WAUKESHA COUNTY HEALTH AND HUMAN SERVICES
JOINT CONFERENCE SUB-COMMITTEE
MINUTES
Monday March 2, 2009

Board Members Present:	Dennis Farrell, Janel Brandtjen
Board Members Excused:	Michael O'Brien, Joe Vitale, Pauline Jaske
Staff Members Present:	Dr. James Rutherford, Dr. Michele Cusatis, Dr. Thomas Wilson, Cindy Buchholz, Mary Lu Visauer, Janet Rasmussen, Elizabeth Doria
Staff Members Excused:	Peter Schuler, Mike DeMares, Janet Koller, Pat Russell, Donald Mauer, Thomas Nelson, Scott Miller,

Mr. Dennis Farrell called the meeting to order at 1:42 PM and requested that the agenda items would be reviewed but that voting would be deferred to the June meeting.

Announcements
There were no announcements.

Approval of the December 2008 Minutes
The minutes were reviewed and changes were recommended. The vote on the December 2008 Minutes was tabled and will be held at the June meeting.

Hospital Statistics

- Dr. Michele Cusatis reviewed the 2008 Hospital Statistics. In 2008 there were 1092 admissions and 1094 discharges. The average length of stay was 5.9 days. The average number of beds occupied was 22 and the average daily census was 17. The revenue collected for 2008 was $2,134,977.67.

- Dr. Cusatis reviewed handouts on Overflow and Diversions 2000-2008 and Mental Health Admissions 1989-2008.

- Dr. Cusatis distributed the statistics for January 2009. There were 88 admissions and 96 discharges. The average length of stay was 8.3 days. The average number of beds occupied was approximately 20 and the average daily census was 17. Revenue for January was $180,399.10. Billing problems with Medicare B are resolving and we expect to see revenue starting with the February report. Janel Brandtjen requested follow up at the June meeting on the 2008 Medicare B and T-19 revenue.

Performance Improvement
Janet Rasmussen gave the following report for December 2008, January and February 2009: Housekeeping, Lab, Psychology, Occupational Therapy, Dietary, Vehicle on Premises, and Facilities Management met all of their Performance Improvement standards for this quarter.

The departments that did not meet their threshold for this quarter: Inpatient Psychiatry, Medical Services, Seclusion and Restraint , Nursing, Health Information and Infection Control. Individual elements were discussed. Plans of correction has been received from all areas.

As Part of Plan of Correction for the recent survey, nursing administration is monitoring compliance with the medication administration policy and procedure. Weekly observation of med passes began in January and will continue thru March.

Utilization Review
Beth Doria stated the census is higher. She is finding that insurance programs are setting more restrictive guidelines for inpatient coverage.

Medical and Psychological Staff
Dennis Farrell stated the Medical/Psychological Staff reappointments were approved at the last HHS Board Meeting.

Dr. Wilson updated the committee on the Med/Psych staff openings. RFPs for a recruitment service are under review.

Hospital Services Update
Dr. Cusatis stated there are policies and procedures for approval that will be presented at the June meeting.

Dr. Cusatis updated the Committee on the follow up visit from surveyors. All items that had completion deadlines in December were reviewed at the follow up visit on December 21, 2009. The remaining item, replacement of a fire door, is not due for completion until later this year. Dr. Cusatis & Dr. Rutherford thanked and congratulated the staff for their hard work, especially Janet Koller and Elizabeth Doria in updating policies and procedures and making required changes while continuing normal hospital operations. Janel Brandtjen also commended the staff for being ready on time in the amount of time allowed.

Dr. Cusatis reported on budget items.

There was no other business. The meeting ended at 2:40 p.m. Next Meeting: June 1, 2009.

Respectfully submitted,

Barb Sylvester, Recorder

Minutes were approved Michael G. O'Brien Date 6/22/09