

**Minutes of Land Use, Parks and Environment (LUPE) Committee
September 20, 2016**

Chair Zimmermann called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

Committee Members Present: Supervisors Dave Zimmermann (Chair), Kathleen Cummings, Bill Mitchell, Keith Hammitt, Robert Kolb, Tom Schellinger (left at 11:05 am.), and Ted Wysocki.

Also Present: Legislative Policy Advisor Sarah Spaeth, Budget Management Specialist Bill Duckwitz, Planning and Zoning Manager Jason Fruth, Director of Parks and Land Use Dale Shaver, Park System Manager Steve Brunner, Business Manager Peter Mudek, Law Intern Riad El-Azem, and Senior Planner Amy Barrows. Minutes Recorded by Beth Schwartz, County Board Office.

Approve Minutes of August 16, 2016

MOTION: Hammitt moved, second by Kolb to approve the minutes of August 16, 2016. Motion carried 7-0.

Executive Committee Report of September 19, 2016

Zimmerman highlighted the following items discussed at the Executive Committee meeting:

- Discussed and considered the 2017-2021 Capital Projects Plan Relative to Information Technology Projects and Parks and Land Use
- Approved two appointments
- Heard standing committee reports

Correspondence

Cummings indicated the City of Waukesha will vote tonight over retaining the City's dispatch center or joining the County's countywide dispatch center.

Legislative Update

Spaeth said the State Legislature is still in recess, and that she met with Wisconsin Counties Association (WCA) lobbyists to review their 2017-19 state budget requests. Soil and water management grants may experience a slight cut based on the department's submitted budget, but that may change.

Future Meeting Date

- October 4, 2016 (budget), October 18, 2016 (regular business)

Discuss and Consider Ordinance 171-O-034: Amend The Town Of Ottawa District Zoning Map Of The Waukesha County Zoning Code For The Town Of Ottawa By Conditionally Rezoning Certain Lands Located In Part Of The NW ¼ Of The SW ¼ Of Section 1, T6N, R17E, Town Of Ottawa, From The P-I Public And Institutional District To The AD-10 Agricultural Density District 10 (CZ-1837)

Fruth said this ordinance rezones property located in the NW ¼ of the SW ¼ of Section 1, T6N, R17E, Town of Ottawa to the AD-10 Agricultural Density District 10 to allow the petitioners to divide the property into three residential lots. This agricultural natural resource area is isolated, and a private party has the desire to split the property and transfer a small amount to the residential neighbor to the south. The Ice Age Trail Alliance (IATA) owns a 1.5-acre parcel of land adjacent to the southeast corner of the subject parcel that is part of the Ice Age National Scenic Trail. The property owners will work with IATA officials to comply with the Town of Ottawa's adopted Park and Open Space Plan in order to provide for a trail easement to provide trail access and continue north then connect to the Glacial Drumlin State Trail. Wyocki and Mitchell asked for clarification on alternative scenarios for this land. Fruth said there will likely be no immediate development on the trail, possibly even for decades.

MOTION: Cummings moved, second by Schellinger to approve Ordinance 171-O-034. Motion carried 7-0.

Discuss and Consider Ordinance 171-O-035: Amend The Waukesha County Shoreland And Floodland Protection Ordinance District Zoning Map Of The Town Of Waukesha And The Town Of Waukesha Zoning Code By Conditionally Rezoning Certain Lands Located In Part Of The SW ¼ Of The SW ¼ Of Section 29 And Part Of The NW ¼ Of The NW ¼ Of Section 32, T6N, R19E, Town Of Waukesha, Waukesha County, Wisconsin, From The A-1 Agricultural District To The R-1 Residential District (Town And County) (SZT-1817A)

Fruth said this ordinance rezones property located in the Town of Waukesha on the west side of CTH (River Road) to the R-1 Residential District to allow for the creation of two residential lots. This proposed development complies with the County's existing and proposed zoning districts. A shed occupied by the adjacent property to the north is the exception to the land area to be dedicated to the County.

MOTION: Schellinger moved, second by Hammitt to approve Ordinance 171-O-035. Motion carried 7-0.

Discuss and Consider Ordinance 171-O-036: Amend The Text Of The Waukesha County Shoreland And Floodland Protection Ordinance To Incorporate Revised Shoreland Zoning Provisions To Comply With Revised State Shoreland Zoning Rules And Laws And To Modernize Various Code Provisions (SZ-1459M)

Fruth said this ordinance amends the text of the Waukesha County Shoreland and Floodland Protection Ordinance by incorporating revised Shoreland zoning provisions to comply with revised State Shoreland zoning rules and laws, which require the ordinance to be updated by October 1, 2016. Barrows explained the Shoreland and Floodland Protection Ordinance amendments and discussed changes to existing floor ratio and open space regulations, height provisions, shore setback, and road setback. Barrows also explained impervious surfaces and said regulations are proposed to reduce sediment and pollutants entering lakes and streams and to protect water quality, fish and wildlife habitat. Mitigation standards, boathouse rules, and miscellaneous zoning matters were also discussed. Kolb asked for an explanation of "offset". Cummings asked about navigability.

MOTION: Mitchell moved, second by Kolb to approve Ordinance 171-O-036. Motion carried 7-0.

Discuss and Consider Ordinance 171-O-037: Amend The Text Of The Waukesha County Shoreland And Floodland Subdivision Control Ordinance To Incorporate Minimum Lot Size And Width Requirements (SZ-1459N)

Fruth said this ordinance amends the text of the Waukesha County Shoreland and Floodland Subdivision Control Ordinance by incorporating minimum lot size and width requirements that are currently set forth within the Waukesha County Shoreland and Floodland Protection Ordinance. This ordinance was discussed as part of Ordinance 171-O-036.

MOTION: Schellinger moved, second by Cummings to approve Ordinance 171-O-037. Motion carried 7-0.

Discuss and Consider Ordinance 171-O-038: Amend The Text Of The Waukesha County Zoning Code To Modernize And Update Various Zoning Provisions To Provide Consistency With The Concurrently Proposed Waukesha County Shoreland And Floodland Protection Ordinance Text Amendments (CZ-1459O)

Fruth said this ordinance amends the text of the Waukesha County Zoning Code to update various zoning provisions and provide consistency with the concurrently proposed Waukesha County Shoreland and Floodland Protection Ordinance text amendments. This ordinance was discussed as part of Ordinance 171-O-036.

MOTION: Cummings moved, second by Hammitt to approve Ordinance 171-O-038. Motion carried 7-0.

Review and Discuss the 2017–2021 Capital Projects Plan Relative to Land Use, Parks and Environment:

Presenters of these projects included Shaver, Brunner, and Mudek.

Item 38 Energy Efficiency Improvements (#201208): Shaver said this project will continue the implementation of energy efficiency improvements at Waukesha County facilities. A focus on sound return of investments will continue to demonstrate a sound business approach to energy saving and will provide the strong reduction of utility expenditures in the operating budget.

MOTION: Hammitt moved, second by Schellinger to recommend approval of Project #201208 to the Executive Committee. Motion carried 7-0.

Item 39 Camp Pow Wow Expansion (#201504): Shaver said the expansion of the current facility will improve functional issues for the camp program and campers' personal health needs including separation of private nurse room, Americans with Disabilities Act (ADA) code updates, restroom expansion and improved energy efficiency. Site improvements will include accessible path connections and educational signage will increase usability and access of the site for camp programs. Wysocki asked for clarification on the types of funds used for this project and expressed his concern for allowing exclusive use of the facility by the Association for the Rights of Citizens with handicaps from May to September. Shaver said the County will purchase property as part of a 50/50 partnership once the camp has raised half the funding at which time it

can move forward. Answering Cummings question, Shaver said everything in this camp is ADA accessible.

MOTION: Cummings moved, second by Schellinger to recommend approval of Project #201504 to the Executive Committee. Motion carried 6-1 (Wysocki).

Item 40 2020 Orthophotography (#201609): Shaver said this project will fund the acquisition of new orthophotography in 2020 to continue the series and provide high quality imagery to support a variety of user needs including real estate analysis, development projects, property history analysis, research projects, emergency management, public infrastructure documentation and regulatory and planning activities in the County. In addition, a new Light Detection and Ranging (LIDAR) data set will be acquired. Beyond creating an updated elevation dataset, the new LIDAR dataset will allow data users to automatically detect areas of elevation change that occurred since the capture of the 2015 dataset.

MOTION: Schellinger moved, second by Cummings to recommend approval of Project #201609 to the Executive Committee. Motion carried 7-0.

Item 41 Wanaki Golf Course Bridge Replacement (#201309): Shaver said this project will improve the flow of the Fox River, reduce the total number of bridge structures, and provide safe, compliant and aesthetic crossings of the river. The project proposes reducing six current bridges down to four structures to maintain golf course playability, allowing for use by course maintenance equipment, while reducing on-going structure maintenance costs. Higher-than-anticipated replacement costs for the bridge will accommodate heavier equipment loads, based on project alterations needed to satisfy permitting requirement and construction market conditions. Wysocki said he didn't support the use of the Tarmann Parkland Acquisition Fund Balance for this project.

MOTION: Schellinger moved, second by Hammitt to recommend approval of Project #201309 to the Executive Committee. Motion carried 6-1. Wysocki voted no.

Item 42 Phase I: Waukesha-Brookfield Multi-Use Trail Project (#201407): Shaver said the initial phase of the project will include the two-mile segment of the trail from a proposed trailhead located on North Avenue, south of Watertown Road, to a proposed trailhead located near the intersection of River Road and Brookfield Road. The project will be coordinated with the State of Wisconsin Department of Transportation, Department of Natural Resources, Army Corps of Engineers, City of Brookfield and City of Pewaukee. Shaver said this is a great connection among communities.

MOTION: Schellinger moved, second by Wysocki to recommend approval of Project #201407 to the Executive Committee. Motion carried 7-0.

Item 43 Minooka Restroom Shelter (#201602): Shaver said this project is for the construction of a new restroom and shelter at picnic area 3 at Minooka Park. The new restroom and shelter would be consistent with the park system standard design, similar to the new restrooms and shelters at Naga-Waukee, Minooka, Muskego, Nashotah and Mukwonago parks. The features include restrooms, an open shelter, and a grilling area. This proposed project will offer sufficient

space to accommodate larger groups to serve the area's multi-purpose field regularly used for sporting events and activities. The cost update for the project is based on final design work completed in 2016, which identified additional cost for required site work and utilities. Cummings discussed the need for a family bathroom. Shaver said he will speak with the architectural firm and get a cost estimate and spoke to the difficulties associated with restroom shelter projects. Zimmerman discussed the high cost being offset by use, and Shaver said the Return on Investment (ROI) is not attractive. Zimmerman suggested a possible title change to indicate multi-use but Shaver said the name designates the size.

MOTION: Cummings moved, second by Wysocki to recommend approval of Project #201602 to the Executive Committee. Motion carried 7-0.

Item 44 Menomonee Park Beach House Renovation (#201605): Shaver said this project proposes remodeling the beach house by replacing the original mechanical systems, lighting, windows, and doors/frames while updating ADA accessibility to current code compliance. The lifeguard room will move to the front of the building facing the beach to improve safety. With the previous demolition of the recreation building at Menomonee Park, the project proposes to improve the former changing rooms, and add more functional activity space. The previous open shelter areas of the beach house will be partially enclosed for increased seasonal rentals in response to increasing popular demand for day and overnight facility rentals. Eliminating the changing rooms were chosen over a multi-purpose room for all year round activities. Agreements for free use during the non-beach season will be negotiated. Wysocki asked for clarification on contributions. Shaver said they have moved away from donations only to donations and stewardship grant money.

MOTION: Mitchell moved, second by Schellinger to recommend approval of Project #201605 to the Executive Committee. Motion carried 7-0.

Item 45 Lake Country Trail STH 67 Underpass (#201607): Shaver said due to area growth, the major north-south connection from the City of Oconomowoc to Interstate 94 and State Trunk Highway 67 is being improved and widened to three lanes in each direction to accommodate increased traffic. To create a safe crossing of this major roadway for trail users, a box tunnel was installed by WisDOT in 2015 as part of the STH 67 construction project for future conversion into a trail underpass. Parks & Land Use will collaborate with the City of Oconomowoc to construct appropriate entrances and exits to the box tunnel installed by WisDOT for an underpass for the Lake Country Trail. Kolb pointed out faults with the project, and Shaver said the underpass was difficult to negotiate. He also said the County will have ownership and efforts will be made to deter delinquency from occurring within the tunnels.

MOTION: Wysocki moved, second by Schellinger to recommend approval of Project #201607 to the Executive Committee. Motion carried 6-1. Cummings voted no.

Schellinger left the meeting at 11:05 am

Item 46 University of Wisconsin Waukesha Site Infrastructure Improvements (#201703): Shaver said this project will repair and replace existing deteriorating concrete walks, terraces, stairways,

asphalt parking lots and update the conditions for ADA code compliance, safety, stormwater management, and improved ease of maintenance and campus function. All concrete projects will include erosion and sediment control, site preparation, drainage improvements, excavation, demolition, pavement installation and vegetative restoration. The project also includes consideration for reducing or eliminating concrete to save future operations and maintenance costs. Kolb felt this includes too many improvements. Shaver said this is a County property, therefore, the County holds all liability.

MOTION: Hammitt moved, second by Mitchell to recommend approval of Project #201703 to the Executive Committee. Motion carried 5-1. Kolb voted no.

Item 47 Pavement Management Plan 2013-2017 (#200824) / Item 48 Pavement Management Plan 2018-2022 (#201406): Shaver said in cooperation with the Public Works Department a consultant will be retained to update the Pavement Management Plan, originally done for the Parks System in 1995. The Plan establishes a uniform procedure for pavement maintenance by establishing a Pavement Condition Index (PCI). The PCI is a rated scale of 1-100 based on the state of the asphalt.

MOTION: Mitchell moved, second by Hammitt to recommend approval of Project #200824 to the Executive Committee. Motion carried 6-0.

MOTION: Cummings moved, second by Kolb to recommend approval of Project #201406 to the Executive Committee. Motion carried 6-0.

MOTION: Cummings moved, second by Wysocki to adjourn the meeting at 11:21a.m. Motion carried 6-0.

Respectfully submitted,

Keith Hammitt
Secretary