

**Minutes of the Criminal Justice Collaborating Council
Alcohol Treatment Court Subcommittee
Wednesday, June 16, 2010**

Chair Foster called the meeting to order at 12:24 p.m.

Present:

Judge Kathy Foster (Chair)	Kathy Madden	Diane Kelsner
Judge James Kieffer	Sara Carpenter	Susan Andrews
Brad Schimel	Karl Held	

Absent:

Mike Giese	Mike DeMares	Eric Raskopf
Sam Benedict/Jean LaTour	Daniel Fay	

Also Present:

Vickie Davis	Rebecca Luczaj	Windy Jicha
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Approval of Minutes form March 17, 2010

MOTION: Held moved, Carpenter second, to approve the minutes of March 17, 2010 as amended. Motion carried 7-0.

Update on ATC Program Statistics & Staffing Changes

Carpenter said Kristy Gusse has been managing the case load by herself since Katie Adelmeyer left for other employment. Nick Matusewic, hired to replace Katie Adelmeyer, starts June 17, 2010 and has experience monitoring juveniles.

Carpenter reported the current caseload is 45 with three applications pending. Several timing issues have delayed application processing. Applicants that have not been sentenced will spend time in Huber before starting the program. With two graduations in June, the total number of clients to graduate from the program since its inception is 109. There have also been 15K jail days saved and 13,240 self help groups, 3,011 case management meetings, and 1,700 court sessions attended since program inception. The next graduation is scheduled June 24, 2010.

Update on Reallocation of CJCC Program Resources to Assist with Lower than Budgeted ATC Fee Collections in 2010

Luczaj said as expected, program participation has decreased in the Operating After Revocation Program due to law changes. It was decided to phase out the program by the end of this month and reallocate program funding to other CJCC programs in need of assistance. The ATC Program is one program in need. Last June, ATC fees were implemented with a goal of collecting \$42K by the end of 2010. Collection has been monitored closely and it became obvious a few months ago that 2010 fee collection would fall short. Without transferring funds into the ATC Program, the program anticipates a shortfall of \$12K by the end of the year. Lower fees are being assessed than anticipated when the fee schedule was implemented due to the current economic climate of higher unemployment and underemployment rates. Collections were slow at the start up because clients were "grandfathered" into the payment schedule. Of the current 45 participants, 40 are paying an average of \$2,100/\$2,300 per month. In order to meet the target, collections need to equal \$2,700 per month from now until the end of the year in addition to the fund transfer. Trends show payments are increasing and collections will be close to reaching the mark.

Update on Reconvening ATC Fee Workgroup to Determine Program Fee Increases for 2011

Luczaj said the Department of Administration notified her that due to increasing program costs, ATC fees needs to be increased. She will reconvene the ATC Fee Workgroup for one or two meetings to review the current caseload and fee assessment and discuss possible adjustments. The CJCC is not pushing for increased fees.

Madden asked if participants report changes of circumstance so fees can be adjusted accordingly? Foster said it is currently done. Carpenter said fee reassessment occurs throughout the program. Carpenter showed committee

members a sample of a monthly report form used by participants to report revenues and expenses. Also, case managers are informed of changes of employment if it affects participants' availability for meetings. All in all, clients are pretty open and honest in their relationships with case managers.

In response to Foster's question about recent donations to the program, Carpenter said WCS received a private donation. Per the donor's request, half of the donation was applied to ATC and the other half to the Day Report Center. The funding was allocated for staff salary and benefits, the largest portion of program expenses.

Update on National Association of Drug Court Professionals (NADCP) Conference

Carpenter and Gusse attended the conference. Carpenter commented the conference was good. Carpenter said the opening general session was very powerful. Several drug and alcohol treatment court graduates and their families talked about their lives before and after the program. She attended a session presented by addictions specialist Mia Hennessy focusing on hard core DWI offenders. Population research reveals common characteristics. The session was both informative and engaging and reinforced WCS' current practices. She attended a session on relapse prevention that reviewed common signs and symptoms of relapse and spelled out ways to interrupt the relapse cycle. Another session talked about ways to develop and maintain an ATC alumni group. The keys to a successful program include having staff at each session monitoring meetings, establishing rules and setting protocol. The Waukesha County ATC was acknowledged and recognized for the outstanding evaluation report completed by Matt Hiller. This item will be on the next meeting agenda as LaTour was not present to update the committee and the mental health track she attended at the conference.

Discuss Development of Post-Graduation Participant Evaluation

Carpenter said WCS already uses a post-graduation participant evaluation that is qualitative requiring written answers. Madden said questions could be added to the current evaluation making it quantifiable and objective. Carpenter said in general, participants add few comments in quantitative surveys. The form could be reviewed for changes. Foster said the Eau Claire program requires participants to petition the court to graduate which involves participants explaining what they learned in the program.

Discuss & Consider Recommendations of ATC Graduate for Subcommittee Membership

Foster said she has an ATC graduate in mind for membership on this committee who has had more than 4.5 years of sobriety from prescription pain medication and is articulate and supportive of the program. The candidate has informally mentored people in the program and can attend meetings during a lunch break. Foster will discuss possible membership with Judges Kieffer and Dreyfus. Luczaj said the CJCC Executive Committee approved adding a member to the committee. She needs a short biography of the candidate for Executive Committee approval. Foster said she will work with Gusse and Carpenter on the bio and contact the candidate. Luczaj said the person does not need to attend the Executive Committee meeting when the appointment is considered.

Discuss Future Agenda Items

- Discuss using SCRAMx for ATC and necessary modifications to the ATC handbook.
- Update on the NADCP Conference
- Discussion of committee members attending a self-help meeting.
- Discussion on increasing the number of required self-help meetings from two to three per week.
- Discussion on advocacy to change to county policy allowing Huber inmates to attend AA meetings offsite.
- Discuss the addition of a 12-step marathon sanction requiring four meetings per day on Saturday and Sundays.
- Discuss the impacts of OWI law changes.

Set Next Meeting Date

- August 11

MOTION: Held moved, Kelsner second, to adjourn the meeting at 1:29 p.m. Motion carried 8-0.