

**Bridges Library System Board Meeting Minutes
May 16, 2017**

PRESENT: Dick Nawrocki, Larry Nelson, Howard Pringle, Linda Ager, Jim Heinrich, Marion Onesti, Betty Scanlon, Jean Yeomans, John Rhiel, Dwayne Morris

ABSENT: Rose Sura

EX OFFICIO: Connie Meyer, Library System Director, John Klima, Interim Director Waukesha Public Library, Resource Library Representative, Karol Kennedy, Director Menomonee Falls Public Library/APL Representative

OTHERS: Meg Henke, Library System Administrative Specialist

Dick Nawrocki, the Board President, called the meeting to order at 6:00 p.m. at the Hartland Public Library.

Comments for the Public: There were no comments from the public.

Correspondence: A letter from PLSR Chairperson John Thompson was received in response to the letter sent by Dick Nawrocki on behalf of the Bridges Library System Board of Trustees.

Meeting Minutes: A Nelson/Scanlon motion to approve the minutes as submitted for the April 2017 meeting passed unanimously.

ACTION ON THE BILLS AND FINANCIAL REPORT

Bills Report: A Heinrich/Onesti motion to approve the monthly invoices as submitted for May 2017 bill list passed unanimously.

Financial Report: Connie stated Fund 205 is 50% expended and the remaining funds will be dispersed in November. State funding has been received and claimed in early May and will be reflected in the May financials. A Heinrich/ Morris motion to accept the month end financial report for April 2017 passed unanimously.

REPORTS

APL Representative's Report: Karol Kennedy reported the APL form of organization was approved at their May meeting. They received an E-commerce update from Mellanie Mercier. The APL is participating in PLSR discussions and watching for ways to provide input to the process, especially from now thru July 2017, a critical time in the project. 2018 budget planning is starting as APL reviews line items like databases, Gale courses and Flipster.

Resource Library Report: John Klima reported that the Waukesha Public Library Board of Trustees has signed a contract with Bradbury Miller Associates of Kansas City to consult on the Library's Executive Director search. The timeline for completion to hire a new Executive Director is Oct 2017. The summer reading program in youth services will begin on June 1.

Bridges Staff Report: Meg Henke reported Bridges will install VOIP (Voice Over Internet Protocol) phones for the office sometime in the month of May/early June. The new phones are delivered and staff can make outgoing calls only until the cutover. Waukesha County library board responses are filtering in to Connie. Five of the 16 Waukesha County library boards have voted to accept the proposed new standards. Eleven library responses are still outstanding.

Bridges Director's Report: Connie Meyer stated that Waukesha County's county library plan new standards voting is in progress at the library board meetings in the county. Connie has been attending library board meetings where directors have asked for her presence and expertise should questions arise. An ordinance is being drafted to submit to Waukesha County and Connie will appear before the Waukesha County Board's Executive Committee in June to make the first presentation. The ordinance will then move forward for consideration by the Waukesha County Board of Supervisors at their July meeting. The ordinance will be written to include adoption of the plan and revised standards as well as to incorporate necessary changes in the county code to reflect the fact the Bridges Library System reserve fund is under the authority of the Bridges Library System board.

The CAFÉ server needs to be replaced and the decision has been made to move to the cloud rather than purchase new servers. The contracts are currently being reviewed by Innovative Interfaces Inc. (III). This migration will require a service interruption to CAFÉ expected to be approximately one day.

Connie reported attending National Library Legislative Day in early May in Washington D. C. The Institute for Museum and Libraries (IMLS) LSTA program funding is at stake in the national budget. That funding is important to all Wisconsin libraries. The Wisconsin delegation of about ten people attended meetings with Wisconsin Legislators and staffs.

Next meeting: **Tuesday, June 20, 2017 at 6:00 p.m.** at the **L. D. Fargo Public Library** in Lake Mills.

At 7:09 p.m. a Scanlon/Yeomans motion to adjourn passed unanimously.

Minutes prepared by:

Meg Henke
Administrative Specialist

Respectfully Submitted:

John Rhie
Board Secretary