

**Minutes of Land Use, Parks and Environment (LUPE) Committee**  
**April 18, 2017**

Chair Zimmermann called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

**Committee Members Present:** Dave Zimmermann, Kathleen Cummings, Bill Mitchell (arrived at 8:43 a.m.), Tom Schellinger, Ted Wysocki and Robert Kolb (arrived at 8:50 a.m.). **Absent:** Keith Hammitt.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Parks System Manager Duane Grimm, Parks System Manager Steve Brunner, Senior Planner Amy Barrows, and Parks and Land Use Department Director Dale Shaver. Minutes Recorded by Beth Schwartz, County Board Office.

**Future Agenda Items**

- Follow up on 1995 golf course study committee recommendations report (Wysocki)

**Approve Minutes of March 21, 2017**

MOTION: Wysocki moved, second by Schellinger to approve the minutes of March 21, 2017. Motion carried 4-0.

**Executive Committee Report of April 17, 2017**

Zimmermann reported on the following items discussed at the last Executive Committee meeting:

- Discussed and considered the operational audit of Circuit Courts– annual accounting of guardianships audit report
- Discussed and considered five appointments
- Heard an update on the Regional Transit Leadership Council Executive Committee and Wisconsin Workforce Development Association Board
- Heard standing committee reports by committee chairs

**Future Meeting Date:** May 16, 2017

**Legislative Update**

Joint finance committee voting on the budget will be in early May. They will not be amending Governor Walker's budget, but will be starting new on transportation. Elimination of the personal property tax will be in the budget, a \$2.2 million phase out. It is important the phase-out be over a number of years so that it is not difficult to absorb. In answering Cummings question, Spaeth said she and Chief of Staff to the County Executive Shawn Lundie met with all county legislators.

**Discuss and Consider Ordinance 171-O-090: Year 2017 Approval Of Amendment To The Comprehensive Development Plan For Waukesha County (1A – Waukesha County Department Of Parks And Land Use, Section 35, T6N, R18E, Town Of Genesee)**

Barrows said these land use amendments to the Comprehensive Development Plan are only done once a year. This property in the town of Genesee will be amended from the Transportation, Communication and Utilities category to the Low Density Residential category (20,000 sq. ft. to 1.4 acres of area per dwelling unit). The subject property is 12 acres in size and may be needed for STH 83 reconfiguration and widening. STH 83 was recently reconfigured and a new roundabout was installed, and therefore there is no need for additional lands to accommodate the highway system.

MOTION: Schellinger moved, second by Wysocki to approve Ordinance 171-O-090. Motion carried 6-0.

**Discuss and Consider Ordinance 171-O-091: Year 2017 Approval Of Amendment To The Comprehensive Development Plan For Waukesha County (2A – Bradley Rozanski/Milestone Development Partners, LLC Section 17, T5N, R18E, Town Of Mukwonago)**

Barrows said this 10-acre property contains a single family residence, barn, old foundation and outhouse with some emerging tree coverage and steep slopes on the property. There are a few larger residential lots along the east lot line that contain Isolated Natural Resource Area, and a 150-acre property to the east currently used for agricultural farming. The petitioner proposed amending the County’s Land Use Plan from Rural Density and Other Agricultural Land category to the Low Density Residential category in order to accommodate an eight lot single-family residential subdivision. The property is subject to the Town of Mukwonago Zoning Code which zoned it R-1 Residential, requiring a minimum lot size of one acre. At the public meeting, some voiced concerns for drainage, adequate water supply, preservation of trees on lot lines, change in rural character and impact on desirability of neighborhood.

Barrows said the proposed location is most reasonable because it aligns with the road on the opposite side of CTH EE, not requiring the removal of any mature oaks. The developer proposed infiltrating a portion of the runoff, and the property has suitable soils for septic and well placement. Mukwonago will need to consider preservation of topography and whether landscape buffering along the existing property boundary is warranted as part of their land division review. Mukwonago requires a 20 ft. setback from the rear lot lines and the properties to the northeast contain wooded conditions.

MOTION: Schellinger moved, second by Mitchell to approve Ordinance 171-O-091. Motion carried 5-1 (Cummings).

**Discussed and Considered Ordinance 171-O-092: Year 2017 Approval Of Amendment To The Comprehensive Development Plan For Waukesha County (3A – Gary Heath, Section 2, T6N, R17E, Town Of Ottawa)**

Barrows said the petitioner, an adjacent property owner, recently purchased approximately 30 acres from Lad Lake, and 11.7 acres of this purchase is proposed to be amended from the Governmental and Institutional category to Rural Density and Other Agricultural lands category. A future dwelling may be proposed on the parcel but for now intends to keep the land in open space use. The property contains wetland, 100-year floodplain, a pond, a mall area of Scuppernong Creek frontage, steep slopes in excess of 12% and hydric soils. With all of these environmental features, Barrows said the land owner would be limited in what they can do with the property. The zoning in the surrounding area is a mix of different districts.

MOTION: Schellinger moved, second by Mitchell to approve Ordinance 171-O-092. Motion carried 6-0.

**Overview of Parks Division Programs**

In an overview of the park system vision planning, Grimm said rules in the 1960’s designated a 250-acre size limit, 4 miles from any residence, a fee based system - recovering 30% of expenditures through user fees, and leaving 70% of the park land natural and undeveloped with the rest for recreational activity and parking. Another important part of the park system vision is non-duplication of state and local agencies, maintaining a natural resource based system that demonstrates stewardship while providing recreational and educational activities. This includes picnic areas, camping, archery, boating, fishing, and trail

activities such as snowshoeing and hiking. Brunner provided an overview of the major park systems in the county including Retzer Nature Center, golf courses, ice arenas, Expo Center, and the trail network. Grimm explained the park system's recent projects. The Minooka Park mountain bike trails have been so successful that parking has been an unforeseen issue. Another recent project is the Mukwonago Park dog exercise area, which went from being one of the least used parks to one of the most popular areas. The Bugline trailhead in Menomonee Park, a 2000 ft. connector, is also a recently completed project. Brunner discussed the park system's current projects. This year color-coded posts as trail markers will be added to each park. Zimmermann asked how emergency 911 calls are found within parks and Grimm said local emergency response teams designated entry points and paths to access emergencies. The Communications Center uses layered maps to locate the person's location with proximity to access points. Another current project is the Retzer interior remodel to incorporate exhibits from the recycling facility. Grimm also discussed the Menomonee Park beach house renovations. Built in the 1970's, the renovations will fix aging mechanical and plumbing issues, as well as incorporate a new interior design to improve the original construction.

Brunner discussed the uniform procedure for pavement maintenance. Parks and Land Use maintains 21 miles of roads, 40 miles of paved trails and over 3 million square feet of parking lots. Over the next several years, the large parking lots utilized by the Expo Center will need maintenance. The front parking lot of the Courthouse and Administration Center was recently completed. Grimm explained the online park reservation system that allows reservations one year in advance and reduces cash handling by park staff. The reservation system will soon include the golf courses. Brunner and Grimm also explained the importance of volunteers for building new trails and park system amenities. The number of individual volunteers, organizations, businesses, workforce development and Huber inmates has decreased in recent years. In 2016, Huber inmates attributed 1,900 hours of volunteer labor, equaling \$27,550. Other volunteers in 2016 attributed 6,843 hours, equaling \$99,223. In answering Zimmermann's question, Brunner said the parks division active social media presence on Facebook and Twitter allows for effective promotion of new park amenities and trails.

MOTION: Cummings moved, second by Wysocki to adjourn the meeting at 10:11 a.m. Motion carried 6-0.

Respectfully submitted,

Keith Hammitt  
Secretary