

## April 9, 2008 Airport Commission Minutes

Chairman Schober called the meeting to order at 8:00 a.m. Present for today's meeting were Vice-chairman Crowley and Commissioners Bluemke. Secretary Richards was not in attendance. Others present: Kurt Stanich, Airport Operations Assistant; Val Ramos, Airport Administration; Chris Wodushek, Atlantic Aviation; Andy Groth, Control Tower; Rick Klingman, 2325 Aviation Drive hangar; Keith Markano, Airport Manager; and Steve Betzler, AOPA; and Keith Satula, 2321 Aviation Drive hangar.

Approve/modify meeting minutes of March 12, 2008 – A motion to approve the minutes of March 12, 2008 was made by Vice-chairman Crowley with a second by Commissioner Bruce. The motion passed.

Public comment/correspondence – Mr. Markano informed the Commission of a DOT (Department of Transportation) project for highways 18 and JJ over interstate 94 to replace lighting. The original aeronautical study was done in 2005. The lighting mast replacements will penetrate the HLZO (Height Limitation Zoning Ordinance) by 5 feet. Mr. Markano attended an informational meeting for this project last week and said the DOT volunteered to lower the lighting replacements to comply with the ordinance. We are waiting for a new Aeronautical Study for Determination of No Hazard to come in for this project. All of the cranes to be used for this project will be below the HLZO and will be marked with flags. Mr. Markano said he see no problems with this project. He did inform the Commission of a request for wind turbines that would be coming up in the future.

Mr. Satula asked to address the Commission regarding fuel trucks at the airport. He said since the perimeter road was installed fuel trucks have been speeding on it. He asked for this to be looked at because it was a dangerous situation. Chairman Schober asked Mr. Wodushek of Atlantic Aviation to look into this and present correspondence to the Commission that this matter had been addressed with his staff.

Discussion and action on assignment of lease 2325 Aviation Drive (Richard Klingman) to James D. O'Rourke – Mr. Markano said this was the standard lease assignment and that it had been reviewed and approved by Corporation Counsel. A motion to approve and execute the assignment between Mr. Klingman and Mr. O'Rourke was made by Commissioner Bluemke with a second by Vice-chairman Crowley. The motion passed.

Chairman's report – None

Airport Manager's report – Mr. Markano said he met with Megan Sprague of the County Exec's office to discuss developing a marketing plan for the Airport. Marketing for the airport is not a big budget item and Megan suggested discussing this subject with other County departments to get ideas. She also suggested contacting Bill Mitchell, Chris Wodushek of Atlantic Aviation and the Chamber of Commerce for their assistance on this project. Mr. Markano gave an update on airport signage. He said that new signs designating the Airport and the Expo Center for the Pewaukee Road and Northview Road intersection were being discussed. For the entrance sign to the airport on Aviation Drive, he said there were some options for this. A new sign replacing the County's would require County Board approval. A new sign could be installed on the median of Aviation Drive. Money for a new sign could be taken from the Airport operating budget and would be an action item by the Commission. Funding options could also be discussed for a new

sign. Regarding the car rental situation, Mr. Markano contacted Laura Stauffer and Cindy Greco about this. Cindy Greco said Enterprise was the only car rental agency that returned her call for this service at the Airport. She said the location and visibility of the terminal is not very good. Dollar and Avis did not return her calls for interest in this service. The monthly budget reports were reviewed by Mr. Markano with the Commission. Chairman Schober asked that these reports be sent on a monthly basis to the Commission with a cover letter. Mr. Stanich reviewed the monthly traffic and fuel reports with the Commission. Mr. Markano said rescheduling the June 11<sup>th</sup> Commission meeting to the 25<sup>th</sup> was still tentative.

Future Commission agenda items – Airport sign and budget report.

A motion to adjourn was made by Vice-chairman Crowley with a second by Commissioner Bluemke. The motion passed.

Meeting adjourned at 8:50 a.m.

Next Commission Meeting: May 14, 2008.

Respectfully submitted

Tom Schober  
Chairman  
April 9, 2008