

Minutes of the Executive Committee of the
Criminal Justice Collaborating Council
December 10, 2007

Present: Judge Mac Davis, Chair, Dan Vrakas, Carolyn Evenson, Peter Schuler, Brad Schimel, and Jim Dwyer.

Also Present: Mike Giese and Michelle Cyrulik.

Minutes

This item was tabled until the January meeting.

Update on CJCC Waukesha County Police Chief Representative

Chief Taubel has informed Shelly that the Police Chief's Association has mended their by-laws to reflect a stronger dedication to the CJCC. Until this time, the President of the Police Chief's Association had been the CJCC representative and that person would change annually. By changing their by-laws, the association will now be appointing a representative in three-year terms. Beginning in 2008, the person elected treasurer will serve as the association's representative to the CJCC. Shelly is waiting for the association to have its December elections to learn who this representative will be and will meet with the new person before our January meeting.

Announcement of Mike Bundy's Resignation as CJCC Citizen Member

Judge Davis communicated to the Committee that Mike Bundy has submitted his resignation from the CJCC. Due to his travel commitments, he feels that it would be best to step down. According to the CJCC by-laws, the Executive Committee calls for new nominations and appoints a new citizen member. Shelly will send out an email to all CJCC members asking for their nominee suggestions by our next meeting. She also encouraged them to speak with their nominee prior to submission.

Jim Dwyer reminded the committee that we always try to solicit input from the private bar in everything else that we do why wouldn't we in this situation as well? He encouraged people to think about those who are advocates, work in the criminal justice system, and would be dedicated to the CJCC.

Discuss Application for Department of Justice Bureau of Justice Assistance Drug Court Enhancement Grant

Shelly presented this opportunity to the committee. The Drug Court Enhancement Grant is funded through the U.S. Department of Justice, Bureau of Justice Assistance. Each award is for up to 24 months and up to \$200,000. Preference will be given to those who have never been funded before, rural jurisdictions, and those who are addressing methamphetamine problems. Additional consideration will be given to those who are addicted to methamphetamine, suffer from co-occurring mental health issues, target cultural or language minorities, and those coping with seven traumatic experiences.

From our experience with our participants the staffing team. Dr. Hiller, and subcommittee would recommend adding services to target those who suffer from co-occurring mental illness or the young adults who range in age from 18 – 27. Given that co-occurring disorders are a target Shelly thinks that we would be best positioned to write to enhance those services.

Grant applications are due January 10, 2008. Should the Executive Committee recommend the CJCC apply, Shelly will work on a draft as well as intent to apply paperwork over the holidays. Dr. Hiller has also offered to assist Shelly wherever possible.

Motion: Jim Dwyer made a motion to apply for the U.S. Department of Justice Bureau of Justice Assistance Drug Court Enhancement Grant to add services dedicated to those who suffer from co-occurring disorders. Seconded by Carolyn Evenson. Motion carried unanimously.

Update on 2008 CJCC Budget

Peter Schuler updated the committee on the 2008 CJCC budget. Just over \$62,000 was added to the CJCC budget through supervisor amendment in November. These dollars will go to the Pretrial Program for the Intoxicated Driver and Pretrial Supervision programs. An additional staff member will be hired in the Intoxicated Driver Program to allow WCS to be continue to be able to serve all repeat offense drunk drivers who offend in Waukesha County. The remaining dollars will allow WCS to add 20 people to the daily caseload of the Pretrial Supervision Program and increase their funding for drug testing. This program's population has become more drug dependant and therefore they have been spending more dollars on drug testing the last two years.

Discussion of 2008 Request for Proposals for CJCC Programming

Shelly Cyrulik introduced this item to the committee. Two years ago Shelly and Carolyn worked with Purchasing to extend the Pretrial Services contract (Pretrial Screening, Operating After Revocation, and Pretrial Supervision programs) through the end of 2008 if the request for proposals would go out and be awarded by mid 2008. We are fast approaching the time to determine how we are going to RFP our programs. Realistically we are scheduled to also RFP Alcohol Treatment Court and Day Reporting Programs as well.

Is there a way to solicit information to understand what each program would cost individually versus what it would cost to bundle all of the programs at once? Shelly encouraged the committee to think about our programming and what we would want things to look like if we were to restructure or structure things differently. Shelly was asked to invite Cindy Greco from Purchasing to our January meeting. Carolyn would like to see some data in advance of the January meeting to review when considering whether to bundle programming or not. She also thinks it would be beneficial to invite our providers to come to the committee to make a presentation and encouraged the distribution of materials prior to the committee.

Discussion of Day Reporting Program 2008 Contract for Services

Shelly presented this item. She needed the approval of the committee to move forward with a contract amendment extending the 2007 contract with Wisconsin Community Services through 12/31/08. Per the previous discussion about the request for proposals of other CJCC

programming, it is the intention of the CJCC Executive Committee to extend this contract and include this program in the RFP process discussed above.

MOTION: Peter Schuler made a motion to extend the Day Reporting Contract through 12/31/08. Seconded by Carolyn Evenson. Motion carried unanimously.

Review of Draft CJCC Strategic Plan

Shelly led the discussion on the more current version of the CJCC Strategic Plan. Now that we have our three objectives to guide our future work, work plans need to be created, data needs to be gathered, and committees need to be assigned the work. What do we anticipate for 2008 in these areas and who are the responsible parties? How do we go about beginning work on diversion?

Carolyn added that she is happy with this guiding document. It includes all the major discussion points from our last strategic planning session. More specific details of what is to be accomplished will be in the individual work plans ties to each objective.

Motion: Peter Schuler made a motion to accept the CJCC 2008 – 2010 Strategic Plan. Seconded by Jim Dwyer. Motion carried unanimously.

This item will be presented to the full Council at the January 16th meeting.

Update on Inmate Population Analysis and Projections

There was no update at this time. Shelly was asked to invite Norm Cummings to the January Executive Committee meeting for an update.

Update on CJCC Report Definition Requirements

This project will be completed within a week and emailed out to the committee for review.

Future CJCC Agenda Items

- Continued discussion of Prisoner Movement Study
- Presentation of CJCC Strategic Plan

Respectfully Submitted,

Michelle Cyrulik, Coordinator CJCC