

**Minutes of the Public Works Committee  
May 13, 2010**

Chair David Swan called the meeting to order at 8:31 a.m.

**Committee Members Present:** County Board Supervisors David Swan (Chair), Pauline Jaske, Walter Kolb, Pamela Meyer, Peter Gundrum, Kathy Chiaverotti and Tom Schellinger.

**Also Present:** Chief of Staff Mark Mader, Legislative Associate Karen Phillips, Architectural Services Manager Dennis Cerreta, Public Works Director Allison Bussler, Facilities Supervisor Javier Ramos, Facility Manager Mark Keckeisen, Senior Civil Engineer Karen Braun, Facilities Supervisor Jim Elsbury, Senior Civil Engineer Mike Grulke, Sheriff Dan Trawicki, Business Manager Lyndsay Johnson, Meg Schnabl, Captain Kevin McDonald, Senior Financial Analyst Vince Masterson, Business Manager Betsy Crosswaite, Budget Specialist Linda Witkowski, Inspector Steve Marks.

**Correspondence**

- Minutes of the Operational Planning Committee meeting of April 21, 2010
- Copy of Public Meeting Notice: West Waukesha Bypass Study – May 18, 2010
- Letter from Brain Bliesner, Chief, Local Project Delivery Section – WisDOT, RE: Policy Changes to Local Force Account Agreements for Local Units of Government Working on Their Local Highway System Using Federal Funds
- Letter from Allison Bussler RE: CTH D & Calhoun Rd. Intersection – Operational Planning meeting held on April 21, 2010

**Future Meeting Date**

- June 10, 2010

**Future Agenda Items**

- Tour of the completed Medical Examiner Expansion
- Review of new State guidelines for setting speed limits
- Waukesha County Transit Update on Route 218
- Updates on the HHS Building Project

**Committee Welcome and Opening Remarks by Committee Chair**

Swan welcomed the Committee members with a brief introduction, followed by self-introductions of supervisors and staff.

Swan requested that during any presentations given at the Public Works Committee meetings, committee members should hold their questions until the presenter is finished.

**Nomination and Election of Vice Chair and Committee Secretary**

MOTION: Schellinger moved, second by Meyer, to nominate Walter Kolb for Vice Chair of the Public Works Committee. Motion carried: 7-0.

MOTION: Gundrum moved, second by Schellinger, to nominate Pauline Jaske for Secretary of the Public Works Committee. Motion carried: 7-0.

**Discuss Committee Duties and Responsibilities as Contained in the Code of Ordinances**

Mader briefly reviewed the duties and general responsibilities of the Public Works Committee members as outlined in Chapter 4 of the Waukesha County Code. He noted the committee should be prepared to address both sides of an issue at the County Board level. Mader reminded the committee members that all meetings are recorded and subject to open records requests. He stressed the importance of abiding by the open meeting laws. In closing, Mader stated that County Board Office staff members are readily available to assist with any issues or questions that supervisors may have.

**Approval of Bids:**

Huber Facility Generator Project

Ramos explained that it was discovered through regular scheduled maintenance and analysis that the old generator that provides emergency power at the Huber Facility is breaking down and in need of replacement. Of the three proposals received, Pieper Electric submitted the lowest bid in the amount of \$52,785.

In response to Kolb's question, Ramos explained that while the generator is still operational it does not provide adequate power due to compression loss. Elsbury added that the generator is very old, inefficient and expensive to run. City water is flushed through to cool it. There are failing metals inside the unit. Following replacement, the generator will be sold as scrap.

MOTION: Jaske moved, second by Schellinger, to approve the bid by Pieper Electric in the amount of \$52,785. Motion carried: 7-0.

District Attorney Office Remodel Project

Ramos said the District Attorney Office Remodel project is a capital project that has come before the committee for approval in the past. Approximately a dozen general contractors responded with bid proposals. Mike Koenig Construction Company, Inc. submitted the lowest bid in the amount of \$437,000.

MOTION: Kolb moved, second by Jaske, to approved the bid by Mike Koenig Construction Company, Inc. in the amount of \$437,000.

Jaske asked about the reputation of the company. Ramos assured he has heard good things about both of the companies who submitted the low bids on the two projects presented today.

Motion carried: 7-0.

**Ordinance 165-O-002: Laying Out, Relocation And Improvement Of County Trunk Highway K, Waukesha County Project, Project I.D. 08-2754(18), Culvert Replacement – City Of Brookfield, Village Of Menomonee Falls, Waukesha County**

Braun explained this ordinance identifies revised right-of-way acquisitions for the replacement of culvert on County Trunk Highway K, straddling the City of Brookfield and the Village of Menomonee Falls. Sufficient funds (\$10,000) are included in the Culvert Replacement Program project budget to acquire land from two properties (Village of Menomonee Falls and a private landowner) in order to complete this project. Braun provided further details about the location and extent of the project for clarification purposes. She said several culvert projects such as this one are done every year – they are not huge projects.

To answer Swan's inquiry, Mader said there is about \$100,000 in the capital project fund balance for culvert replacement. Braun assured Jaske that this culvert is failing and is due for replacement according to DPW's culvert inventory database. She also explained that the \$10,000 is just an estimate to cover the cost of the land – it could be lower. It is common for no money to be involved with land acquisition from Menomonee Falls – it is usually transferred by quit claim deed as mutual benefit. The land to be acquired from the private landowner amounts to about .039 acres. Other costs involved include the appraisal, recording fees, title and survey. Jaske would like to know the actual cost of the culvert itself. Braun said she would find out that information and let Jaske know.

Kolb left at approximately 8:56 a.m.

Swan asked how many culvert projects would be done in 2010. Braun said this culvert project is the only one involving land acquisition. She will check with the project manager, Steve Brasch, and get back to Swan with the number of culvert projects scheduled for this year.

MOTION: Jaske moved, second by Schellinger, to approve Ordinance 165-O-002.  
Motion carried: 6-0.

**Ordinance 165-O-003: Parking Regulation – CTH EE**

Grulke explained this ordinance stems from a letter of request submitted sometime last year by Town of Mukwonago Supervisor Fred Leppin. The subject area location is along CTH EE at Lauren Park on the south side of the highway. Leppin is concerned with safety issues caused by people parking haphazardly during ballgames and has requested "No Parking" signs be installed along the northern frontage of Lauren Park. DPW staff met with Leppin at the site to determine the placement of the proposed signage. Accompanying maps illustrated the parking lot and roadway parking available within Lauren Park.

A lengthy discussion ensued as the committee members raised numerous questions regarding the proposed parking regulation. Schellinger asked if there has been a history of accidents at this location. Grulke stated he is not aware of any. Is the speed limit too high? Grulke said a speed study was not done. Meyer questioned whether the parking issue is for convenience sake or lack of parking. Grulke stated it is a convenience issue as explained by Mr. Leppin. There is other parking available. Chiaverotti was concerned whether the Town of Mukwonago and the police department are aware of and support this proposed request. Even though the request was submitted on Town letterhead, she would like to verify that it is not just the concern of one individual. Grulke said he did not question Leppin and assumed the Town is aware of the request.

Gundrum pointed out that it is unclear whether there is enough available parking within the park. He would like to see more research done – at this point there does not appear to be a safety or a convenience issue. According to the map the parking lot appears to be more convenient. The subject area is a straight road with a clear line of sight. Gundrum suggested this ordinance should be tabled. Swan agreed a decision on this issue could wait until the next Public Works Committee meeting.

Jaske asked that information be provided as to the current parking capacity in the park and an estimate of the maximum number of cars anticipated during peak usage. Meyer and Chiaverotti reaffirmed that Grulke get input from the Town of Mukwonago and the police department regarding this proposed parking regulation. Schellinger agreed and recommended the ordinance be tabled until adequate information is provided.

MOTION: Jaske moved, second by Chiaverotti, to table Ordinance 165-O-003.  
Motion carried: 6-0.

**Ordinance 165-O-004: Transfer Of Funds To Capital Project #200326, Secure Corridor Update on the RFP for Northview Upgrades**

Bussler, Trawicki and Cerreta were present to discuss this ordinance. Trawicki voiced his support for the project including the value engineering changes as outlined. A brief discussion followed during which the Secured Corridor Project history and background were reviewed. Bussler assured the Committee that the revisions for this project are acceptable to the judiciary/courts.

Bussler stated that all bids on this project came in considerably over budget. The total budget for this project is about \$2 million; the bids came in at approximately \$2.3 million for the construction phase, which is about \$656,000 more than budgeted amount for construction of about \$1.6 million. The bidders were very competitive; all nine submitted bids came in at about 1% of each other, which is unusual. Cerreta said the architect and design team worked together to identify ways to cut costs and determine what types of value engineering changes would be implemented. Additional savings were realized after errors made by the original security consultant were discovered. Cerreta outlined several ways that value engineering has been incorporated by going with less expensive and/or less decorative options, including the following:

- Exterior glazing system on the connector bridge (\$100,000)
- Hydraulic elevator in lieu of a traction elevator (\$50,000)
- Select different metal exterior panel (\$15,000)
- Delete noise allowance (scheduling changes to eliminate overtime) (\$35,000)
- Re-engineer security electronics package (\$60,000)
- Reduce security vestibules from four to two rooms (\$30,000)
- Eliminate corrections officer workstation wall (\$10,000)
- Eliminate detention security door locks (\$18,000)
- Delete fire-resistant glass (\$90,000)

The total value engineering savings amounts to \$408,000, which would lower the amount of additional funds required to \$248,000; however, staff is recommending the inclusion of the fire-resistant glass as an alternate (\$90,000) in order to provide more natural light while meeting City fire code requirements. Miscellaneous funds for the rebidding process (\$30,000) are required to cover printing/contingency/engineering costs. The amount of additional funds required totals \$368,000. Approval of this ordinance would provide an additional \$400,000 for the project, thereby allowing room for some variance.

Following lengthy discussion of the various aspects of this project, Bussler assured the Committee that quality, safety and security have not been compromised by the value engineering components incorporated into the revised Secure Corridor Project plan.

MOTION: Schellinger moved, second by Jaske, to approve Ordinance 165-O-003.  
Motion carried: 6-0.

**Update on the RFP for Northview Upgrades**

Elsbury and Keckeisen reviewed the needed upgrades for the Northview building. Elsbury explained this project will update the building for possibly another 10-15 years with minimal investment. Repairs will include architectural modifications to meet the needs of the Huber Program, the HVAC

and electrical systems, plumbing and fire protection, and asbestos abatement. This capital project was first introduced in 2007. Elsbury emphasized that this project is a short-term solution. He stated that the Finance Committee approved the contract procurement process for this project at their meeting of May 5, 2010.

### **Update on the Vanpool Program**

Bussler and Crosswaite presented an update on the current status of the Waukesha County Vanpool Program. Bussler advised that this program is taking longer than anticipated to implement due to the many components and legalities involved. She distributed a draft manual which has been submitted to Corporation Counsel for review. The City of Waukesha is also involved in the process, as Waukesha Metro Transit will manage and operate the Vanpool Program for Waukesha County. The areas targeted for this program include New Berlin and Muskego, particularly the Westridge Business Park and the Buy Seasons Company, who have expressed interest in transit service to bring people to jobs there. Chiaverotti suggested pitching this program to area chambers of commerce in effort to get the word out to all businesses in the County.

Jaske asked for a review of the background of this project. Bussler explained the plan is to start the pilot program with eight vanpools. In addition to the eight new vans to be purchased with stimulus funds, Fleet has some older vans that could be available for use. Vanpools are a more cost effective option to the traditional bus service. The goal is to get people to jobs. Similar programs in operation in Milwaukee, as well as nationwide, have proven to be very successful. Bussler reviewed particulars about the operational aspects of the Vanpool Program as outlined in the manual. She also pointed out that the federal funding requirements include a "Buy America" clause. Consequently, the vans purchased must be at least 80% made in the U.S.; either the Toyota Sienna or the Honda Odyssey models would meet this requirement. The users of the vanpool will pay participation fees. The plan is to work exclusively with employers, who would either pay the fee or collect it from the participating employees. Some businesses may subsidize costs for their employees.

Kolb returned at 10:32 a.m.

Kolb inquired whether County taxpayers would subsidize this program. Bussler said yes, a small portion; however, the subsidy will be extremely lower than any other transit service the County provides. Swan asked if there is a target start-up date. Bussler said not at this time.

Gundrum disagreed with the concept of the vanpool program providing a private company such as Buy Seasons a transit service to bring employees to work. It is not government's role to fill that need. Kolb concurred and added he is still has concerns and hesitation about helping private business with employee transportation. The private sector should be taking care of it. Debate continued on this issue.

In closing, Bussler reminded the Committee that the Waukesha County Vanpool Program was already considered and approved by the Public Works Committee and the County Board. She was requested to appear before the Committee today to provide an update on the program.

### **Update on the Routine Maintenance Agreement (RMA)**

Bussler gave a brief update on the RMA with the State. Funding has been reduced by a half million dollars; four open positions within the Department of Public Works (DPW), as well as careful monitoring of overtime and comp time hours, are helping make up for a portion of the lost revenue.

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The State has directed that mowing be done once a year along State highways, thereby reducing summer maintenance while maintaining winter service. Last year the County mowed along the State highways during the fall season. This year, the DNR has requested the mowing be done at the end of June/beginning of July because some weeds would otherwise go to seed. Natural/native planting sites are being implemented Countywide; however, these areas do take a few years to become well established. Bussler clarified that vision corners and noxious weeds may be mowed as necessary so that safety on the roadways is not compromised. She added that as a symbolic gesture, counties in southeastern Wisconsin have not signed a contract with the State thus far in 2010.

MOTION: Jaske moved, second by Kolb to adjourn at 11:00 a.m. Motion carried: 7-0.

Respectfully submitted,

Pauline Jaske  
Secretary