

Chairman Schober called the meeting to order at 8:00 a.m. Present for today's meeting were Vice-chairman Crowley and Commissioner Bruce. Commissioners Bluemke and Richards notified were not present. Others present: Val Ramos, Airport Administration; Keith Markano, Airport Manager; Chris Wodushek, Atlantic Aviation; Andy Groth, Control Tower; and Kurt Stanich, Airport Operations Assistant.

Discussion and action on draft of Runway Safety Action Team Record of Meeting and Runway Safety Action Plan – Mr. Markano addressed this item to the Commission. The Commissioners reviewed this document prior to today's meeting. Mr. Markano explained some of the suggestions made by the FAA Runway Team. Chairman Schober said he did not see any problem with the suggestions. Vice-chairman Crowley also agreed with the suggestions. Chairman Schober said it was not necessary to take action on this agenda item. The Commission acknowledged receipt of the draft report without objections.

Discussion and action on draft Letter of Agreement with Atlantic Aviation regarding airside vehicle access – Mr. Markano reviewed the letter from Atlantic Aviation with the Commission. Prior to the Commission meeting Mr. Markano said he reviewed the agreement as had Steve Schmitz, County Corporation Counsel, Andy Groth (Tower Chief) and Chris Wodushek, Atlantic Aviation General Manager. Chairman Schober asked Mr. Wodushek if Atlantic was in agreement with this document and the answer was yes. A motion to approve the draft letter of agreement with Atlantic Aviation and use this as a template for other airport providers was made by Vice-chairman Crowley with a second by Commissioner Bruce. The motion passed.

Discussion and action on rental car operation in Terminal Building – Chairman Schober said Mr. Markano's notes on this agenda item were very informational. The Commission suggested Mr. Markano ask for assistance from the Purchasing Department on an RFP to provide this service at the Airport. Chairman Schober asked Mr. Wodushek if he had any objections to this. Mr. Wodushek said Atlantic has a national agreement with Hertz Rental and said the fixed base operator already provides this service to airport users. He said they receive a small commission for providing this service and the revenue received is reinvested in purchasing new courtesy vehicles for pilots. Chairman Schober said the fixed base operator is doing a very good job of providing this service to the airport and that the Commission is only looking into this as other revenue for the airport. For security reasons, Mr. Wodushek asked who would monitor other rental agencies on the airside of the terminal. Mr. Wodushek said he would provide the Milwaukee RFP template for vehicle rental to the Commission. A motion to have Mr. Markano proceed to ask for assistance from the Purchasing Department for an RFP and work with staff to present back to the Commission was made by Vice-chairman Crowley with a second by Commissioner Bruce. The motion passed.

Discussion and action on airport website – Mr. Markano said a meeting was set for Friday, January 11th with the IT Department to review the Ektron system that they recommend. The Commission would like to have the website up and running soon. No action taken.

Approve/modify meeting minutes of November 14, 2007 – Motion to modify typo of or to on in first action item of November 14, 2007 minutes was made by Vice-chairman Crowley with a second by Commissioner Bruce. The motion passed. A motion to approve the November 14, 2007 modified minutes was made by Vice-chairman Crowley with a second by Commissioner Bruce. The motion passed.

Public comment/correspondence – Chairman Schober received a letter from County Executive Vrakas to confirm reappointment of Secretary Richards for another term on the Commission. Commissioner Bruce informed Chairman Schober that her term as County Board Supervisor would be ending in April and that she would not be seeking re-election. Chairman Schober expressed his appreciation to Commissioner Bruce for her time served on the Airport Commission. Mr. Markano received correspondence from the American Association of Airport Executives stating that driver training and vehicle deviations on airport grounds was being given top priority this year.

Chairman's report – Chairman Schober asked to re-schedule the February meeting to a later date.

Airport Manager's report – Mr. Markano said he received several compliments on how the snow removal was handled considering it was the most snowfall measured in December. The airport had several corporate tenants from Milwaukee overnight here because Mitchell was closed due to the snowstorm. The spending bill presented to Congress was passed just before the holiday. There will be no authorization for AIP funding beyond February of 2008.

Future Commission agenda items – None

A motion to adjourn was made by Vice-chairman Crowley with a second by Commissioner Bruce. The motion passed.

Meeting adjourned at 8:52 a.m.

Next Commission Meeting: To be announced.

Respectfully submitted

Tom Schober
Chairman
January 9, 2008