

Minutes of the Personnel Committee

Tuesday, June 15, 2010

Chair Paulson called the meeting to order at 1:00 p.m.

Present: Supervisors Duane Paulson (Chair), Pete Gundrum, Gilbert Yerke, Paul Decker, Kathy Chiaverotti, and Steve Wimmer. **Absent:** Jim Heinrich.

Also Present: Chief of Staff Mark Mader, Airport Manager Keith Markano, Public Works Director Allison Bussler, Senior Human Resources Analyst Renee Gage, and Corporation Counsel Tom Farley. Recorded by Mary Pedersen, County Board Office.

Approve Minutes of 5-18-10

MOTION: Gundrum moved, second by Decker to approve the minutes of May 18. Motion carried 6-0.

Schedule Next Meeting Dates

- July 20

Chair's Executive Committee Report of 6-14-10

Paulson highlighted the last Executive Committee meeting.

- Reviewed the audit of the Health & Human Services billing and accounts receivable function.
- Heard a report by Waukesha County Economic Development Corporation Director Bill Mitchell on economic development and business retention in Waukesha County, including the success story behind Waukesha Electric Systems.
- Approved Ordinance 165-O-020 to include an advisory referendum during Waukesha County's November election dictating the State Transportation Fund must be used for transportation-related expenses only.
- Approved Ordinance 165-O-021, also on this agenda. At least two amendments are anticipated at the board level.
- Approved other ordinances and appointments that were included in the last set of referrals.

State Legislative Update

Paulson said there is not much activity on the state level although a decision is expected on Monday as to which juvenile center, Lincoln Hills or Ethan Allen, will be closed.

Ordinance 165-O-021: Repeal And Recreation Of Section 9-1 Of The Waukesha County Code Of Ordinances To Establish An Airport Operations Commission For Advice, Direction And Review Of All Airport Operations

Paulson advised of potential verbiage changes that may be made at the board level. Markano gave history on the airport and Airport Commission. After seven meetings, the Airport Organizational Study Workgroup made several recommendations related to the role of the Airport Commission and the organizational staffing structure, which Markano explained as outlined.

Regarding personnel, the workgroup recommends placing airport services within the Public Works Department as a new division. The Airport Manager will report to the Director of Public Works. Airport staff will physically remain at the airport providing direct services. To answer Decker's question, Bussler said they will not be cutting many costs, nor are they cutting any positions (there are three full-time equivalent positions at the airport). However, she expects enhanced services due to the availability of expertise from other staff members in the Public Works Department, which was not available to the airport in the past. There may also be some streamlining.

MOTION: Decker moved, second by Wimmer to approve Ordinance 165-O-021. Motion carried 6-0.

Educational Overview of the Corporation Counsel's Office

For the benefit of new committee members, Farley gave an educational overview of the Corporation Counsel's Office which includes the Child Support Division. Their 2010 budget is about \$4 million and includes about \$1.3 million in county tax levy. About \$1.5 million is earmarked for the legal area while \$2.5 million is spent in Child Support. The Child Support program is funded with some levy, revenue collected from non-custodial parents, State GPR, and federal performance revenue.

Ten attorneys make up the legal staff who, each year, work on about 1,600 mental commitments, 555 juvenile petition cases, 190 guardianships and protective placements for the elderly, and 500 paternity cases. Legal staff review about 300 contracts each year involving the County. They provide legal opinions to departments as needed and most departments have an attorney assigned to them. They also review all ordinances and resolutions for the County. Outside counsel is hired for specialized legal work such as labor relations and some defense cases.

MOTION: Yerke moved, second by Decker to adjourn at 2:03 p.m. Motion carried 6-0.

Respectfully submitted,

Gilbert W. Yerke
Secretary