

MINUTES
of the
WAUKESHA COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT BOARD
June 7, 2017

The 323rd meeting of the Waukesha County Community Development Block Grant Board was called to order by Chair, Larry Nelson at 3:00 p.m. on Wednesday, June 7, 2017, in room 355 of the Waukesha County Administration Center located at 515 W. Moreland Blvd. in Waukesha, Wisconsin 53188.

Members Present: Doug Bartmann, Michele DeYoe, Joan Francoeur, Fred Muenkel, Larry Nelson, Kathleen Novack, Rev. Stephen Welch, Chuck Wood

Excused Absence: Terry Janssen, Lillie Wilson

Staff Present: Kristin Silva, Lori Rutzinski, Christina Brockish, Waukesha County

Guests: None

- I. The meeting was called to order by Chairman Larry Nelson at 3:00 p.m. with a quorum of the Board present.
- II. On a motion by Rev. Stephen Welch and seconded by Michele DeYoe, the minutes from the May 10, 2017 and May 11, 2017 meetings were unanimously approved.
- III. The financial status report was reviewed. Kristin Silva will update the Annual Plan to show that \$600,000 was transferred from Economic Development to Public Facilities, for Acquisition/Rehabilitation of a Homeless Shelter.
- IV. The 2017 Wisconsin Partnership for Housing Development (WPHD) contract in the amount of \$176,880 was written erroneously showing \$20,000 was awarded for administration and \$156,880 for housing rehabilitation. The initial Board approval was \$13,000 for administration and \$163,880 for housing rehabilitation. Kristin explained that WPHD has been awarded the \$20,000 for admin costs in the past; however, she wanted to be cautious with the 2017 admin awards. Now that we have a better idea how much admin will be available in 2017, Kristin believes this will not cause any issues if the Board wanted to approve the increased administration award to \$20,000.

On a motion by Joan Francoeur and seconded by Stephen, the Board unanimously approved the 2017 Wisconsin Partnership for Housing Development contract in the amount of \$176,880 to be divided: \$20,000 for administration and \$156,880 for housing rehabilitation.

- V. Kristin gathered information on the Waukesha County CDBG and the HOME Consortium accomplishments. Larry Nelson and the HOME Consortium Board Chair will sign letters and send them to appropriate legislators in hopes that they will not defund the programs, which is the current recommendation in the proposed 2018 Federal budget.

In anticipation of a decrease in 2018 funding, Kristin prepared a spreadsheet with her suggested funding awards for 2018; most categories were estimated with a 10% cut and the Public Services Category showed a minimum of 15% decrease from 2017 awards. The Board went through each category.

In the NRSA category, Fred Muenkel made a motion, seconded by Kathleen Novack, to increase the Hope Center – Meal program by \$4,000 to \$49,000, the Salvation Army – Community Meal Program

by \$2,000 to \$18,200, and to decrease the Waukesha County Community Dental – Adult Dental Program by \$6,000 to \$3,000. The Board voted with 2 yeas and 6 nays; motion failed.

In the Economic Development category, Stephen made a motion, seconded by Michele, to decrease the suggested award for WWBIC from \$36,000 to \$0. This motion was unanimously approved.

On a motion by Michele and seconded by Chuck Wood, the Board unanimously approved the 2018 allocation recommendations with the reduction to WWBIC.

The recommendations will be published and there will be a 30-day comment period from 6/13/17 – 7/12/17 with a public hearing on 6/28/17.

- VI. On a motion by Doug Bartmann and seconded by Michele, the meeting was adjourned at 4:38 p.m.

Respectfully Submitted,



Larry Nelson