

**Minutes of the Judiciary and Law Enforcement Committee**  
**September 30, 2016**

Chair Wolff called the meeting to order at 8:30 a.m.

**Committee Members Present:** Supervisors Peter Wolff (Chair), Jennifer Grant, Jim Batzko, Mike Crowley, Kathleen Cummings (arrived at 9:42 am), Timothy Dondlinger and Steve Whittow (arrived 8:45 am).

**Others Present:** Legislative Policy Advisor Sarah Spaeth, Sheriff Eric Severson, Business Manager Lyndsay Johnson, Corrections Supervisor Angela Wollenhaupt, Inspector James Gumm, Financial Analyst Joshua Joost, Deputy Inspector Torin Misko, Budget Manager Linda Witkowski, Senior Financial Budget Analyst Steven Trimborn, Senior Financial Analyst Mark Yatchak, Senior Financial Budget Analyst Clara Daniels, Medical Examiner Dr. Lynda Biedrzycki, Office Services Coordinator Nicole Bauer, Emergency Preparedness Director Gary Bell, Operations and Training Manager Sherri Stigler, Senior Financial Analyst Rob Dunn, District Attorney Sue Opper, Office Services Coordinator Dani Danielski, and Victim Witness Program Coordinator Jennifer Dunn. Minutes Recorded by Beth Schwartz, County Board Office.

**Approve Minutes of September 16, 2016**

MOTION: Batzko moved, second by Crowley to approve the minutes of September 16, 2016. Motion carried 5-0.

**Discuss and Consider the 2017 Operating Budget for the Sheriff's Department**

Severson, Johnson, and Gumm discussed the proposed 2017 operating budget for the Sheriff's Department including expenditures and revenues, the positions summary, investments, strategic outcomes and objectives, and program highlights. Both revenues and expenditures total \$39,625,753, an increase of \$609,527 or 1.6% from the adopted 2016 budget. The County tax levy totals \$28,001,481, an increase of \$229,659 or 0.8%. Severson attributed much of this increase to personnel and operating expenses within the County Jail. The positions summary shows an increase of 1.46 for a total of 370.07 FTE positions. Severson noted that two FTE Deputy Sheriff positions were created for the Lisbon contract.

Cummings arrived to the meeting at 9:42 a.m.

The vote to approve the 2017 budget for the Sheriff's Department will be on at the next committee meeting on October 14.

**Discuss and Consider the 2017 Operating Budget for the Medical Examiner's Office**

Biedrzycki and (Bauer) discussed the proposed 2017 operating budget for the Medical Examiner's Office including expenditures and revenues, the positions summary, investments, strategic outcomes and objectives, and program highlights. Both revenues and expenditures total \$2,194,809, a decrease of \$7,850 or -0.4%. The County tax levy totals \$985,610, an increase of \$30,000 or 3.1%. The positions summary shows an increase of 0.05 for a total of 16.78. Biedrzycki noted the decrease in revenue is attributed to legislation that allows fee waivers and prevents fee increases, which resulted in a smaller rate of increase in permits. No major concerns were voiced pertaining to this budget.

MOTION: Whittow moved, second by Cummings to approve the 2017 budget for the Medical Examiner's Office. Motion carried 7-0.

**Discuss and Consider the 2017 Operating Budget for the Department of Emergency Preparedness**

Bell, Stigler and Dunn discussed the proposed 2017 operating budget for the Department of Emergency Preparedness including expenditures and revenues, the positions summary, investments, strategic outcomes and objectives, and program highlights. Total all funds, revenues total \$2,881,844, an increase of \$29,763 or 1.0%. The County tax levy totals \$5,690,294, an increase of \$250,922 or 4.6%. Expenditures total \$8,274,302, an

increase of \$263,742 or 3.3%. The positions summary shows an increase of 4.48 for a total of 68.86 FTE positions. No major concerns were voiced pertaining to this budget.

MOTION: Crowley moved, second by Dondlinger to approve the 2017 budget for the Department of Emergency Preparedness. Motion carried 7-0.

**Discuss and Consider the 2017 Operating Budget for the District Attorney's Office**

Opper, Danielski, and Dunn discussed the proposed 2017 operating budget for the District Attorney's Office including expenditures and revenues, the positions summary, investments, strategic outcomes and objectives, and program highlights. Both revenues and expenditures total \$2,687,006, an increase of \$174,130 or 6.9%. The County tax levy totals \$1,823,337, a \$10,000 decrease or -0.5%. The positions summary shows an increase of 1.75 for a total of 32.05 FTE positions. Opper noted more resources have been budgeted to handle Len Bias prosecution and drug related cases. Dunn noted that grants have allowed for the decrease in the tax levy. No major concerns were voiced pertaining to this budget.

MOTION: Batzko moved, second by Whittow to approve the 2017 budget for the District Attorney's Office. Motion carried 7-0.

**Executive Committee Report of September 19, 2016**

Wolff reported that the following items were discussed at the last Executive Committee meeting:

- Discussed capital projects relative to Information Technology and Parks and Land Use
- Approved two appointments
- Heard standing committee reports from committee chairs.

**Future Agenda Items**

- Pre alert for dispatch (Cummings)

**Future Meeting Date(s)**

- October 14, 2016 (Clerk of Courts Budget & Regular Business)
- November 11, 2016

MOTION: Dondlinger moved, second by Whittow to adjourn the meeting at 11:57 a.m. Motion carried 7-0.

Respectfully submitted,

Jennifer Grant  
Secretary