



Waukesha

COUNTY

COUNTY BOARD OFFICE

COUNTY BOARD AGENDA

8th Meeting, 171st Year of the Waukesha County Board of Supervisors
Tuesday, November 8, 2016 – 9:00 a.m.
Waukesha County Courthouse – Room 350

CONVENE MEETING

Call to Order	County Clerk Correspondence and Announcements
Pledge of Allegiance	Announcements: County Board Chair and Supervisors
Silent Prayer	Approve Minutes of Previous Meeting (N/A)
Roll Call	Announce Votes Needed
Public Comment	

STANDING COMMITTEES PRESENTATIONS OF ORDINANCES, RESOLUTIONS & MOTIONS

Finance Committee

Ordinance 171-O-056: Adopt the 2017 Waukesha County Budget

- Consideration of Attached Finance (FIN) Committee Amendment Number FIN-1
- Consideration of Attached Finance (FIN) Committee Amendment Number FIN-2
- Consideration of Attached Health & Human Services (HHS) Committee Amendment Number HHS-1
- Consideration of Attached Individual Supervisor (SUP) Amendment Number SUP-1
- Consideration of Attached Individual Supervisor (SUP) Amendment Number SUP-2

ADJOURN MEETING

MOTION: To adjourn to 7:00 p.m. Tuesday, November 15, 2016 or at the call of the County Board Chair.

2017 BUDGET SUMMARY

	2016 Adopted Budget	2017 County Exec Budget	2017 Finance Committee Proposed Budget	Increase/(Decrease) From 2016 Adopted Budget	
				\$	%
OPERATING BUDGETS					
Gross Expenditures	\$264,710,001	\$267,386,585	\$267,526,585	\$2,816,584	1.06%
MEMO: Less Interdept. Charges (a)	<u>\$37,930,939</u>	<u>\$38,043,018</u>	\$38,043,018	<u>\$112,079</u>	0.30%
MEMO: Net Expenditures (a)	\$226,779,062	\$229,343,567	\$229,483,567	\$2,704,505	1.19%
Less: Revenues (Excl. Retained Earnings)	\$151,348,108	\$152,928,976	\$152,928,976	\$1,580,868	1.04%
Less Net Appropriated Fund Balance	<u>\$10,696,622</u>	<u>\$10,887,758</u>	<u>\$11,027,758</u>	<u>\$331,136</u>	
TAX LEVY - OPERATING BUDGETS	\$102,665,271	\$103,569,851	\$103,569,851	\$904,580	0.88%
CAPITAL PROJECTS BUDGET					
Expenditures	\$20,782,800	\$16,823,400	\$16,863,400	(\$3,919,400)	-18.9%
Less: Revenues	\$16,328,000	\$12,456,400	\$12,456,400	(\$3,871,600)	-23.7%
Less: Appropriated Fund Balance	<u>\$2,707,800</u>	<u>\$2,620,000</u>	\$2,660,000	<u>(\$47,800)</u>	
TAX LEVY-CAPITAL PROJECTS BUDGET	\$1,747,000	\$1,747,000	\$1,747,000	\$0	0.0%
COUNTY TOTALS					
Expenditures (a)	\$285,492,801	\$284,209,985	\$284,389,985	(\$1,102,816)	-0.4%
Less: Revenues	\$167,676,108	\$165,385,376	\$165,385,376	(\$2,290,732)	-1.4%
Less: Appropriated Fund Balance	<u>\$13,404,422</u>	<u>\$13,507,758</u>	<u>\$13,687,758</u>	<u>\$283,336</u>	
County General Tax Levy (Excl Library)(c)	\$100,948,152	\$101,799,099	\$101,799,099	\$850,947	0.84%
Federated Library Tax Levy (b)	\$3,464,119	\$3,517,752	\$3,517,752	\$53,633	1.5%
Total County Tax Levy (c)	\$104,412,271	\$105,316,851	\$105,316,851	\$904,580	0.87%

(a) 2017 operating budget net expenditures are \$229,483,567 and total County net expenditures are \$246,346,967 after eliminating interdepartmental chargeback transactions (mostly from internal service fund operations and cross charges, e.g. Sheriff Bailiff and Conveyance services), included in gross expenditures to conform with GAAP, but in effect results in double budgeting.

(b) Special County Federated Library tax applied to those communities without a library.

2017 BUDGET - COUNTY BOARD - SUMMARY OF FINANCE COMMITTEE CONSIDERATION OF PROPOSED AMENDMENTS

SUMMARY OF BUDGET AMENDMENTS - FINANCE COMMITTEE RECOMMENDED

Department - Fund	Proposing Committee/ Supervisor	Amend #	Issue Summary	Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
HHS - General	Finance - Heinrich	Fin-1	Increase operating expense appropriations by \$140,000 for the shortfall needed to cover the mandated Birth to Three Program in the HHS Children and Special Needs Unit program, and increase general County fund balance by \$140,000. The department will find an alternative to more cost-effectively meet the programmatic needs for 2018.	Approved 7-0	\$140,000	\$0	\$140,000	\$0
Debt Service - General Fund Balance			Also, reduce General Fund Balance budgeted in Debt Service by \$140,000, from \$450,000 to \$310,000. Offset this reduction by increasing budgeted Debt Service Fund Balance by \$140,000, from \$893,400 to \$1,033,400. Overall expenditures, fund balance and County tax levy budgeted in debt service remains at the same level, while maintaining the same level of General Fund Balance, as originally proposed in the 2017 budget.		\$0	\$0	(\$140,000)	\$0
Debt Service - Fund Balance					\$0		\$140,000	\$0
Capital Projects	Finance - Heinrich	Fin-2	Increase expenditures by \$40,000 for the Minooka Restroom Shelter project #201602 for the construction of a family restroom and increase revenue by \$40,000 with Tarmann Park and Open Space Land Acquisition Fund Balance.	Approved 7-0	\$40,000	\$0	\$40,000	\$0
SUBTOTAL AMENDMENTS RECOMMENDED BY FINANCE COMMITTEE					\$180,000	\$0	\$180,000	\$0

**SUMMARY OF BUDGET AMENDMENT - COMMITTEE PROPOSED
(Not Included in the Budget Proposed by the Finance Committee)**

Department - Fund	Proposing Committee/ Chair	Amend #	Issue Summary	Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
HHS-General	HHS - Howard	HHS-1	Increase operating expense appropriations by \$60,000 for drug court or drug treatment programming, and increase appropriated general County fund balance by \$60,000. HHS Committee Approved 7-0	Defeated 2-5	\$60,000	\$0	\$60,000	\$0
SUBTOTAL COMMITTEE BUDGET AMENDMENT PROPOSED					\$60,000	\$0	\$60,000	\$0

2017 BUDGET - COUNTY BOARD - SUMMARY OF FINANCE COMMITTEE CONSIDERATION OF PROPOSED AMENDMENTS

**SUMMARY OF BUDGET AMENDMENTS - INDIVIDUAL SUPERVISOR PROPOSED
(Not Included in the Budget Proposed by the Finance Committee)**

Department - Fund	Proposing Supervisor	Amend #	Issue Summary	Committee Action	Expenditure	Revenue	Approp Fund Bal	Tax Levy
Sheriff - General	Jennifer Grant	Sup-1	Increase Sheriff – General Investigations Personnel costs by \$100,000 for the funding of a previously unfunded 1.0 FTE Detective position (currently authorized) and increase Tax Levy \$100,000.	Defeated 2-5	\$100,000	\$0	\$0	\$100,000
Park & Planning General Fund		Decrease Tax Levy by \$100,000 for Parks – General Fund Parks Programs for the three year projects plan for the maintenance of the County’s grounds and park facilities and increase other revenue by \$100,000 of landfill siting revenues.	\$0		\$100,000	\$0	(\$100,000)	
Tarmann Fund		Decrease Fixed Assets by \$100,000 for Walter J. Tarmann – Park & Open Space Land Acquisition Fund for a reduction in park land acquisitions in 2017 budget and decrease other revenue \$100,000 for landfill siting revenues in the same fund.	(\$100,000)		(\$100,000)	\$0	\$0	
Sheriff- General	Peter Wolff	Sup-2	Increase Sheriff General Patrol Personnel costs by \$29,000 for the funding of 0.50 FTE Administrative Assistant position (currently authorized but unfunded) and increase General Patrol Tax Levy by \$29,000.	Defeated 0-7	\$29,000	\$0	\$0	\$29,000
Non Departmental - General Fund		Decrease Non-Departmental - General Fund Operating Expenses \$29,000 for the Wisconsin River Rail Transit System contribution and decrease Tax Levy by \$29,000.	(\$29,000)		\$0	\$0	(\$29,000)	
SUBTOTAL INDIVIDUAL SUPERVISOR BUDGET AMENDMENTS PROPOSED					\$0	\$0	\$0	\$0

Department: Health and Human Services and Debt Service

Fund: General Fund and Debt Service Fund

Committee: Finance

Committee Chair: Jim Heinrich

I move to amend the 2017 Health and Human Services – Birth to Three program in the Children and Special Needs Unit and Debt Service budgets as follows:

Increase operating expense appropriations by \$140,000 for the shortfall needed to cover the mandated Birth to Three Program in the HHS Children and Special Needs Unit program, and increase general County fund balance by \$140,000. The department will find an alternative to more cost-effectively meet the programmatic needs for 2018.

Also, reduce General Fund Balance budgeted in Debt Service by \$140,000, from \$450,000 to \$310,000. Offset this reduction by increasing budgeted Debt Service Fund Balance by \$140,000, from \$893,400 to \$1,033,400. **Overall expenditures, fund balance and County tax levy budgeted in debt service remains at the same level, while maintaining the same level of General Fund Balance, as originally proposed in the 2017 budget.**

Explanation:

The Birth to 3 Program is a federally-mandated Early Intervention program (Part C of the Individuals with Disabilities Education Act—IDEA) to support families of children with developmental delays or disabilities under the age of three. The programming related to the service delivery is contracted with a non-profit organization. Federal and State regulations restrict the liability of the client and the agency’s ability to pursue collections for the services rendered. Parental fee limitations are applied based on household size and income. Further reimbursement limitations are placed on the agency related to the collection of client private health insurance deductibles.

Program participation is increasing year over year. Current contracted staffing is at the minimum level for the caseload and number of assessments. Based on projected personnel expenditures specifically related to wages and health insurance have seen greater increases than originally projected in the 2017 DHHS County Executive Budget. The 2017 budget provided the vendor with a zero increase in the contracted rate. In addition, the vendor has not received an inflationary increase in the contract rate since 2013.

		Proposed Amendment	
HHS General Fund Budget	<u>County Executive</u>	<u>Amt. Increase</u>	<u>County Board</u>
<u>HHS - Children With Special Needs-Birth to Three Program Expenditures</u>			
Personnel Costs	\$0	\$0	\$0
Operating Expenses	\$860,472	\$140,000	\$1,000,472
Interdepartmental Charges	\$0	\$0	\$0
Total Birth to Three Expenditures	\$860,472	\$140,000	\$1,000,472
<u>HHS -Children With Special Needs-Birth to Three Program Revenues</u>			
General Government Revenues	\$547,872	\$0	\$547,872
Charges for Services	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
Fund Balance	\$0	\$140,000	\$140,000
Tax Levy	\$312,600	\$0	\$312,600
Total Birth to Three Revenues	\$860,472	\$140,000	\$1,000,472

Department: Capital Projects
Fund: Capital Projects

Committee: Finance
Committee Chair: Jim Heinrich

I move to amend the 2017 capital projects budget as follows:

Increase expenditures by \$40,000 for the Minooka Restroom Shelter project #201602 for the construction of a family restroom and increase revenue by \$40,000 with Tarmann Park and Open Space Land Acquisition Fund Balance.

Proposed Change to Project #201602: Minooka Restroom Shelter			
		Project Expenditure	
		<u>Budget</u>	
County Executive Proposed		\$684,000	
Amended Change		<u>\$40,000</u>	
Amended Project Budget		\$724,000	

Proposed Change to Overall Capital Project Budget			
	<u>County Executive</u>	<u>Net Change</u>	<u>County Board</u>
Capital Project Expenditures	\$16,823,400	\$40,000	\$16,863,400
<u>Capital Project Revenues</u>			
General Government	\$2,156,400	\$0	\$2,156,400
Borrowing	\$10,000,000	\$0	\$10,000,000
Other Revenues	\$300,000	\$0	\$300,000
Fund Balance	\$2,620,000	\$40,000	\$2,660,000
Tax Levy	<u>\$1,747,000</u>	<u>\$0</u>	<u>\$1,747,000</u>
Total Revenues	\$16,823,400	\$40,000	\$16,863,400

Department: Health and Human Services
Fund: General Fund

Committee: Health and Human Services
Committee Chair: Christine Howard

I move to amend the 2017 Health and Human Services – Criminal Justice and Collaborating Council (CJCC) budget as follows:

Increase operating expense appropriations by \$60,000 for drug court or drug treatment programming, and increase appropriated general County fund balance by \$60,000.

		Proposed Amendment	
CJCC General Fund Budget	<u>County Executive</u>	<u>Amt. Increase</u>	<u>County Board</u>
<u>CJCC Expenditures</u>			
Personnel Costs	\$115,760	\$0	\$115,760
Operating Expenses	\$1,241,058	\$60,000	\$1,301,058
Interdepartmental Charges	\$18,002	\$0	\$18,002
Total CJCC Expenditures	\$1,374,820	\$60,000	\$1,434,820
<u>CJCC Revenues</u>			
General Government Revenue	\$260,386	\$0	\$260,386
Charges for Services	\$36,564	\$0	\$36,564
Fund Balance	\$0	\$60,000	\$60,000
Tax Levy	\$1,077,870	\$0	\$1,077,870
Total CJCC Revenues	\$1,374,820	\$60,000	\$1,434,820

Department: Sheriff & Parks and Land Use

Fund: General Fund & Walter J. Tarmann – Park & Open Space Land Acquisition Fund

Supervisor: Jennifer Grant

I move to amend the 2017 Sheriff, Parks and Land Use – General Fund, and Walter J. Tarmann – Park & Open Space Land Acquisition Fund budgets as follows:

Increase Sheriff – General Investigations Personnel costs by \$100,000 for the funding of a previously unfunded 1.0 FTE Detective position (currently authorized) and increase Tax Levy \$100,000.

Decrease Tax Levy by \$100,000 for Parks – General Fund Parks Programs for the three year projects plan for the maintenance of the County’s grounds and park facilities and increase other revenue by \$100,000 of landfill siting revenues.

Decrease Fixed Assets by \$100,000 for Walter J. Tarmann – Park & Open Space Land Acquisition Fund for a reduction in park land acquisitions in 2017 budget and decrease other revenue \$100,000 for landfill siting revenues in the same fund.

Sheriff General Investigations Budget - General Fund	County Executive	Proposed Amendment Amt. Increase	County Board
General Investigations Program Expenditures			
Personnel Costs	\$2,817,689	\$100,000	\$2,917,689
All Other Expenditures	\$592,490	\$0	\$592,490
Total General Investigations Expenditures	\$3,410,179	\$100,000	\$3,510,179
General Investigations Program Revenues			
All Other Revenue	\$278,193	\$0	\$278,193
Fund Balance	\$8,015	\$0	\$8,015
Tax Levy	\$3,123,971	\$100,000	\$3,223,971
Total General Investigations Program Revenues	\$3,410,179	\$100,000	\$3,510,179
Parks & Land Use - Parks Program General Fund Budget			
Parks Programs Revenues			
Other Revenue	\$19,300	\$100,000	\$119,300
All Other Revenue	\$1,325,220	\$0	\$1,325,220
Fund Balance	\$35,000	\$0	\$35,000
Tax Levy	\$3,493,539	(\$100,000)	\$3,393,539
Total Parks Programs Revenues	\$4,873,059	\$0	\$4,873,059
Tarmann Parkland Acquisition Fund Budget			
Tarmann Expenditures			
Operating Expenses	\$62,500	\$0	\$62,500
Fixed Assets	\$437,500	(\$100,000)	\$337,500
Total Tarmann Expenditures	\$500,000	(\$100,000)	\$400,000
Tarmann Revenues			
Other Revenue	\$100,000	(\$100,000)	\$0
Fund Balance	\$400,000	\$0	\$400,000
Total Tarmann Revenues	\$500,000	(\$100,000)	\$400,000

Department: Sheriff & Non-Departmental
Fund: General Fund

Supervisor: Peter Wolff

I move to amend the 2017 Sheriff and Non-Departmental budgets as follows:

Increase Sheriff General Patrol Personnel costs by \$29,000 for the funding of 0.50 FTE Administrative Assistant position (currently authorized but unfunded) and increase General Patrol Tax Levy by \$29,000.

Decrease Non-Departmental - General Fund Operating Expenses \$29,000 for the Wisconsin River Rail Transit System contribution and decrease Tax Levy by \$29,000.

Non-Departmental General Fund Budget	County Executive	Proposed Amendment	
		Amt. Increase	County Board
<u>Non-Departmental Expenditures</u>			
All Other Expenses	\$509,100	\$0	\$509,100
Operating Expenses	\$1,572,500	(\$29,000)	\$1,543,500
Total Non-Departmental Expenditures	\$2,081,600	(\$29,000)	\$2,052,600
<u>Non-Departmental Revenues</u>			
All Other Revenues	\$1,465,000	\$0	\$1,465,000
Fund Balance	\$570,400	\$0	\$570,400
Tax Levy	\$46,200	(\$29,000)	\$17,200
Total Non-Departmental Revenues	\$2,081,600	(\$29,000)	\$2,052,600
Sheriff General Patrol Budget - General Fund			
	County Executive	Proposed Amendment	
		Amt. Increase	County Board
<u>General Patrol Program Expenditures</u>			
Personnel Costs	\$10,598,692	\$29,000	\$10,627,692
All Other Expenditures	\$2,802,648	\$0	\$2,802,648
Total General Patrol Expenditures	\$13,401,340	\$29,000	\$13,430,340
<u>General Patrol Program Revenues</u>			
All Other Revenue	\$5,543,715	\$0	\$5,543,715
Fund Balance	\$184,168	\$0	\$184,168
Tax Levy	\$7,673,457	\$29,000	\$7,702,457
Total General Patrol Revenues	\$13,401,340	\$29,000	\$13,430,340