

MINUTES  
of the  
WAUKESHA COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD  
October 12, 2016

The 314th meeting of the Waukesha County Community Development Block Grant Board was called to order by the Board Chair, Larry Nelson at 3:02 p.m. on Wednesday, October 12th, 2016, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Michele DeYoe, Joan Francoeur, Terry Jannsen, Fred Muenkel, Larry Nelson, Kathleen Novack, Rev. Stephen Welch, Lillie Wilson, Charles Wood, Gilbert Yerke

Excused Absence: Robyn Turtenwald

Staff Present: Kristin Silva, Lori Rutzinski, Christina Brockish, Waukesha County

Guests: Maria Pandazi, City of Waukesha

- I. The meeting was called to order by Chairman Larry Nelson at 3:02 p.m. with a quorum of the Board present.
- II. On a motion by Stephen Welch and seconded by Terry Jannsen, the minutes from the September 14, 2016 Board meeting were unanimously approved.
- III. Kristin Silva has been working on the 2017 Annual Action Plan. It is available to view on our website [www.waukeshacounty.gov/commumunitydevelopment](http://www.waukeshacounty.gov/commumunitydevelopment). There will be a public hearing tomorrow, 10/13/16, any public comments received will be shared at the next Board meeting.
- IV. The financial status report was reviewed. Staff is encouraging all sub grantees to submit reimbursement requests so money can be drawn from the HUD financial system. HUD requires agencies to have less than 1.5 times their annual award remaining by that date or there is a risk of a decrease in future funding. Several reminders have been sent to the sub grantees.
- V. Board members submitted their 2018 application priorities scoresheet and the averages are very similar to the priorities established in 2014. HUD has suggested that the focus of NRSA's should be centered around job creation and employment training, this was reflected in the Board's scoring.
- VI. Angela Mancuso from The Women's Center was present to discuss the need to reallocate money from the 2016 Sexual Abuse Counseling award to their 2016 Emergency Shelter grant. A turnover in staff caused the need for the reallocation.

On a motion by Chuck Wood and seconded by Michele DeYoe, the Board unanimously approved reallocating \$3746.23 from the 2016 Sexual Abuse Counseling to the 2016 Emergency Shelter grant.

- VII. Angela Mancuso is the president and Kristin is the vice-president of the Housing Action Coalition (HAC); they are working on overflow shelter solutions for this winter. They toured the Northview site which is where the overflow used to be located; however, it has been closed for a couple years due to fire codes. They are in the process of writing a letter to request the use of that building for one more year. The primary focus of the HAC Board is to find a permanent shelter solution. The Salvation Army is interested in operating this overflow shelter. More information will be shared as it becomes available.

- VIII. Kristin acknowledged Gilbert Yerke's service on the CDBG Board and thanked him for his work as the Chairman. Larry Nelson presented Gilbert with a plaque and read a letter of commendation from the County Executive. Larry was selected by the Waukesha County Executive, Paul Farrow, to Chair the CDBG Board beginning 10/2016.
- IX. On a motion by Michele and seconded by Stephen, the meeting was adjourned at 4:08 p.m.

Respectfully Submitted,



Larry Nelson  
Board Chair