from IT, courts, District Attorney's Office, Sheriff's Department, DOA staff, etc., to clean up data inconsistency problems.

**Next CJCC Meeting:**

July 29, 2009 @ 8:30 am, Room C179

The meeting adjourned at 9:33 a.m.