

**Minutes for Spring Brook Watershed Lake Management District –DRAFT**  
**April 21, 2008**

**Monday, April 21, 2008 7:00 PM at the Mukwonago Town Hall W. 320 S, 8315 Beulah Rd., Mukwonago, Wi.**

Chairman Doug Kincaid called the meeting to order as posted at 7:00 PM.

**Board Members Present:** Chairman Doug Kincaid, Treasurer Mike Samarja, County Representative/Secretary Karen McNelly and Town Representative Peter Topczewski.

**District Members in Attendance:** Pat and Chris Cairns, Frank Gaszak, Bethany and Greg McLain.

The Pledge of Allegiance was said and Doug announced that the Board of Commissioners is still short one person according to State Statute Chapter 33. He invited those in attendance to think about volunteering. There was no new correspondence.

**Open Forum:** The new neighbors introduced themselves to each other and both Bethany and Greg Mc indicated they would be willing to help with the Board and other activities. Pat and Chris Cairns said they would help when available with the neighborhood group clearing brush on the dam.

Chris and his brother Mitch have been seeing muskrats and beaver. Jim Mc indicated that he had seen numerous signs of beaver in Spring Lake on the south shore Sunday evening and a few cuttings on the south end of Willow Spring. Doug has been patrolling on his side and reported something was digging 3 holes on the north end of the dike.

**Commissioner Note:** Immediately following the meeting Greg Mc volunteered to serve as a Commissioner and Bethany volunteered to assist with the Audit Committee. Doug will have these appointments on the next Agenda for the Board to take action.

**Items for discussion and action by the Board:**

**Secretary's Report:** Peter Topczewski made a motion to approve the October 22, 2007 Minutes as sent out that was seconded by Mike Samarja; and included his correction on page 2, paragraph 3 that a letter "f" be placed in front of the "or" to make the word "for" instead of "or". The motion carried with the correction unanimously.

**Treasurer's Report:**

Report of most recent District receipts and expenditures since Oct. 22, 2207 –

- Mike reported there were **no new expenditures.**
- The checking account balance ending 03/31/08 total is \$5,380.08.
- The certificate of deposit balance ending 03/31/08 total is \$15,565.30 with a rate change from 5.08% to 3.74% beginning 02/19/08. See note attached to minutes.

- **Report of all January 2007 thru December 2007 disbursements/receipts in preparation for 2007 audit to be made at District Annual Meeting in August 2008. See attached documents.**

**Doug asked Jim McNelly to work on the Audit along with Jim Pettey and anyone else. (After the meeting Bethany McLain said she would be glad to help and has previous accounting experience).**

**Bank Box: Mike S. made a motion, seconded by Doug for the payment of \$20.00 to the Citizen's Bank for the District's Safety Deposit Box. The motion carried unanimously.**

**Watershed Water Levels and Beaver Up-date:** Jim Mc reported that all the lakes and groundwater levels are quite a bit higher due to the more than doubling of the average snow melts. This area received almost 100 inches of snow vs. the normal 46 inches annually. Chris Cairns shared that he and his brother have seen muskrats and beaver in the creek area. Doug has not seen any beaver, but something perhaps a raccoon or coyote have been digging on the north end of the dike perhaps after bird or turtle eggs.

**Emergency Action Plan Up-date: Jim and Karen reported that Waukesha County Emergency Action Department has reviewed and were pleased with the plan. In the meantime the DNR is reviewing and informed the District that they are in the process of changing the format which may or may not have an impact. Peter asked which municipalities are most impacted and what have they said. Karen shared that Genesee due to flow of Spring Creek/Brook); and the Village of North Prairie because they handle all emergency services for this area of the Town of Mukwonago. Peter T. then explained that North Prairie is our first responder for emergency services due to the fact they are the closest, fastest and help reduce our homeowners insurance in this area with the Town of Mukwonago as back-up. All three municipalities plus the County and DNR will have complete copies of the Plan after final DNR review.**

**Requests and Information from Rob Krohlow, Horton Insurance Group:**

- **Emergency Action Plan - Rob Krohlow told Karen in a November phone conversation that he will review the Emergency Action Plan after it completes it's final review. He noted that the 2 most significant criteria for changing our rating and costs are the condition of the dam which we maintain and the downstream development which occurs primarily in the Town of Genesee and we can not control, but they are aware of this as discussed with them at the time they approved the 2004 version of the Plan.**
- **Insurance for brush cutting – Rob told Karen in the same conversation that the use of power tools for brush and tree removal would require workmans compensation as District events and for any contracting or payments to individuals. This brought about a discussion and it was suggested that we once again try to reach Greg Goode for a bid. (Note Greg Goode was reached after the meeting and will come this Saturday to talk with Doug at the dam.)**

**Maintenance and protection of the dam and shoreline: Doug suggested that neighbors who are available to work the next two week-ends should come over around 9 AM Saturdays. Mike Samarzja said he could pick up the Tordon Chemical in Elkhorn at Millard's Co-op to treat all cut stumps to deter future growth.**

**Dates for next meeting:** The next SBWLMD Meeting was set for June 7<sup>th</sup>, 7:00 PM at the Mukwonago Town Hall or at the request of the Chair as needed.

**Adjournment:** Peter T. made a motion seconded by Doug at 8:15 PM.

**Secretary,**

**Karen J. McNelly  
SBWLMD**