

Minutes of the Finance Committee

Wednesday, October 22, 2008

Chair Haukohl called the meeting to order at 9:00 a.m.

Present: Supervisors Pat Haukohl (Chair), Bill Zaborowski, Pamela Meyer, Jim Heinrich, Jean Tortomasi, and Steve Wimmer. Tortomasi left the meeting at 2:40 p.m. **Absent:** Rob Hutton.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Ann Olson, Public Works Committee Chair Dave Swan, Airport Manager Keith Markano, Airport Employee Kurt Stanich, County Board Supervisor Ted Rolfs, Budget Specialist Linda Witkowski, Budget Manager Keith Swartz, Senior Financial Analyst Lyndsay Johnson, Public Works Director Rich Bolte, Building Operations Manager Mark Keckeisen, Architectural Services Manager Dennis Cerreta, Fleet Manager Bob Rauchle, Highway Operations Manager Pete Chladil, Business Manager Betsy Crosswaite, Engineering Services Manager Gary Evans, Waukesha Metro Transit Director Bob Johnson, Waukesha Metro Transit Deputy Director Andrew Johnson, Land Use Committee Vice Chair Walter Kolb, Senior Financial Analyst Bill Duckwitz, Register of Deeds Mike Hasslinger, Programs and Projects Analyst Rob Dunn, Deputy Register of Deeds Chris Crouch, Real Property Tax Lister Mary Gormanson, Real Estate Supervisor Nancy Kissinger, Parks & Land Use Director Dale Shaver, Business Manager Peter Mudek, and Enterprise Operations Manager Andy Thelke. Recorded by Mary Pedersen, County Board Office.

Chair's Executive Committee Report of 10-20-08

Haukohl advised of the following issues discussed at the last Executive Committee meeting.

- Finished up discussions on the capital plan and approved the plan with some minor changes.
- Approved the ordinances that the Finance committee approved last week.
- Gave final approval on the CDBG and Non-Departmental 2009 budgets.
- Heard an update on select 2008 Information Systems projects.

Schedule Next Meeting Dates

October 27 and November 5.

Announcements

Haukohl announced that individual supervisor amendments to the 2009 budget are due no later than 12:00 noon, November 4.

Contract Procurement Process for Citrix Support Services

Biagioli advised the contract was awarded to Compuware Corp., Grace Derrick Assoc., Inacom Information Systems, Insight Public Sector, and WOW Global Corporation, the highest rated proposers, for a total contract cost not to exceed \$40,000 as required by project scope for the first year. The first year budgeted amount was also \$40,000. Second and third year costs have yet to be budgeted. A total of eight vendors submitted RFP's for consideration.

MOTION: Wimmer moved, second by Heinrich to approve the contract procurement process for Citrix support services. Motion carried 6-0.

Discuss and Consider 2009 Operating Budgets for the Following Departments

Airport

Markano, Stanich, and Swan were present to discuss the 2009 budget for the Airport as outlined in the budget book. Both revenues and expenditures are budgeted at \$1,124,471, an increase of \$22,472 or 2.0% from the 2008 budget. The County tax levy is budgeted at \$192,563, a decrease of \$10,000 or 4.9%. The number of positions remain unchanged at 3.0 FTE positions. Markano went on to review the program highlights, and the strategic outcomes and objectives.

MOTION: Tortomasi moved, second by Wimmer to tentatively approve the 2009 operating budget for the Airport. Motion carried 6-0.

Public Works

Bolte, Crosswaite, and Swan were present to discuss the 2009 budget for the Public Works Department as outlined in the budget book. Total all funds, revenues are budgeted at \$17,654,356, an increase of \$869,757 or 5.2% from the 2008 budget; the County tax levy is budgeted at \$9,818,425, an increase of \$325,629 or 3.4%; and expenditures are budgeted at \$27,469,163, an increase of \$1,191,794 or 4.5%. The positions summary shows a decrease of 1.16 for a total of 164.84 FTE positions. Bolte and staff went on to review the strategic outcomes and objectives, financial summaries, and program highlights.

MOTION: Tortomasi moved, second by Zaborowski to tentatively approve the 2009 operating budget for the Public Works Department. Motion carried 6-0.

Register of Deeds

Dunn, Hasslinger, Gormanson, Crouch, Kissinger, and Kolb were present to discuss the 2009 budget for the Register of Deeds Office as outlined in the budget book. Both revenues and expenditures are budgeted at \$1,902,147, a decrease of \$63,965 or 3.3% from the 2008 budget. The financial summary shows a County tax levy credit of \$1,736,393, a decrease of \$76,560 or 4.6%. The positions summary shows a decrease of 1.0 for a total of 25.58 FTE positions. Dunn and Hasslinger went on to review the strategic outcomes and objectives, and program highlights.

MOTION: Wimmer moved, second by Zaborowski to tentatively approve the 2009 operating budget for the Register of Deeds Office. Motion carried 6-0.

The committee recessed at 12:20 p.m. and reconvened at 1:14 p.m.

Parks & Land Use

Shaver, Mudek, Thelke, and Kolb were present to discuss the 2009 budget for the Parks & Land Use Department as outlined in the budget book. Total all funds, revenues are budgeted at \$14,378,122, an increase of \$517,129 or 3.7% from the 2008 budget; the County tax levy is budgeted at \$6,910,352, an increase of \$105,421 or 1.5%; and expenditures are budgeted at \$20,052,489, a decrease of \$87,206 or 0.4%. The positions summary showed a decrease of 1.94 for a total of 191.48 FTE positions. Shaver went on to review the strategic outcomes and objectives, and program highlights.

Tortomasi left the meeting at 2:40 p.m.

MOTION: Wimmer moved, second by Heinrich to tentatively approve the 2009 operating budget for the Parks & Land Use Department. Motion carried 5-0.

Discuss and Consider Issues Presented at the October 22nd Finance Committee Public Hearing
No issues were discussed due to a lack of commentary from the public at today's public hearing.

Future Agenda Items

Cost/Benefit Analysis for Van Pools and County Owned Buses (Haukohl)

MOTION: Heinrich moved, second by Wimmer to adjourn at 3:57 p.m. Motion carried 5-0.

Respectfully submitted,

Approved on: _____

Pamela Meyer
Secretary