

## Minutes of the Judiciary and Law Enforcement Committee – March 28, 2008

Chair Bonnie Morris called the meeting to order at 8:32 a.m.

**Committee Members Present:** County Board Supervisors Bonnie Morris (Chair), Kathleen Cummings, Dave Swan and Steve Wimmer, Rick Stevens, and Genia Bruce (left at 10:30 a.m.)

**Also Present:** Legislative Policy Advisor Dave Krahn, Legislative Policy Advisor Mark Mader, Legislative Associate Karen Phillips, Judge Michael Bohren, Sara Carpenter of Wisconsin Community Services (WCS), CJCC Coordinator Shelly Cyrulik, Director of Administration Norm Cummings, Senior Financial Analyst Lyndsay Johnson, Emergency Preparedness Director Richard Tuma, Deputy Jail Administrator Meg Schnabl and Health and Human Services Director Peter Schuler.

### Report by Committee Member Liaisons

Morris informed the Committee of the highlights of the CJCC meeting.

### Future Agenda Items

- Tour of Computer Forensics Lab

### Legislative Update:

Krahn updated the Committee on the status of certain Senate and Assembly bills as outlined in his handout.

### Update on Front Entrance Security Plans

Bohren began by providing background information on this project. Bohren explained that from a historical perspective, when the courthouse was built in 1959 the number of people coming into the courthouse was much less than it is today. Currently there are about 1200 people entering the courthouse each day, not including several hundred employees. He stated that as Chairman of the Judge's Security and Facilities Committee, he set up a subcommittee to deal with the front entrance issue. This subcommittee has been open to a great cross-section of people throughout the courthouse and administration building. They have met several times with the architects hired to do the preliminary study. As a result of the meetings, they have arrived at two basic schemes, for which the architects are now looking at preliminary pricing to come up with a general range for each of the two proposals. Bohren stated the emphasis at subcommittee meetings has been how to alleviate congestion and provide for a safer entrance, with a more traditional lobby area for the courthouse and administration building. Bohren distributed diagrams of the two scenarios and reviewed the details of each one:

- Floor Plan Option 1: This plan consists of a new building area of 1,883 square feet, which moves the front entrance outward.
- Floor Plan Option 2: This plan consists of a new building area of 5,979 square feet and provides a circular and vertical element giving visual access to the courthouse entry.

Mader stated the physical layout would provide for the ability to set up a second screening station if necessary. Mader added the small option could be perhaps \$500,000, and the larger one could be \$1.2 million. He emphasized those are preliminary numbers only. He stated the smaller option (option 1) might be more expensive per square foot. Wimmer asked if both plans are ADA compliant. Bohren stated that they are. Cummings stated that perhaps CDBG funding would be available for this project.

Bohren continued by reviewing the need for this project. He explained that officials from the Sheriff's Department expressed the need for space in the lobby for safety reasons in general, including the safety of the screeners. Bohren stated that from the courts standpoint, congestion and security are the most

important issues. He emphasized the importance of more sophisticated outdoor signage for public information, and that perhaps indoor signage able to be changed on a daily basis if necessary.

Swan suggested that an ordinance be written on this issue, because in reality the planning only goes as far as this County Board term. Consequently, each new board could refer to this ordinance so they have a vision for the future. Morris added that it would also be presented as a capital project.

Mader stated that the several courthouse projects pending would indicate that we might need to commit to this building for a thirty-year time frame. Also forthcoming will be a decision on prisoner movement, which is also something to be taken into consideration for the future.

Morris thanked Judge Bohren for taking the time to present this update to the Committee.

### **Update on Day Reporting Program**

Morris informed the Committee that Cyrulik will be resigning her position as the CJCC Coordinator to take a job in the State court system and thanked her for a job well done.

Shelly began by explaining the history of the Day Reporting Program. She stated there are currently two referral sources, one through the Sheriffs Department/Huber and the other through direct court referrals. She stated there is \$112,000 in the 2008 budget for this program. Swan asked if there is any grant funding for this program. Cyrulik stated there is not, and that the funding is tax levy.

Carpenter stated the WCS Day Reporting Center staff worked hard with the Sheriff's Department to create awareness of this program as a viable alternative to incarceration at the Huber facility while the inmates are completing the remainder of their Huber sentence. She stated they have made an effort to provide more extensive employment support to Day Reporting Center clients as well as Huber inmates who were unemployed or underemployed. She stated that as of last week there were 31 active clients; 15 direct court referral clients and 16 Huber clients. Ongoing assessments continue for potential new candidates for the program. Carpenter reviewed statistics and highlighted some of the benefits of the Day Reporting Center. She stated they provide intensive case management to clients with supervision and support. They help with motivation and assist clients to regain focus so they can refer them to services needed to make long-term changes. The staff is able to set goals with the clients based on their risk and needs assessment. They collaborate with many outside agencies and programs to meet the needs of the clients.

The electronic monitoring program was reviewed. Schnabl stated the program is a very successful one. It is rare for a violation to occur. Detectives go out, do random home checks, and perform testing. They have never had an equipment failure. The Department is very confident in the operational efficiency in the program.

Carpenter continued by reviewing the 2008 Program statistics. She outlined a case example and explained in detail how an individual participant was assisted in the Day Reporting Program. K. Cummings stated she would like to hear about the progress of this individual with the next Day Reporting Program update for the Judiciary and Law Enforcement Committee.

**Discuss and Consider Ordinance 162-O-124: Approve Contract With Milwaukee County To Provide Short Term Medical Examiner Assistance**

N. Cummings provided background information regarding the County's policy on the Medical Examiner providing services for other counties. In the past (1980's) the Medical Examiner was allowed to perform autopsies for other counties and be paid directly by that county. The contracting county paid Waukesha County for the use of our facility. As the office became busier, it became more complicated to allow this private business to be conducted Biedrzycki suggested implementing contracts, which has since resulted in contracts with Racine and Washington Counties. This revenue has justified another full time forensic pathologist.

N. Cummings explained our forensic pathologists would be available to travel to Milwaukee County to perform autopsies; however, Waukesha County cases will maintain precedence. The fee for autopsy service will be \$2000 per case. To provide an incentive for our pathologists to take on this anticipated increase in their workload, Waukesha County will pay them half of the fee (\$1000 plus benefits) per case. (Walworth County paid the same fee for Waukesha County's assistance last year.)

N. Cummings cited the difficulty in filling the vacancy when Dr. Kelley left to become the Fond du Lac County Medical Examiner. He explained there are only about 400 full time practicing forensic pathologists in the country. The market is very competitive; consequently, we needed to offer a higher salary. Now that Milwaukee Medical Examiner has retired and his potential replacement has accepted another position, Milwaukee County is also offering higher salaries to remain competitive. Biedrzycki distributed a handout listing location, position and salary of forensic pathologists in various locations throughout the country.

N. Cummings stated the contract is developed for a three-month period with a one-time extension. The County is retaining a portion of the revenue to address increased liability, workers compensation, indirect costs and the County's share of retirement and social security costs. He suggested that perhaps a portion of this anticipated unbudgeted revenue could go towards the Medical Examiner capital project.

Morris asked if any other county would be assisting Milwaukee County. Biedrzycki stated Waukesha County would be the only County to assist at this time. The Fond du Lac Medical Examiner would only assist if the bodies were transported to their County. Kenosha County is too busy with its own cases. Biedrzycki stated our proximity is an important factor. In addition, she worked in Milwaukee previously and is familiar with their procedures, routines and staff. Biedrzycki said this cooperative agreement would possibly be important for the future if Waukesha County would be in the same position of need. Collaboration and cooperation is a very important factor.

Further discussion of the contract continued and N. Cummings and Biedrzycki answered the questions of the committee members.

**MOTION:** Stevens moved, second by Wimmer, to approve Ordinance 162-O-124.  
Motion carried 6-0.

Bruce left at 10:30 a.m.

**Discuss and Consider Ordinance 162-O-122: Accept 2008 State Of Wisconsin Department Of Transportation TraCS Project Grant and Modify Waukesha County Sheriff Department's 2008 Budget To Authorize Grant Expenditures**

MOTION: Swan moved, second by Cummings, to approve Ordinance 162-O-122.

This ordinance authorizes the Sheriff's Department to accept and appropriate a Wisconsin Department of Transportation grant for \$10,370.

Severson explained the purpose of the grant is to create an interface between driver's information provided by the State of Wisconsin and Traffic and Criminal Software (TraCS) system. This will allow officers to query information from the DOT and pull it into a TraCS electronic citation or form. This will be beneficial to the officers in that it will greatly improve efficiency and accuracy. Severson explained that the State requires that these funds go to a consortium of agencies so the Sheriff's Department is partnering with police departments within the County so they can also utilize this interface.

Motion carried 5-0.

**Discuss and Consider Ordinance 162-O-123: Amend Sheriff's Department 2008 Budget Expenditure Of Office Of National Drug Control Policy Cooperative Agreement Funds**

MOTION: Cummings moved, second by Swan, to approve Ordinance 162-O- 123.

This ordinance authorizes the Waukesha County Sheriff's Department to accept \$23,347 from the Office of National Drug Control policy to enhance their efforts as a part of the Milwaukee High Intensity Drug Trafficking Area (HIDTA).

Severson is a member of the Board of HIDTA, and it is a very rewarding experience. He explained this funding would be used to purchase furniture and equipment for a HIDTA focused training/conference room in the metro drug unit. Additional purchases include transmitting and recording devices for surveillance purposes and digital upgrades to the existing surveillance system.

Motion carried 5-0.

On behalf of the Sheriff's Department, Severson extended thanks to the Committee for their excellent work during this board term.

**Discuss and Consider Ordinance 162-O-121: Modify The 2008 Emergency Preparedness Budget To Appropriate Reserve Fund Balance To Fund Outside Consulting Services And Travel And Training Expenditures**

MOTION: Cummings moved, second by Stevens, to approve Ordinance 162-O- 121.

This ordinance appropriates \$150,000 of the reserved general fund balance to provide the Department of Emergency Preparedness with additional operating expenditure authority to address cost associated with the selection of a new Computer Aided Dispatch (CAD) system for the Waukesha County Communications Center.

Tuma explained the need to replace the current CAD system with a different system. (Spillman was purchased in 2002.) This will necessitate the need to hire outside consulting services to assist staff

with the development of an RFP. There are a number of consultants well qualified for this process specializing in Public Safety. He stated that other County agencies would be invited to participate in this process. This process will require a great deal of time and effort including a needs analysis and site visits of potential vendors to evaluate the CAD systems.

Motion carried 5-0.

**Motion to Allow Secretary Cummings to Approve the Final Set(s) of Committee Minutes on Behalf of the Judiciary and Law Enforcement Committee.**

MOTION: Stevens moved, second by Wimmer, to allow Secretary Cummings to approve the final set(s) of committee minutes on behalf of the Judiciary and Law Enforcement Committee.

Motion carried 5-0.

MOTION: Stevens moved, second by Wimmer, to adjourn the meeting at 10:46 a.m.

Motion carried 5-0.

Respectfully submitted,

Kathleen M. Cummings  
Secretary